



5.8.7  
MEAL REIMBURSEMENT,  
ENTERTAINMENT EXPENSES,  
COMMUNITY ACTIVITIES REIMBURSEMENT  
ADOPT: JUNE 12, 2001  
REVIEWED: MARCH 11, 2008

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Reimbursement for meal expenses will only be allowed in accordance with the District Travel Policy, 5.8.4 and the Reimbursable Miscellaneous Expenses Procedure and then only at the Board approved rate per meal.

District funds and District controlled funds may not be used for entertainment expenses, either for employees or non-employees. Meal expenses for non-employees are only allowed at approved on-campus activities. Employees will not be reimbursed for meals within the District unless the individual is attending a business-related conference for the District and the meal is considered part of the program.

Employees will not be reimbursed for community events, breakfasts, luncheons, banquets, etc. unless participating in the program and being specifically requested to attend by the District.