

SONOMA COUNTY JUNIOR COLLEGE DISTRICT
2006-2008 OPERATIONAL PARKING AND TRANSPORTATION PLAN
2/7/2006 DRAFT

I. GENERAL DESCRIPTION

The Sonoma County Junior College District's *Parking and Transportation Plan* is a districtwide and site-specific operational protocol that addresses student, faculty, and staff circulation and program access to the District's Santa Rosa Campus, the Petaluma Campus, and Public Safety Training Center (Windsor). The plan also provides "points of connection" to public streets and public transit routes/stops.

The Sonoma County Junior College District includes the multi-campus Santa Rosa Junior College located within Sonoma County: the 360-acre Shone Farm facility in Forestville, a 21-acre Public Safety Training Center in Windsor, a 106-acre Santa Rosa Campus, and the 40-acre Petaluma Campus.

Rules and regulations under the District's policies and procedures govern the general operational *Parking and Transportation Plan* on all District-owned sites and within the boundaries of said properties.

II. PLAN'S PURPOSE

The purpose of the Sonoma County Junior College *District Parking and Transportation Plan* is to provide operational guidelines pertaining to the use of District properties and access to public "points of connection" that support pedestrian (including those with disabilities), vehicular, bicycle, motorcycles, and public transit. The focus of the plan is to address internal campus circulation, public access, and the storage of powered and non-powered vehicles, wheelchairs, and bicycles on campus during operational hours.

It is a plan for a publicly supported institution of higher education. It is not a parking and transportation plan for or as a part of a local municipality nor local county entity. To the most reasonable extent possible, the Sonoma County Junior College *District Parking and Transportation Plan* will be coordinated with the parking and transportation plans of local governments.

III. PARKING AND TRANSPORTATION PROGRAM ELEMENTS

A. Walkways, Pathways and Sidewalks: Campus walkways, pathways, and sidewalks are for pedestrian and disabled assisted use. Accessibility features and techniques will be utilized on campus walkways, pathways, and sidewalks to assist individuals with disabilities circulating throughout the campus. No vehicles, motorcycles, bicycles, or skateboards are allowed use or access to campus walkways, pathways, and sidewalks except for public safety and service needs.

B. Campus Driveways and Roadways: Campus driveways and roadways are for motorized vehicular, motorcycles, and bicycle use. Students, staff,

campus visitors, and public safety and service vehicles are to use these driveways and roadways as they circulate through the campus and to points that access parking structures and lots, as well as public streets.

C. Vehicular Parking Program: At each SRJC campus, the District shall provide fee-supported parking opportunities for students, faculty, staff, and community visitors during campus operational hours. Faculty and staff reserved and student parking access will be maintained. Parking lots and structures shall provide designated disabled parking as well as motor vehicle parking (automobile and motorcycles).

1. Rideshare Spaces: At each SRJC campus, the District shall provide designated rideshare program parking spaces as an incentive to reduce single occupant vehicular (SOV) usage. The District will maintain, support, and advocate for increased rideshare utilization via local and regional transportation programs, such as RIDES, WHEELS TO REELS, and BAY AREA 511 Programs. Fee structures for rideshare parking shall be based on parking fee reduction measures.

2. Campus Shuttle Operations: During periods of extended construction or reduced on-campus parking access, the College may continue off-campus parking access via its parking shuttle program. Said programs will endeavor to offer reduced fees at park/ride and/or park/walk locations.

3. Vehicular Parking Fees: Parking and storage fees shall be structured on semester, daily and hourly rates throughout the District. Fee revenue shall be utilized to support and maintain the several features of the *Parking and Transportation Plan*.

D. Bicycle Program Circulation and Parking and Storage: At each College campus, the District shall provide bicycle roadway and driveway access and circulation for students, faculty, staff, and community visitors, as well as safe and secure bicycle parking and storage during campus operational hours.

1. Campus Bicycle Lanes: In order to support the safe use of campus roadways and driveways, the College plans to provide bicycle lanes on its interior roadways, such as Scholars Way, Circular Drive, BearCub Way, Planetarium Drive, and on-entry driveways, such as those parallel to Plover Hall and Emeritus Hall at the Santa Rosa Campus. At the Petaluma Campus, the bicycle lanes will be added to its interior roadways and driveways on Academic Drive and Campus Circle Loop.

2. Points of Connections to Public Streets Bicycle Lanes: At each of its college campus sites, the District will provide access points of connection to public bicycle lanes on a north-south and east-west axis where feasible. At the Santa Rosa Campus, it is anticipated the north-south axis point will be near the intersection of Mendocino and Elliott Avenue and the east-west axis will be at or near the intersection of Mendocino/Pacific and BearCub Way. Bicycle lanes on BearCub Way will assist bicyclists to access Armory Drive. At the Petaluma Campus, points of connection access to public streets and pathways will be at the north and south driveways at Sonoma Mountain Parkway. Access to the Petaluma Public Pathway will be from the east campus pathway link at the Petaluma Campus.

3. Access to Future Pedestrian and Bicycle Overpass: The District maintains its commitment to the construction of and access to a future publicly constructed pedestrian and bicycle overpass (Highway 101) according to the terms of its agreement with the Sonoma County Bicycle Coalition dated March 15, 2005.

4. On-Campus Bicycle Parking and Storage: The District is committed to providing bicycle parking and storage spaces at each college campus site equal to ten percent (10%) of the student automobile parking spaces. The District will provide secure bicycle racks and lockers at each of its college campus sites. The District will endeavor to replace existing bicycle racks with a type that provide upright support for each bicycle frame in two places and enable the frame and one or both wheels to be secured. The District will endeavor to have new and replacement racks conform to the Association of Pedestrian and Bicycle Professionals bicycle parking guidelines. At the Santa Rosa Campus, a portion of the bicycle rack capacity will be assigned to the new multilevel parking structure currently under construction. At each college campus site, the District will develop plans for additional covered bicycle structures. Consistent with campus utilization, bicycle storage racks and lockers will be located at or near existing head-end of roadways or parking lots.

E. Public Transit Program Access: The District will maintain its existing public transit access program, including the continuation of subsidized student and staff monthly bus passes. The District will continue to pursue public transit program grant opportunities where available.

1. Public, Private and Nonprofit Transit Access: Given the District's reliance on four (4) public transit agencies (Santa Rosa

CityBus, Sonoma County Transit, Petaluma Transit, and Golden Gate Transit) for service to college campus sites, the District continues to maintain and coordinate bus stop and cut out locations acceptable to the Division of State Architecture. The District will provide accessibility features for individuals with disabilities on its walkways/pathways leading to and connecting with public transit bus stops and/or cut outs.

2. Para transit Service Connections: At each college campus and at an appropriate location, the District will provide paratransit service access for students and staff.

F. Parking and Transportation Program Signage: At appropriate walkway, pathway, roadway, driveway, and parking lot locations, the District will provide informative signage that indicates the appropriate use of campus circulation routes and storage facilities. Clearly marked and stated, signage will be instructive and informative as to the uses for all circulation routes and storage facilities. When needed, the District will work with local public works and safety agencies to request and coordinate safety-related signage.

1. Public Information and Media Announcements: Prior to the commencement of each semester, the District will review and update all Parking and Transportation Program information in an effort to provide continuous college campus access information, including alternatives to motor vehicles. Public information and media announcements will be distributed through Internet-based notices on the District's Web site, public service announcements, parking and transportation information in college catalogs and schedules, news releases, and, when necessary, direct mail. The District will provide online links to alternative access services, such as rideshare programs, public transit systems, and local governmental entities.

G. Program Revenue and Expenditures: The District Parking and Transportation Program is a solely self-supporting program dependent on fee-based service charges. On a biannual basis, the District will review its Parking and Transportation Program user fees and expenditures in order to keep the operation in balance and relevant to the needs of the students, staff, and visitors. The District is permitted to charge semester, daily, and hourly motor vehicle and bicycle parking and storage fees. The semester bicycle parking fee will be one-tenth (1/10) of the motor vehicle parking fee. Discounts to the base fees will continue to be available through the ASB membership program.

Revenues from the Parking and Transportation Program will directly support operations, maintenance, and equipment expenditures of the program.

1. Online Parking Permit Access: The District will explore the implementation of an online parking permit process that would provide access to patrons of SRJC Community Education programs and special events in addition to individuals who may prefer to purchase blocks of daily permits.

IV. PARKING AND TRANSPORTATION PROGRAM REVIEWS AND APPROVALS

As an operational program under the aegis of the Sonoma County Junior College District, the Parking and Transportation Program is subject to the internal governance review and approval process. Each month the advisory Parking and Transportation Committee will review program goals and operations. The Parking and Transportation Committee will consult and periodically work with the District Accessibility Committee (DAC) to ensure that disabled access issues are reviewed for program and facility improvements. The District Facilities Planning Committee, in coordination with DAC and the Parking and Transportation Committee, will consult and coordinate program and project activities. When necessary and appropriate, the Board Facilities Committee (BFC) will review program operations and physical conditions and recommend appropriate actions. Annually, the Parking and Transportation Program will receive budgetary and operational review at the discretion of the District's Board of Trustees and Superintendent/President.

- A. Intracollege Coordination:** Intracollege Parking and Transportation Program coordination will be the joint responsibility of the college campus site administrators or their designees and the Chief of District Police.
- B. Intergovernmental Coordination:** The Chief of District Police will provide liaison coordination with appropriate Sonoma County governmental entities, including the County of Sonoma, City of Santa Rosa, City of Petaluma, Town of Windsor, and the Sonoma County Transit Agency (SCTA).

V. PROGRAM AND PROJECT IMPLEMENTATION

In relation to changing college enrollment patterns, the Parking and Transportation Program is dynamic and flexible. To appropriately implement features of the Parking and Transportation Program, the Sonoma County Junior College District plans to address the following:

- A. Accessibility Improvements:** Continue to provide accessibility for disabled improvements on college campus walkways and pathways in consultation with DAC, Disability Resources Department (DRD) and Administrative Services. (2006/2007+)
- B. College Campus Bicycle Lanes:** Commence the inclusion of internal roadway and driveway bicycle lanes. (2006/2007)
- C. Preliminary Internal Circulation Patterns Study:** As part of the work with existing projects (Santa Rosa: Elliott Avenue Improvements & Student Services Replacement Planning; Petaluma: Petaluma Phase II), conduct preliminary internal circulation pattern studies. (2005-2006+)
- D. Development of Online Daily Permit Access System:** The District will investigate and consider the development of an online payment process for parking permits. (2006-2007)
- E. Development of Points of Connection to Public Streets Bicycle Lanes:** Should local governmental entities develop public bicycle lanes adjacent to or near college campus sites, SRJC will develop points of connection consistent with campus roadway systems. (2007-2010)
- F. Development of Point of Connection to Projected Highway 101 Pedestrian and Bicycle Overpass:** Once the City of Santa Rosa, CalTrans, and SCTA decides where to locate and construct, SRJC, per the terms of its agreement with the Sonoma County Bicycle Coalition, will designate an access point of connection with the Highway 101 Pedestrian and Bicycle Overpass. (2006-2012)

IV. TOPICS FOR FUTURE STUDY AND CONSIDERATION

- A.** Explore Intra District (Petaluma/Santa Rosa/Public Safety Training Center) Shuttle System for students, faculty and staff.
- B.** Work with City of Santa Rosa on an additional crosswalk across Mendocino Avenue near Carr and Mendocino
- C.** Study the interior traffic flow with particular emphasis at Emeritus, Race and Plover Halls).