

2.2.1

DISTRICT SUPERINTENDENT/PRESIDENT

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The basic authority for the administration of the Sonoma County Junior College District and Santa Rosa Junior College is delegated by the Board of Trustees to the Superintendent/President.

As Chief Executive and Administrative Officer for the Trustees, in addition to powers and duties specifically imposed by statute, performance of that office requires the following functions and duties:

- A. Is responsible for planning, organizing, and directing the College District.
- B. Is responsible for the appointment and supervision of all personnel.
- C. Delegates responsibility to appropriate staff for the conduct of the instructional and non-instructional affairs of the College and defines the duties assigned.
- D. Serves as advisor to the Board of Trustees in the development and adoption policy.
- E. Provides leadership and is responsible for planning, initiating, evaluating, and interpreting to the public the programs of the College.
- F. Is responsible for creating an environment and atmosphere in which each staff member may make his or her maximum contribution to the welfare and progress of the College and its students and may have a voice in the consideration of policy and procedure.

See Also:

Policy 5.2 - Superintendent/President: Budget Activities