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PERIODIC REVIEW AND EVALUATION OF
THE SUPERINTENDENT/PRESIDENT
ADOPT: FEBRUARY 13, 2001
REVISED: MAY 8, 2007
REVIEWED: OCTOBER 14, 2008

The Board of Trustees will appraise the performance of the Superintendent/President of the District annually. While the responsibility for this annual appraisal lies solely with the Board, they have chosen to invite input by the leadership of the major constituent groups of the College. Input from the general College community may also be invited on a periodic basis. The following shall serve as an outline of the basic framework and timeline for the annual appraisal process.

1. Goals for the ensuing year are developed by the Superintendent/President in consultation with the Board and are a direct result of Board and Superintendent/President suggestions.
2. By July 15 of each year the Superintendent/President's goals are finalized by the Board.
3. In April/May of each year the Board will invite written comment from the leadership of the Academic Senate, AFA, Classified Senate, SEIU, and the Management Team. All comments shall be treated in a confidential manner. These individuals may request private meetings with a subcommittee of the Board.
4. The Board may invite written input from the general College community on a periodic basis. Comments made to the Board shall be treated in a confidential manner.
5. In May/June of each year the Superintendent/President shall prepare a written self-evaluation on the status of that year's goals and objectives. Included with this report are suggested future goals.
6. In June of each year the Board and the Superintendent/President will meet in Closed Session to review the self-evaluation and to share a synopsis of the information gathered from the College community. The Board will prepare a written "Statement of Evaluation for the year 20__-20__" for inclusion in the Superintendent/President's personnel file as soon after this Closed Session as practical. At the June Closed Session the Board will also finalize the next year's goals and objectives, and take action on any modifications to the Superintendent/ President's contract. Action by the Board will follow all appropriate Open Meeting Law requirements.