

5.9.8

STUDENT ORGANIZATION ACCOUNT

ADOPT: APRIL 8, 1985

REVIEWED: MAY 8, 2001

REVIEWED: MARCH 11, 2008

ED CODE: 76060-76067

The Board hereby authorizes the establishment and maintenance of a student organization account at the College. The Superintendent/President or designee shall be responsible for the proper administration of the financial activities of each student organization account. All monies collected shall be deposited in the student organization account at a local bank, approved by the Board. All payments made from the student organization account shall have the approval of:

1. A representative of the student organization;
2. A certificated employee who is the advisor of the student organization; and,
3. A designated employee of the District

The annual College District audit shall include an audit of student organization funds. Payment for the audit shall be made from the District funds. The complete financial records and minutes shall be placed on file, available for audit, in the Student Activities office at the end of each fiscal year.