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ADVANCE DELIVERY OF MEETING MATERIALS

ADOPT: APRIL 8, 1985

REVISED: FEBRUARY 13, 2001

REVIEWED: JUNE 12, 2007

REVIEWED: OCTOBER 14, 2008

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A copy of the agenda for any regular meeting of the Board shall be forwarded to each Board member not less than 72 hours prior to the meeting, along with minutes to be approved, copies of communications, reports from committees, staff, citizens and others, and such other documents and exhibits which are available and pertinent to the meeting.

Board members shall become familiar with the agenda and support materials prior to the meeting, and shall obtain any additional information that may be necessary to make well-informed decisions.

The Superintendent/President and the President of the Board are directed to make every effort to get support materials and the agendas for special meetings to the Board members at the earliest possible time after the meetings are called, and except in emergency situations as permitted in law, at least 24 hours prior to the time the meetings are called.