

2.2.2  
ADMINISTRATIVE, CLASSIFIED  
MANAGEMENT AND CONFIDENTIAL POSITIONS  
ADOPT: APRIL 8, 1985  
REVISED: MARCH 11, 1997  
REVISED: MARCH 13, 2001  
REVIEWED: JANUARY 8, 2008

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The Board of Trustees establishes general classes of administration, management, classified management, and classified confidential positions.

Any one of these general classes may be activated by the Board of Trustees at the request of the Superintendent/President. The primary responsibility of administrative positions is to assume a substantial portion of the Superintendent/President's administrative function under his/her direction. The title may be modified to indicate the administrative area(s) administered.

Any person holding the position of Vice President may be designated by the Superintendent/ President to act as Superintendent/President in the absence of the Superintendent/President or during the incapacity of the Superintendent/President.

The Superintendent/President shall be responsible for recommending the activation of any positions in the general classes listed in the following procedures, and for seeing that a statement of qualifications and a job description are developed and presented to the Board of Trustees for approval.