

8.2.6P
PROBATION, DISMISSAL, AND READMISSION
BOARD REVIEW: MAY 10, 1994
REVISED: NOVEMBER 14, 1995
REVIEWED: NOVEMBER 14, 2000
REVISED: JANUARY 13, 2009
TITLE 5: 55030-55034

Academic Standards for Probation, Dismissal, and Readmission

Academic Probation

A student who has attempted at least 12 semester units as shown by the official academic record shall be placed on academic probation if the student has earned a cumulative GPA between 1.00 and 1.99 in all units which were graded (CR/NC and P/NP grades are not counted).

Progress Probation

A student who has enrolled in a total of at least 12 semester units as shown by the official academic record shall be placed on progress probation when the percentage of all units in which a student has enrolled and for which entries of "W", "I", "NC" and "N/P" are recorded reaches or exceeds fifty percent (50%).

Removal from Probation

A student on academic probation for a grade point deficiency shall be removed from probation when the student's cumulative GPA is 2.00 or higher. A student on progress probation because of an excess of units for which entries of "W", "I", "NC" and N/P are recorded shall be removed from probation when the percentage of units in this category drops below fifty percent (50%) of all units in which a student has enrolled.

Standards for Dismissal

For purposes of this section, semesters shall be considered consecutive on the basis of the student's enrollment pattern rather than the calendar pattern. For example, the semesters of a student enrolled Fall, not Spring, but again Fall are considered to be consecutive.

A student who earns a GPA of less than 1.00 for nine (9) or more units attempted during any given semester is subject to dismissal.

A student who is on academic probation shall be subject to dismissal if the student earned a cumulative GPA of 1.99 or below in all units attempted in each of three consecutive semesters, which were graded on the basis of the grading scale.

A student who has been placed on progress probation shall be subject to dismissal if the percentage of units in which the student has been enrolled for which entries of "W", "I", NP and "NC" are recorded in at least three consecutive semesters reaches or exceeds fifty percent (50%).

Qualification for Readmission following Academic/Progress Dismissal

A dismissed student may be readmitted on Probation 1 after fulfilling one of the following conditions:

- A. Successful completion ("CR", "P", or grade of "C" or better) of Counseling 56 "Take Charge of Your Learning", OR

- B. An absence of one or more semesters (Fall or Spring only), OR Successful completion of at least one three unit course (letter grade only) with a 2.00 ("C") or better GPA in summer session, OR
- C. Successful completion of at least one three-unit course (letter grade only) with a 2.00 ("C") or better GPA in summer session at another accredited college. Students will be responsible for providing an official transcript to Santa Rosa Junior College's Admissions & Records Office.
- D. The readmitted student is then subject to the normal probation/dismissal standards.

Exceptions to Dismissal

Readmission is possible by petition: Students who do not meet one of the Qualifications for Readmission following Academic/Progress Dismissal conditions may petition to the Admissions, Records & Enrollment Development Office. The criteria for approval of the petition is:

- A. Verifiable special and serious circumstances, such as health, personal or military obligations, or
- B. Establishing an approved semester plan with a College counselor.

Note: Dismissal status shall be recorded on the student academic record at the conclusion of each term. However, only dismissal status at the conclusion of the spring term shall result in enrollment restriction.

The student readmitted by petition will continue on dismissal status for their readmitted semester of enrollment.

Progress Renewal Procedure

The alleviation of previously recorded "No Credits", "No Passes", and "Withdrawals" ("NC", "N/P", "W") completed at Santa Rosa Junior College will be considered upon submission of the Request for Record Adjustment Based on Progress Renewal Policy form by the student to the Admissions, Records and Enrollment Development Office. Upon approval by the Director, Academic Records & International Admissions, the academic record of the student will be so annotated with appropriate adjustments to the student's progress status. All previously recorded work, however, will remain legible, ensuring a true and complete academic history. Twenty-four units is the maximum amount of course work to be adjusted.

This procedure is applicable in either of the following cases:

- A. The student:
 - 1. has not received any "Withdrawals", "Incompletes", "No Credits" or "No Passes" in two consecutive semesters following the receipt of "Withdrawals", "Incompletes", "No Credits" or "No Passes" and
 - 2. has completed a minimum of 4 semester units and
 - 3. has a cumulative GPA of 2.0 or better or
- B. The passage of four years since the "No Credits", "No Passes" and/or "Withdrawals" were recorded (at the end of the semester).