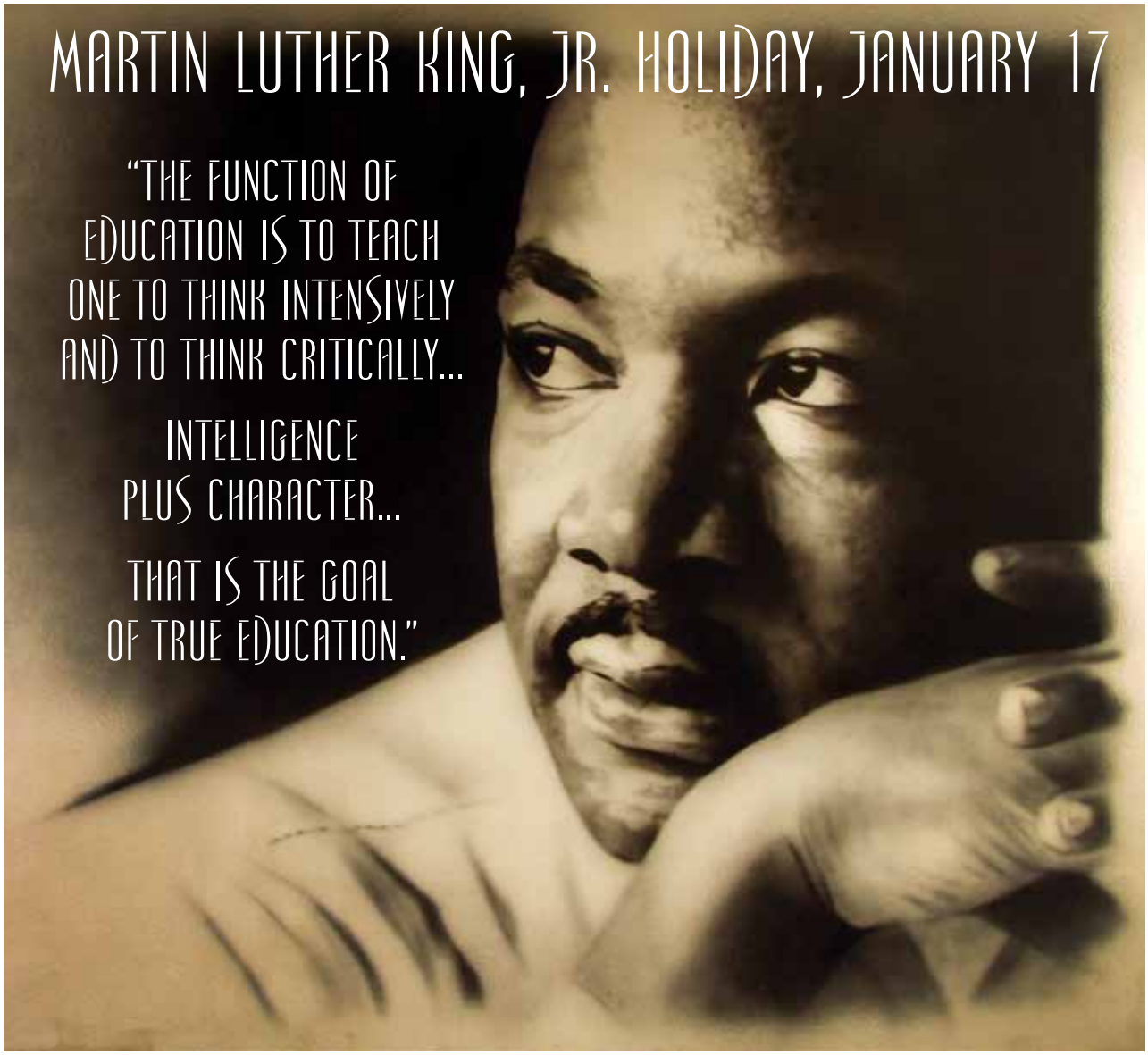
insider

Academic Calendar Inside!

Staff News for Santa Rosa Junior College, January 14, 2011

Spring 2011 Semester



Mandatory Time Off 2010/2011

The Mandatory Time Off Task Force made various recommendations regarding the implementation of MTO, which have been approved by the Administration, including:

1. College closure will be on the following days: **NOVEMBER 24; DECEMBER 20, 21, 22 AND 23; MARCH 21, 22, 23, 24 AND 25.** Usual vacation requests for additional time off near these periods will be given appropriate consideration.

1. **EMPLOYEES SHOULD SCHEDULE THE REMAINING FOUR HOURS OFF**, with a strong emphasis on using the time during low-service days.

2. For employees not scheduled to work the dates identified in 1 above, yearly work calendars will be reviewed and mandated time off arranged through consultation between the employee and the supervisor. A form will be completed by the employee and supervisor and will be submitted to Human Resources.

3. For departments that cannot close during the times outlined above, area management will consult with area employees and propose a schedule. This schedule will incorporate days from (1) above as much as possible along with additional defined days of closure or days of reduced scheduling. Full days of closure, or at least half days, are strongly recommended. These plans will then be submitted to the Component Administrator and President for approval.

Please note that members of the college community who are intending to retire or resign this year are in need of MTO implementation information as soon as possible to finalize their plans. How MTO implementation will affect their retirement or resignation should be discussed individually with Louise Burke in Human Resources at ext. 4304.

MTO Task Force Members: (Nadine Beachamp, Deepa Desai, John Hemenway, Ann Herbst, Hillary Izard, Doug Kuula, Sabrina Meyer, Ricardo Navarrette, Amanda Swan, Kris Shear, Terry Shell.

SANTA ROSA JUNIOR COLLEGE

Academic Calendar 2010/2011

FALL SEMESTER 2010

April 25 (tentative).....Web site information available (www.santarosa.edu)
June 28.....Priority Web Registration for continuing students begins
July 19.....Open Web Registration for ALL students begins
August 9.....In-Person Registration begins
August 12.....New Faculty Orientation Day
August 13.....Professional Development Activity Institutional Mandatory Day (No classes)
August 16.....CLASSES BEGIN
August 22.....Last day to register/add without instructor's signature or add code
August 29.....Last day to drop semester length class and be eligible for a refund
September 5 .....Last day to register/add with the instructor's signature
September 6 .....Labor Day Holiday
September 7 .....First Census Day
September 12 .....Last day to drop a class without "W" symbol
September 26 .....Last day to opt for P/NP
October 18.....Second eight-week classes begin
October 18.....Midterm Reports issued to students
November 1 .....Last day to reinstate
November 11.....Veterans' Day Holiday
November 21 .....Last day to drop a class with "W" symbol
November 22 .....Spring 2011 Graduation Petition filing period begins
November 24 .....Professional Development Activity Flex Day (No classes or activities)
November 25, 26, 27, 28 .....Thanksgiving Day Holidays
December 11- 17 .....Final Examinations
December 18 - January 16 .Semester Break
January 10, 2011.....Fall semester processing finalized

SPRING SEMESTER 2011

October 17, 2010 (tentative)Web site information available (www.santarosa.edu)
November 29, 2010 .....Priority Web Registration for continuing students begins
December 13, 2010.....Open Web Registration for ALL students begins
January 3.....In-Person Registration begins
January 17.....Martin Luther King Holiday
January 18 .....CLASSES BEGIN
January 23.....Last day to register/add without instructor's signature or add code
January 30.....Last day to drop semester length class and be eligible for a refund
February 6.....Last day to register/add with the instructor's signature or add code
February 7.....First Census Day
February 13.....Last day to drop a class without "W" symbol
February 17 .....Professional Development Activity Institutional Mandatory Day (No classes)
February 18 .....Lincoln's Day Holiday
February 19, 20 .....Saturday and Sunday classes will meet
February 27.....Last day to opt for P/NP
February 21 .....Washington's Day Holiday
March 21-27 .....Spring Break
March 25 .....Professional Development Activity Flex Day (No classes or activities)
March 28 .....Midterm Reports issued to students
March 29 .....Second eight-week classes begin
April 1.....Last day to petition to graduate, May 2011
April 21.....Last day to reinstate
May 1 .....Last day to drop a class with "W" symbol
May 21-27 .....Final Examinations
May 28.....Commencement Exercises
June 6.....Spring semester processing finalized

SUMMER TERM 2011

February 15 (tentative).....Web site information available (www.santarosa.edu)
May 2.....Priority Web Registration for continuing students begins
May 9.....Open Web Registration for ALL students begins
May 30.....Memorial Day Holiday
June 6.....In-Person Registration
June 13 .....CLASSES BEGIN
July 4.....Independence Day Holiday Observed
FINAL EXAM GIVEN AT LAST CLASS MEETING FOR ALL CLASSES
August 15.....Summer term processing finalized

August 2010

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September 2010

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May 2011

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June 2011

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August 2011

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Board Approved: 10/13/09

SRJC

Sonoma County Junior College District

BOARD OF TRUSTEES MEETINGS
CALENDAR FOR 2011

MEETING DATE	CLOSED SESSION	OPEN SESSION	BUILDING & CAMPUS
January 11, 2011	3:00 PM Conference Room 4733 2nd Floor	4:00 PM Student Activities Center 1st Floor	Bertolini Student Center Santa Rosa Campus
February 8, 2011	3:00 PM Conference Room 726 2nd Floor	4:00 PM Reading Room 721 1st Floor	Mahoney Library Petaluma Campus
March 8, 2011	3:00 PM Conference Room 4733 2nd Floor	4:00 PM Student Activities Center 1st Floor	Bertolini Student Center Santa Rosa Campus
April 12, 2011	3:00 PM Conference Room 4733 2nd Floor	4:00 PM Student Activities Center 1st Floor	Bertolini Student Center Santa Rosa Campus
May 10, 2011	3:00 PM Conference Room 4733 2nd Floor	4:00 PM Student Activities Center 1st Floor	Bertolini Student Center Santa Rosa Campus
June 14, 2011	3:00 PM Conference Room 4733 2nd Floor	4:00 PM Student Activities Center 1st Floor	Bertolini Student Center Santa Rosa Campus
July 12, 2011	3:00 PM Conference Room 4733 2nd Floor	4:00 PM Student Activities Center 1st Floor	Bertolini Student Center Santa Rosa Campus
August 9, 2011	3:00 PM Conference Room 4733 2nd Floor	4:00 PM Student Activities Center 1st Floor	Bertolini Student Center Santa Rosa Campus
September 13, 2011	3:00 PM Conference Room 4733 2nd Floor	4:00 PM Student Activities Center 1st Floor	Bertolini Student Center Santa Rosa Campus
October 11, 2011	3:00 PM Conference Room 726 2nd Floor	4:00 PM Reading Room 721 1st Floor	Mahoney Library Petaluma Campus
November 8, 2011	3:00 PM Conference Room 4733 2nd Floor	4:00 PM Student Activities Center 1st Floor	Bertolini Student Center Santa Rosa Campus
December 13, 2011	3:00 PM Conference Room 4733 2nd Floor	4:00 PM Student Activities Center 1st Floor	Bertolini Student Center Santa Rosa Campus

MEETINGS ARE HELD ON THE SECOND TUESDAY OF EACH MONTH UNLESS OTHERWISE POSTED

Aaron Behrens Employee of the Month - January 2011

Congratulations to Aaron Behrens, Carpenter in Facilities Operations, for being selected the Santa Rosa Junior College Employee of the Month for January 2011. Aaron was introduced at the January 2011 Board of Trustees meeting by his supervisor Paul Bielen, Director, Facilities Operations, and was presented with an EOM plaque, season tickets to SRT performances, and gift vouchers to the Culinary Café. "Aaron has earned the Employee of the Month Award because of his outstanding work ethic and strong commitment to the students, faculty, and fellow staff members," says Paul.

Hired by the college in 2007, Aaron's key responsibilities as Carpenter include completing repair jobs in-house, such as the current remodel of Bailey Hall, and making ongoing internal and external repairs on numerous college buildings, including roofs.

According to his coworkers, Aaron's outstanding skills and customer service make him a highly effective team member. "Since Aaron joined our team, he has shown us the ability to perform at a very high standard as our in-house carpenter.," says Paul. "His follow-up on service requests is highly commendable. He is always willing to take on extra responsibility and make sure each project is completed within each timeline and budget."

Aaron demonstrates his commitment to SRJC in many ways, but especially through "his diligence of completing service requests in a professional standard and manner and in the way he handles himself in various situations," Paul says. "Aaron contributes his expertise in the carpentry field, which enabled many tenant improvement projects to be successfully completed over the last few years. In addition to performing these tasks, he takes the time to listen to fellow employees and students and incorporate their concepts into projects," says Paul.

Well aware of the importance of saving costs while also maintaining quality craftmanship, "Aaron understands current economic issues and is always looking for ways to save the District monies for the future," says Paul. Open to adding new skills to his experience, Aaron continually expands his contributions to the facilities team: "I'm very pleased with the work progression of Aaron over the years. He is eager to work with other trades and improve his skill set to benefit the District," Paul emphasizes.

When asked why he believes he has been so successful at SRJC, Aaron responds, "I am very lucky to have my job, and I take pride in what I do. I complete projects in a timely way and always communicate with the departments and individuals that requested the repairs to make sure that they are satisfied with my work." He identifies his greatest accomplishment at SRJC as the Bailey Hall remodel: "Generally the project would be subbed out to an outside contractor. By completing the project in house, we are saving labor and material costs." He says that his greatest challenge at SRJC has been dealing with leaking roofs on both campuses: "Every winter we receive multiple calls whenever it rains to report leaks caused by outdated roofing. Since I started working at the college, we have installed new roofs on numerous buildings each summer." What Aaron most likes about his job is "the interaction with the college community and keeping everything functioning to the best of my ability to keep people happy." He adds that what would most surprise others about Aaron's job is, "I enjoy cross training and learning the internal workings of the electrical systems, HVAC systems, plumbing, and locksmithing."

Aaron grew up in Forestville and graduated from El Molino High School. He has lived in Sonoma County all his life, except two years when he lived in Hawaii. Before joining SRJC's staff, he worked as an independent contractor. Outside of work, Aaron is involved with Ducks Unlimited and the Surfrider Foundation. His many interests include hunting, fishing, diving, surfing, bike riding, camping, and especially spending time with his family, including his wife Kristine, son Caden, and their dog Nevada.

When told that he was nominated Employee of the Month, Aaron responded with surprise, "I am very excited to have been chosen! I am very thankful to have my job at Santa Rosa Junior College."

Please join your SRJC colleagues as we continue the 2010-11 Academic Year at Santa Rosa Junior College. In traditional fashion, the spring PDA Day is highlighted by the Brook Tauzer Faculty Lecture featuring this year's honoree, Eric Thompson, of the Humanities Department. You won't want to miss Eric's intriguing talk on "MYTH MATTERS - Or, Eve: Original Sinner, Original Seducer, Original Scholar."

A wide variety of workshops are planned. New this spring, you may customize your PDA Day experience by focusing on a special-interest topic all day. Workshops are offered with the following themes in mind: General Interest, Safety & Wellness, Sensitivity to Diversity, SLO's & Assessment, Sustainability, Teaching & Learning, and Technology. Please go to the Schedule Overview to print a copy of the workshop schedule and bring it with you on PDA Day.

PDA Day Index: http://www.santarosa.edu/src/PDA-current/pda-index.html

Message: http://www.santarosa.edu/src/PDA-current/pda-message.html

Participation: http://www.santarosa.edu/src/PDA-current/pda-participation.html

Schedule Overview: http://www.santarosa.edu/src/PDA-current/pda-overview.html

Santa Rosa Campus Workshop Descriptions: http://www.santarosa.edu/src/PDA-current/pda-srdesc.html

Petaluma Campus Workshop Descriptions: http://www.santarosa.edu/src/PDA-current/pda-petdesc.html

Acknowledgements: http://www.santarosa.edu/src/PDA-current/pda-acknowledgements.html

PDA Day is presented for all employees. All Regular Faculty are required to attend the full-day program (mandatory attendance is 6 hours, and is pro-rated for assignments <100%). Adjunct faculty do not have mandatory attendance, but can count hours of participation toward their flex obligation for this semester. Classified Staff and Management Team members are encouraged to attend and bring your unique and valuable perspectives to the many workshops provided. Classified Staff may attend with prior approval from their supervisor.

Coffee will be provided at both campuses. Coffee and Conversation begins at 8:00 a.m. with the morning general session and Tauzer Lecture starting promptly at 8:30 a.m.

See you on PDA Day, Thursday, February 17, 2011!

THE VOICE OF THE PRAIRIE

A Romantic Comedy in the Early Days of Radio

By John Olive

Directed by John Shillington

THEATRE ART

SANTA ROSA JUNIOR COLLEGE

THEATRE SEASON 2010/2011

ASP associated students programs

Recommended for age 12 and above.
Produced by special arrangement with Samuel French, Inc.

January 28, 29 at 8:00 PM
February 2, 3, 4, 5 at 8:00 PM
February 5, 6 at 2:00 PM

Newman Auditorium, Santa Rosa Junior College
Elliott Ave and Emeritus Circle, Santa Rosa Campus

Tickets: $10-$15, Buy Tickets Online:
www.santarosa.edu/theatrearts

Box Office: 707.527.4343 Hours: Wed, Thurs, Fri 12PM – 5PM
Tickets available one hour before each show in the Newman Auditorium lobby.

PARKING PERMIT REQUIRED ON-CAMPUS 7 DAYS A WEEK, 24 HOURS A DAY.

Exciting Globetrotters Return To SRJC Jan 12

Plan to attend an important and exciting fundraiser for Bear Cub Athletics - the Harlem Globetrotters! Wholesome Fun for Everyone!

January 12, 2011 - 7:00 PM

Haehl Pavilion, Santa Rosa Campus

A Fundraiser for Bear Cub Athletics

Tickets are currently available for purchase, online only,

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http://www.ticketweb.com/t3/sale/SaleEventDetail?dispatch=loadSelectionData&eventId=3269065.

General Admission: $27.00

Courtside Seating: $77.00

Doors to Haehl Pavilion will open at 6:00 PM - Show time is at 7:00 PM.

Seat reservations are not available in Haehl, so keep that in mind when making plans to arrive at the college the evening of the performance. Remember, tickets will not be available for purchase on either campus. Questions or special needs may be directed to Dr. James Forkum, Dean/AD for PEDA at jforkum@santarosa.edu or 524-1849.

Announcement in File Depot: http://www2.santarosa.edu/f/?26485

Globetrotter's Official Web site: http://www.harlemglobetrotters.com/

http://www.santarosa.edu/for_students/athletics/

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www.santarosa.edu/insider/

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