



DEGREE AND CERTIFICATE PROGRAMS

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DEGREE PROGRAMS

The Associate Degrees in Arts and in Sciences are founded upon a philosophy, criteria, and pattern of courses that conform with the requirements of Title 5 Regulations.

PURPOSE OF DEGREE PROGRAMS

Degree programs shall have at least one of the following purposes:

1. To extend general education and cultural understanding;
2. To prepare for entrance to an occupation; and,
3. To provide credits for transfer to a four-year college at the time of junior level.

TYPES OF DEGREE PROGRAMS

1. Associate in Arts
2. Associate in Science (Mathematics, Natural Sciences, selected occupation and technical fields)

DEGREE REQUIREMENTS

OPTIONS

- Option A
Complete 21 units of general education credits as outlined by the Santa Rosa Junior College catalog, 18 units for the major, as well as electives, for a total of 60 units.
- Option B
Complete the California State University (CSU) General Education course requirements (full certification of 39 units) and electives, totaling a minimum of 60 units. *
- Option C
Complete the Intersegmental General Education Transfer Curriculum (IGETC) and electives, totaling a minimum of 60 units. *

**The implementation date for AA degrees based on the CSU or IGETC certification patterns (AKA transfer AA degrees) shall be the beginning of the Fall 2000 semester.*

NOTE: A student may apply only one English course below transferable freshman composition towards the associate degree. (Title 5, 55805.5, 55806)

ADDITIONAL ASSOCIATE DEGREES

1. Students who already possess an Associate of Science or Associate of Arts from Santa Rosa Junior College may be awarded an additional degree upon completion of the following:
 - a. All requirements of a major in a different field of study. Previous coursework may be used.
 - b. Twelve units in residence after conferral of the previous degree.
 - c. Any new areas of general education in effect at the time the student re-enrolls if there has been a break in enrollment.
2. Students seeking an associate degree after having received an associate degree from another regionally accredited community college may be awarded an additional associate degree upon completion of the following:
 - a. All requirements in a major field of study.
 - b. Twelve units in residence.
 - c. Santa Rosa Junior College general education areas not fulfilled at the previous institution.
3. Students who already possess a Bachelor's Degree or higher from a regionally accredited institution of higher education may be awarded an associate degree upon completion of the following:
 - a. All requirements for a major field of study.
 - b. Twelve units in residence.
 - c. A Bachelor's degree or higher from a regionally accredited college in the United States will be accepted as fulfilling the general education requirements for graduation.
4. Implementation Date.
Additional degree policy language will be effective at the beginning of fall semester, 2002.

CERTIFICATE PROGRAMS

Occupational certificate programs shall provide a course of study preparing the student directly for employment upon completion of the program. Certificate programs do not include the general education component.

A list of current Board approved Certificate Programs shall be maintained by the Office of Academic Affairs and be published in the College Catalog each year.

See also:

Policy 3.1 General Education

Policy 3.2.1 Major Requirement of the Associate Degree

There are two types of certificates acknowledged by the State (Title 5, 55808) and the College: those requiring approval by the Chancellor's Office "Career Certificates"; and, those requiring only local approval (called "Achievement Certificates" at SRJC).

CAREER CERTIFICATES

Career Certificate Programs certify that students successfully completing all requirements are fully prepared to enter the careers designated on their certificates. These programs generally, but not always, require a year or more of study and eighteen or more units of course work.

Career Certificate Programs must be approved by the Curriculum Committee and the Board of Trustees. They must also be endorsed by the Bay Area Community College Occupational Planning Committee (comprised of community college occupational administrators and approved by the Chancellor's Office.)

ACHIEVEMENT CERTIFICATES

Completion Certificates certify that students successfully completing all requirements are prepared with a particular set of skills for an entry-level position in the field to upgrade or advance in an existing career, or to pursue a full Career Certificate. These programs usually provide career ladder instruction and are therefore of shorter duration and narrower in scope than Career Certificate Programs.

Achievement Certificates must be approved by the Curriculum Committee and the Board of Trustees.

CERTIFICATE REQUIREMENTS

All of the following requirements must be met in order for the certificate to be conferred:

Residency requirement:

1. A student must complete at least six units or 20% of the total units (whichever is greater) of the certificate program at Santa Rosa Junior College. This means that, for certificates of one to six units, all coursework must be completed at SRJC.
2. A student must be enrolled at Santa Rosa Junior College during the semester in which the certificate is awarded.
3. A department may propose to exceed the minimum standards set herein. Such proposal would be reviewed by EPCC and recommended to the Academic Senate for appropriate action.
4. Implementation of approved residency requirements will have an effective date based on the new catalog year, so that all students receive timely, clear, and consistent information about the requirement.

Scholarship requirement:

1. A student must have a minimum "C" grade (or equivalent) in all Santa Rosa Junior College and transferred coursework submitted toward the certificate.
2. A department may propose to exceed the minimum standards set herein. Such proposal would be reviewed by EPCC and recommended to the Academic Senate for appropriate action.
3. Implementation of approved scholarship requirements will have an effective date based on the new catalog year, so that all students receive timely, clear, and consistent information about the requirement.

Catalog Rights:

Award requirements for a certificate are determined according to the catalog in effect at the time of initial enrollment. In order to maintain catalog rights, a student must be in continuous enrollment; that is, enrollment in at least one credit course during each successive academic year. For the purpose of catalog rights, the academic year begins each fall and ends with the subsequent summer session. When a break in enrollment occurs, certificate requirements are determined according to the catalog in effect when continuous enrollment is resumed. Students may choose to receive a certificate award under the catalog in effect at the time of their petition to receive the certificate.