

Adobe InDesign 1

online

Cyndi Reese • Spring 2010

Student Profile

The purpose of this week is to build community and learn about the other students in this class. You will participate in a survey, send your instructor a *private* introductory message, and create your student profile “advertisement” that will be put in a student directory that I will publish next week and post on the class website.

Part 1: Instructor webcasts

Watch the webcasts listed under Week 2 at the class website.

Part 2: Using the CATE message center and gradebook



My face-to-face lectures are full of happy classroom chatter and questions. So what can this online class do to create that same kind of community? The CATE message center is where the instructor and students can post questions and share information with *everyone* in the online sections that I teach. *Public* messages are initially configured to go out both as e-mail and into the CATE message center archive. *Private* messages and replies are available at CATE only. All public and private, current and old messages can be accessed at CATE using the Messages button at the top of the CATE section page.

I would strongly suggest setting up a filter/rule in your e-mail program to collect all of the public class emails into a separate folder/mailbox. You’ve also received information on how to opt out of receiving e-mail through your email program — you would then be responsible for checking the Messages archive in CATE once a week for class postings, especially on Monday when I post my instructor message.

Visit the CATE website for your class. You may have already bookmarked this site. Or, go to the Class website and choose the CATE link at the top navigation bar to locate your CATE section webpage (this is where the Student Configuration Manager is located). Choose Messages in the nav bar.

This week, send a *private* email to me introducing yourself using the CATE message center. I pondered having you all send out a public message, but then you’d receive over 60 messages this week from your colleagues...

❶ Click on the [Send a message to start a new thread](#) link.

❷ Select the option to send a private message

❸ Specify the subject of Introduction.

❹ In the Message area, please share something about yourself. Who are you? What do you do? Why are you taking this class? Anything personal you’d like to share? Hobbies? Pets? Favorite font?

 A screenshot of the CATE message center interface. The top part shows the 'Message Archive Page for InDesign 1 online' with a link to 'Send a message to start a new thread for InDesign 1 online' circled in red and labeled with a circled '1'. Below that is the 'Message Input Page for InDesign 1 online' with a checkbox for 'Make this a private message to the instructor (if it's personal)' circled in red and labeled with a circled '2'. The 'Subject:' field contains 'Introduction' and is circled in red and labeled with a circled '3'. The 'Message:' field contains the text 'I'm a 55 year woman who is passionate about Adobe InDesign' and is circled in red and labeled with a circled '4'.

I will respond to your message, and the reply can *only be viewed at the CATE message center*.

Check out the CATE gradebook. Your two Week 1 scores should be entered after January 21st, the deadline. If you ever miss points for any part of the assignment, I'll let you know why. Visit the gradebook each week to make sure your work has been recorded.

Part 2: What's your learning style?

Find out what your learning style is. Are you *visual* and need to see to learn best? *Auditory* and learn by hearing the information? *Tactile* and are a hands-on learner? Take the learning skills test posted in Week 2 at the class website. Remember your dominant learning style for the profile you will take.

Part 3: Student Profile (20 points for Lab 1)

1. Complete Exercise 2 Student Profile on page 60 of Stepping Out With InDesign. If you include a link to a favorite website in your profile's text (ex: type in www.adobe.com), it's easy for me to create an InDesign to Acrobat workflow to make this a "live" link when I create the class catalog. *And here's another option only if you have the time and inclination.* Yvonne from our class just sent me a short web-hosted video clip that she made (she used the free service www.tokbox.com which is like FaceBook/Skype with video recordings stored online) — if you have a video cam on your computer you could include a link to a YouTube (or other online service) video of yourself. You won't get any extra points if you have a video link, but the rest of the class will have fun watching your recorded webcast introduction! I don't know much about these free video services — if you've got a favorite please post a public message at CATE for the class.
2. Following the same procedure as last week, submit Lab2.pdf at CATE using the Lab In Box.

Part 4: Take a student poll (5 points for Lab 1)

In an effort to learn more about the students in this class, take the Student Survey at the Tests Quizzes & Surveys page of the CATE website. I will have a summary of this class poll next week. The results should be quite interesting. InDesign classes always seem to have a wonderful mix of students.

Part 5: Take the first online quiz

Using the CATE Tests Quizzes & Surveys, take Quiz 1. This is a timed exam of 10 questions. You have 20 minutes to complete the quiz. That's more than enough time if you have reviewed the SOWI lecture notes in advance. Once you start the quiz, you have to finish it. Make sure to click on the Submit button when you are done answering the questions. The quiz results will be posted to the Gradebook after the due date so that you can review your responses and the correct answers.

Checklist for week 2:

- Instructor webcasts located from the Class website
- Post to CATE message center (private message to instructor) and check gradebook for Lab 1
- Take the Learning Styles quiz posted at the Class website
- Submit student profile (PDF) at the CATE website
- Take the student poll at the CATE website
- Take Quiz 1 after studying and watching webcasts