

MANAGEMENT TEAM: GENERAL RESPONSIBILITIES

ADOPT: APRIL 8, 1985

REVISED: AUGUST 14, 1989

REVIEWED: MARCH 13, 2001

REVIEWED: JANUARY 8, 2008

ED CODE: 72400

Management employees are those individuals collectively responsible for promoting educational leadership, formulating and recommending District policies and procedures, administering District programs, and supervising District employees. The Management Team includes those Confidential, Supervisory, and Administrative personnel so identified by the Board of Trustees.

Duties and responsibilities of the Management Team are outlined in the "Sonoma County Junior College District Management Guidelines and Procedures." Further delineation of Management duties and responsibilities are described in the Administrative Organizational Chart and individual job descriptions. Changes in all such documents are subject to the review and approval of the Board of Trustees.