

4.3.6
TRANSFERS
ADOPT: APRIL 8, 1985
REVISED: APRIL 10, 2001
REVIEWED: JANUARY 8, 2008
SEIU Article 14

Employees accrue permanency with the District and not with the College, center or department. The Board of Trustees encourages transfers that are beneficial to the District in that they may provide for employee growth, better use of employee strengths, the improvement of interpersonal relationships, or meeting the requirements of the District's total operational programs.

For Classified employees, a "transfer" is a move from one work location or department to another work location or department in the District within the same job classification, or a job classification at the same, or lower salary range, and at the same or fewer hours. Employees who transfer to other positions must meet the minimum qualification of that new position.

An "Involuntary Transfer" is a District-initiated transfer which may become necessary to meet administrative needs, economic necessity, operational efficiency, and other reasons including, but not limited to, meeting the requirements of the District's total operational programs.