

SANTA ROSA JUNIOR COLLEGE ADJUNCT FACULTY ORIENTATION AGENDA

Thursday, August 14, 2008
Emeritus Hall, Newman Auditorium
10:30 am-1:30pm



- 10:30 - 10:45** **COFFEE & CONVERSATION**
- 10:45 - 11:00** **ACADEMIC AFFAIRS:**
 - Mary Kay Rudolph, Vice President of Academic Affairs/Assistant Superintendent
- 11:00 - 11:10** **ACADEMIC SENATE**
 - Barbara Croteau, President
- 11:10 - 11:20** **ALL FACULTY ASSOCIATION (AFA)**
 - Warren Ruud, President
- 11:20 - 11:30** **BREAK**
- 11:30 - 11:45** **STUDENT SERVICES: “Student Services and Faculty—The Connection”**
 - Ricardo Navarrette, Vice President of Student Services/Assistant Superintendent
- 11:45 - 12:00** **ADMISSIONS & RECORDS: “Critical Procedures & Deadlines for Your First Semester”**
 - Diane Traversi, Director of Admissions & Enrollment Services
 - Freyja Pereira, Director of Academic Records & International Admissions
- 12:00 - 12:10** **GRAPHICS and COPY SERVICES**
 - Corinne Dressler, Coordinator of Graphics & Copy Center
 - Eric Jones, Copy Center Specialist
- 12:10 - 12:25** **DISTRICT POLICE and SAFETY**
 - Mike Ceser, Coordinator of Environmental Health & Safety
 - Don Silverek, Coordinator of Emergency Preparedness, District Police
- 12:25 - 12:40** **BREAK**
- 12:40 - 12:50** **DISABILITY RESOURCES DEPARTMENT (DRD)**
 - Dianne Davis, Disability Resources
- 12:50 - 1:00** **FLEX PROGRAM**
 - Michelle Poggi, Resource Center Coordinator
 - Scott Rosen, Staff Development Coordinator
 - Barbara McClure, Staff Development Coordinator
- 1:00 - 1:20** **PAYROLL**
 - Deepa Desai, Payroll Supervisor
- 1:20 - 1:30** **WRAP-UP & EVALUATIONS**
- 1:30 - 2:30** **TOUR OF DOYLE LIBRARY & Media Services (Optional)**