



8.1.3

REGISTRATION AND ENROLLMENT

ADOPT: APRIL 8, 1985

REVIEWED: NOVEMBER 14, 1995

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REVISED: APRIL 10, 2001

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TITLE 5: 55007, 51006, 55200

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It shall be the policy of the Sonoma County Junior College District that, unless specifically exempted by statute or approved College policy, every course, course section or class reported for State aid wherever offered by the District, shall be fully open to enrollment by any person admitted to the College and who meets such prerequisites as may be established.

Students must receive a satisfactory grade in a prerequisite course in order to enroll in the target course. A satisfactory grade is defined as a grade of "Credit" or "C" or better.

Students register for classes according to standards uniformly administered by appropriately authorized employees in the Admissions, Records, and Enrollment Development Office of the College. The College will adopt equitable systems of prioritized registration.

It shall be the policy of the Board to establish special requirements and admission procedures for impacted programs and other programs where health, safety, legal requirements or the facility is a limiting factor in the conduct of a course. Prerequisites, requirements and fair and equitable procedures to meet such limitations shall be established.

Students by petition may be granted approval to enroll in conflicting classes, provided that documentation is included describing the justification for the overlapping schedule and showing that the student made up the hours of overlap in the course partially or wholly not attended as scheduled at some other time during the same week under the supervision of the instructor of the course.

Auditing is allowed, subject to the provisions of District Procedure 5.4, "Student Fees."