

PUBLIC NOTICE AND PRESENTATION OF COLLECTIVE BARGAINING INITIAL PROPOSALS

ADOPT: MAY 14, 1990

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GOVERNMENT CODE SECTION 3547, 3549.1

CAL. AD. CODE TITLE 8, SEC. 32900

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1. The initial proposals of both the exclusive representative(s) and the District shall be made public at public meetings of the Governing Board.
 - a. For the purposes of this policy, "initial proposal" shall refer to the document presented by the exclusive representative and/or the District, which sets forth the issues to be negotiated and the proposed changes of the respective parties. The document shall refer to matters within the scope of the representation and are mandatory subjects of collective bargaining as defined by the Educational Employment Relations Act (EERA).
 2. The exclusive representative shall first submit a written initial proposal to the District in accordance with time lines specified in their respective collective bargaining agreement.
 - a. The District shall place the item on the agenda as a public hearing item on the next regularly scheduled meeting of the Board of Trustees unless the Superintendent/President decides to place it on the agenda of a special meeting.
 - b. Notice on the agenda shall be sufficiently clear so as to advise the public of the availability of the exclusive representative's initial proposal and an opportunity for public comment.
 - c. The initial proposal shall be distributed with the agenda through regular distribution.
 - d. Extra copies of the initial proposal shall be available at the noticed Board of Trustees meeting and upon request.
 3. Presentation of the-District initial proposal shall involve two meetings of the Board.
 - a. The District's initial proposal shall be placed on the Board of Trustees agenda as a public hearing item. Copies of the initial proposal shall be available to the public at the meeting or upon request to the Office of the President.
 - b. The public shall be notified at the presentation of the initial proposal of its right to comment.
 - c. The initial proposal shall be distributed with the agenda through regular distribution.
 - d. At a subsequent meeting of the Governing Board and subsequent to the public's opportunity to comment, the Governing Board at a public meeting in Open Session shall adopt its initial proposal. Such shall be placed on the agenda of the Board of Trustees meeting as an action item.
 4. Negotiations on the initial proposals shall not commence until after the public has had a reasonable opportunity of no less than 30 days as prescribed by the Public Employees Relations Board (PERB) to comment on the proposals and the Governing Board has adopted an initial proposal.

5. Subjects within scope of representation and added to negotiations which were not originally included in either initial proposal shall be made public within 24 hours by a posting at the same locations where the agenda is posted. If a vote is taken on such new subjects by the Governing Board, the vote of each member voting will also be made public within 24 hours either at the Board meeting or by posting, as set forth above.
6. Nothing in this policy shall preclude the Governing Board from meeting in Closed Session in accordance with Government Code Section 3549.1.