



8.3.4P

ASSESSMENT

REVIEW: JUNE 9, 1986

REVISED: NOVEMBER 14, 1995

REVISED: NOVEMBER 14, 2000

REVISED: JUNE 10, 2008

Title 5: 55500, 55502, 55510, 55520, 55521, 55523, 51024, 55530, 55532, 55534, 58106

ED CODE: 78212, 78214, 78216, 78218

Assessment Exemption Criteria

The following students are exempt from taking the placement test in a subject area (math, chemistry, or English) if they fulfill one or more of the following:

1. Completed a course at a post secondary accredited institution in that subject area (the course will determine placement).
2. Earned a High School AP score of three (3) or higher in the subject area (students should contact Admissions and Records office).
3. Took the SRJC placement tests within the last three (3) years.
4. Took valid/approved placement tests at a 2-year California Community College within the last 3 years.

Challenge Procedure and Prerequisite/ Corequisite Equivalency Exemption

Students who are interested in taking a course when there is a prerequisite or placement test required will satisfy the requirement by one of the following five options:

1. Enroll in and receive a grade of C or higher in the prerequisite course.
2. Attend a placement test session and enroll in the recommended course, or retake a placement test session, and/or complete the Challenge process.
3. Complete, sign and submit a Challenge Prerequisite Form to Assessment (English Challenge), and be prepared to write a Justification Letter at the English Department. An official approval or disapproval will be granted to the student within five (5) business days from receipt by the Department Chair of the specific prerequisite course in question. If the department chair exceeds the time limit, the student will be allowed to stay in the course.
4. Complete, sign and submit a Challenge Prerequisite Form to Admissions and Records (Math and/or Chemistry Challenge). An official approval or disapproval will be granted to the student within five (5) business days from receipt by the Department Chair of the specific prerequisite course in question. If the department chair exceeds the time limit, the student will be allowed to stay in the course.
5. Complete, sign and submit a Prerequisite Equivalency Form to Admissions and Records.

The Department Chair may exempt a student from prerequisites/co requisites for a specific course to allow the student to enroll in that course if the student can document the competencies associated with those requirements to the satisfaction the department and the college. Prerequisite/co requisite

equivalency may be demonstrated through documented evidence of advanced placement test scores, coursework completed at other institutions, experiential learning, professional certification or licensure, or other education and training.

Career and Inventory Tests

Students and the public who are interested in exploring career fields and occupations may contact the Career and Employment Center at Santa Rosa Junior College. The services and resources that are provided for career assessment and exploration are Career Interest Tests, computer assisted career guidance systems, extensive occupation resources and career counseling. To select a career interest test/s go to the Career and Employment Center. Payment for the career interest test/s must be received by the Accounting Office window at Bailey Hall. Acceptable forms of payment are cash or a personal check. The completed career interest test/s must be submitted to the Career and Employment Center for processing. Approximately within three (3) weeks after a career test/s was submitted postcards are mailed to the students or members of the community notifying them to make a one-hour appointment with a career counselor to have their career test/s result interpreted. The cost of career interest tests range from \$2.50 to \$20.00.