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The procedures and conditions for auditing a class are as follows:

1. Selected courses in which auditing is allowed will be posted each semester in the Admissions, Records & Enrollment Development office.
2. Appropriate unit fees, based on Educational Code (plus any additional course costs) must be paid.
3. Students regularly enrolled in 10 or more units may audit up to 3 units free of charge.
4. Auditor status will be allowed only if a student has exhausted repeat possibilities as a regular student in selected classes (See Repeat/Policy Codes in the Schedule of Classes or ECS 72252.3).
5. Auditors must be eligible for admission to College as regularly enrolled students.
6. Auditors must meet the course prerequisite.
7. Instructor must sign an audit card to show approval for student to attend class as an auditor on a space available basis.
8. Auditors will be allowed to register only after the second class meeting and must turn in an Audit Card signed by the instructor to the Office of Admissions, Records & Enrollment Development.
9. Auditors may NOT change their status to regular student in the class (or reverse).
10. Once the auditor fee is paid, it will not be refunded.
11. Students registered, as auditors only, will not be entitled to the regular student health services (other than emergencies).
12. No grades can be earned or transcripts maintained.