insider

Staff News for Santa Rosa Junior College, December 7, 2007

Winter Holiday Closure See Page 7

The Board of Trustees
and Dr. Robert F. Agrella
Invite you to attend the
Santa Rosa Junior College

Holiday Celebration

Santa Rosa Campus

Thursday, December 6, 2007

2 - 4 p.m. Art Gallery - Doyle Library

Join us for refreshments and holiday cheer!

Contribute to SRJC's Giving Tree

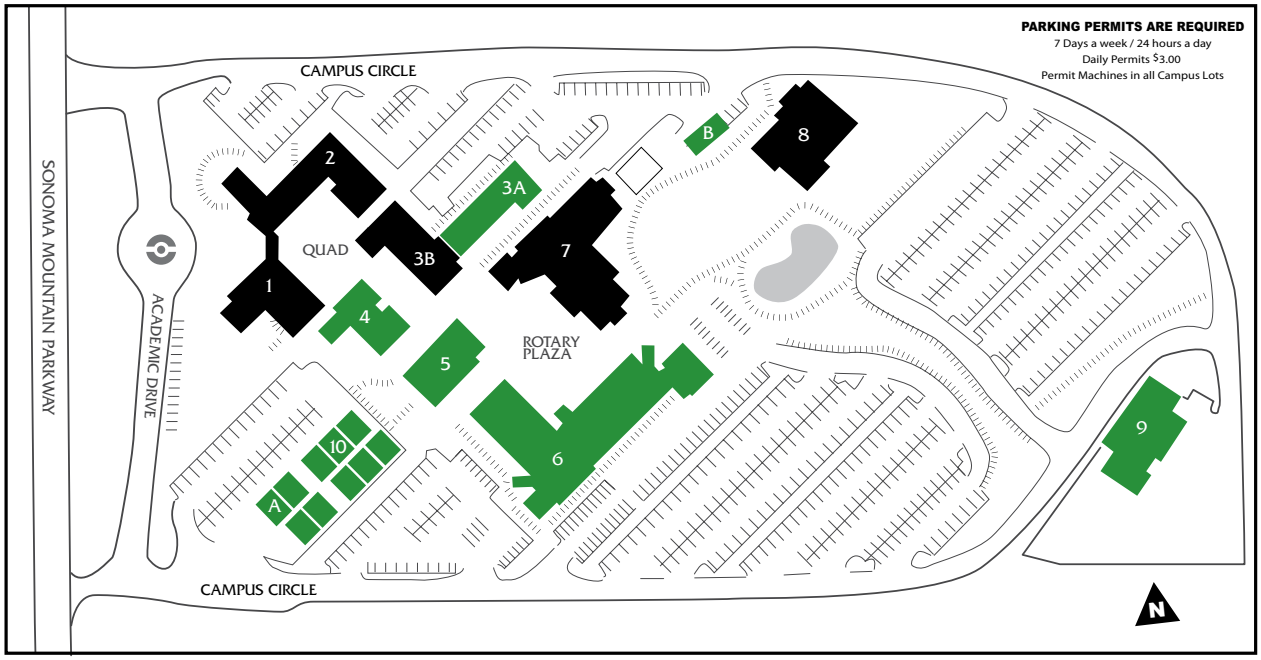
Now that the November 20 Giving Tree Kick-off Celebrations have taken place, many of you have decided to help make many children's holiday wishes come true by choosing a heart from the trees on both campuses. But there are still hearts left, so if you wish to select a heart from the Giving Tree, contact Maria Gaitan in the President's Office on ext. 1826. If you've already bought and wrapped your gifts, remember to take them by December 10 to Meg Stoner on the Santa Rosa Campus and to Sara Long on the Petaluma Campus. Once all gifts are collected, they will be distributed to the happy recipients on December 18 and 19.

The Giving Tree is organized by the Sonoma County Volunteer Center each year to collect gifts during the holidays for the children of families with a demonstrated need. SRJC's two Giving Trees hold approximately 300 red hearts, each with the gift wishes of the children of SRJC students who are enrolled in the EOPS, Disability Resources, Children's Center, and CalWORKs programs. Thank you for your support of this wonderful effort!

Student Pottery Sale Dec 5 & 6 Noon-8pm

The Annual SRJC Student Pottery sale will be held December 5 and 6 in the Ceramics Studio, Room 718 in Analy Hall on the Santa Rosa Campus. The proceeds from the sale benefit the ceramics students, as well as the visiting artist program, which continues to bring to SRJC distinguished ceramic artists whose workshops enrich course offerings.

SRJC PETALUMA CAMPUS MAP FOR SPRING 2008



Open To Public Access

Under Construction Closed to Public Access

NO.	BUILDING NAME
1	John M. Jacobs Hall
2	Kathleen Doyle Hall
3A	E Wing (Science & Art) (300)
3B	Carole E. Ellis Hall
4	East Hall (Cafe & Bookstore) (400)
5	Temporary Herold Mahoney Library *(Future Mike Smith Hall and SRJC Bookstore)*
6	Richard W. Call Building (600) Admissions & Records, Counseling, Registraton, Student Services
7	Future Herold Mahoney Library
8	Physical Fitness Center
9	Maintenance Compound (900)
10	Petaluma Village (100)
A	Capri Creek Temporaries (PC/T1-T4)
B	Capri Creek Temporaries (PC/T5)

Petaluma Campus On The Move!

After long months of construction to expand the Petaluma Campus, moving time has finally arrived. Staff and faculty are transitioning from current facilities to new space for occupancy for the Spring 2008 Semester and beyond. Tremendous thanks to all SRJC employees collegewide who have and will continue to devote time, talent, and energy to making this move a success!

Spring 2008 Facilities- Starting in January, existing Petaluma Campus facilities will close for renovation and reconstruction, which are expected to continue until spring 2009. Phase R (renovation) involves closing and moving all offices, classrooms, and labs in Jacobs Hall, Kathleen Doyle Hall (formerly Bertolini Hall), the Mahoney Library and District Police facilities.

- The Café, Village, SRJC Bookstore, and Temporaries will remain open during reconstruction.
- During spring, the Mahoney Library will be temporarily relocated to Mike Smith Hall.
- The new two-story Mahoney Library building should be completed at the end of the semester, when Library staff will make their final move into their new facilities and the SRJC Bookstore will move into its permanent location in Mike Smith Hall.
- New facilities open in spring include east wing art and science facilities, the two-story Richard W. Call Building (temporary main location for classrooms and labs, faculty and administration offices, and student services).
- Temporary classrooms (referred to as the "Capri Creek Temporaries") will be situated at two locations on campus to provide expanded classroom space during reconstruction.
- Construction of the Physical Fitness Center will be complete in late spring, offering summer 2009 classes.

Move Logistics – The entire Petaluma Campus is involved in the complex move. After the holidays, management and classified staff should return to campus January 2 and faculty members on January 10 who are participating in the faculty flex activity.

Student Services - Petaluma A&R and cashiers will be closed December 21 to pack and January 2 and 3 to unpack. Signs will be posted directing students to temporary locations for service during the three days.

Phones - Phone numbers will not change for employees who currently have a numbers.

Parking – Parking will be plentiful on the Petaluma Campus with the addition of a new north east lot. Both campus entrances from Sonoma Mountain Parkway to Campus Drive will be signal controlled and open during construction.

For more information contact Jo Morohashi, Petaluma Administration Office at 778-2476 or smorohashi@santarosa.edu.

Fall Arts & Lecture Series

For details about scheduled events, access: www.santarosa.edu/communityeducation/arts-and-lectures

WEDNESDAY, DECEMBER 5, 7 TO 9 PM, MAHONEY LIBRARY, PETALUMA CAMPUS

Festival Consort Christmas Concert

Rich vocal and instrumental music from the Renaissance includes vocalists Douglas Mandell, Carol Menke, and Chris Fritzsche and instrumentalists Joanna Bramel Young, David Hogan Smith, and Alan Paul. Sponsored by Friends of the Petaluma Campus.

SRJC Music Department

TUESDAY, DECEMBER 11, 7:30 PM, BURBANK AUDITORIUM, SANTA ROSA CAMPUS

Symphonic Band & Wind Symphony Concert

Admission is $5

Symphonic Band, directed by Nicolas Xenelis, and the Santa Rosa Wind Symphony, directed by Bennett Friedman.

The Santa Rosa Wind Symphony is formerly known as the Redwood Empire Wind Ensemble.

Study Abroad Meetings Scheduled

In 2008 and 2009, SRJC's Study Abroad Program will again offer students exciting opportunities to enroll in transferable college courses that are taught abroad. One-hour information meetings are scheduled through April to answer questions and discuss the specifics of each program: China, summer 2008; London, fall 2008; Spain, fall 2008; and Florence, spring 2009. Students in search of an unforgettable educational experience should attend one of the information meetings that are scheduled: http://www.santarosa.edu/sa/info_mtg_sch.html. Contact Chuck Robbins at crobbins@santarosa.edu or ext. 4498 with questions.

Host Families Needed for Swedish Students

It's the perfect time to consider being a host family for one of the Swedish students arriving in Santa Rosa on February 15. They will only attend until March 21, so having a student in your home is a short five-week commitment, but an experience that has lasting memories for the students and you. If you have a spare bedroom and want to get to know some incredible young men and women, a great effort will be made to match a student with you and your family. They're smart, interesting, and sweet. You can see the group of visiting students at http://www2.santarosa.edu/file-depot/download.php?action=dl&id=2831 . Contact Corinne Kriegel at 527-4999 extension 4971 (voicemail only) if you are interested in this wonderful opportunity!

Order Holiday Floral Arrangements on Campus

The Bookstore is now selling beautiful floral arrangements by Acorn Campus Florist. For Custom orders, contact Acorn Campus Florist directly at sbertram@santarosa.edu.

Travel and Learn with SRJC's Community Education Program!

Live in the charming mountain town of Urbania Italy, high above the Adriatic Sea while you study Italian for three weeks at the Centro Studi Italiani. You'll live with an Italian family or in your own apartment and experience the Italy that tourists never see!

For a detailed application, trip snapshots and testimonials, go to www.santarosa.edu/sa and click on Urbania.

Informational Meetings (Please try to attend at least one meeting)

Tuesday, December 11, 2007, 5:30-6:30 pm , Mahoney Library, Petaluma Campus

Saturday, January 12, 2008, 10-11 am, North Bay Italian Cultural Foundation, 64 Brookwood Ave. Santa Rosa

Gino Muzzatti has been a member of SRJC's faculty since 1985 and teaches Italian and English as a Second Language. He has his B.A. and M.A. degrees from San Francisco State University and also studied at the University of Perugia and the University of Florence in Italy. In summer 2002, Gino attended Centro Studi Italiani and for the past five summers has escorted groups from SRJC to this Italian language and culture school in Urbania. For more information, contact Gino Muzzatti at gmuzzatti@santarosa.edu or call (707) 527-4886.

Winter Holiday Closure Dec 24 – Jan 1

The schedule for Winter Holiday Closure this year provides for the District being closed from December 24, 2007 through January 1, 2008, or eleven consecutive days (includes weekends). On Friday, December 21, 2007, the District will be open for business until 5:00 PM. Refer to the current District/SEIU Local 1021 contract, Article 10.6 and Appendix F, page 14, for the complete text and schedule about SRJC's Winter Holiday Closure:

Monday, December 24 - Christmas Eve Holiday

Tuesday, December 25 - Christmas Holiday

Wednesday, December 26 - Floating Holiday*

Thursday, December 27 - Board Granted Holiday

Friday, December 28 - 50% vacation/50% board-granted holiday (prorated for PT employees

Monday, December 31, New Year's Eve Holiday

Tuesday, January 1, 2008 New Year's Day Holiday

Note : The one and one-half days (12 hours) during Winter Closure that will be the paid time contribution by the employee will automatically be deducted: eight (8) hours from earned Floating Holiday time and four (4) hours from earned vacation. You must submit a Notice of Absence form to Linda Jay or Danielle Donica, Human Resources Department by Friday, December 7 if you want these hours deducted from CTO or Unpaid Leave or if you do not have enough accrued paid time off. You do not have to submit a NOA if you want the eight hours charged to earned Floating Holiday time and four hours charged to earned vacation time.

***Floating Holiday:** Each Classified and Management Team employee shall be entitled to one "floating holiday" each school year in lieu of Admissions Day. New hires must be in paid status on or before September 10, 2007, in order to receive the floating holiday. The "floating holiday" must be taken within the fiscal year in which it falls.

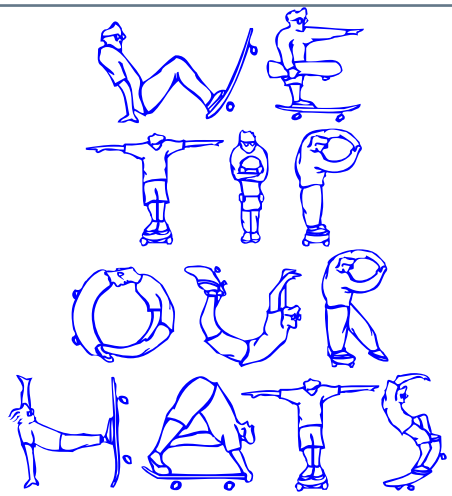
Call Danielle Donica at ext. 4785 or Linda Jay at ext. 4817 with questions.

Administrative Assistants Input Requested!

The AA Study Group made up of Kris Abrahamson, Victor Cummings, Alicia Jourdain, Doug Kuula, Kimberlee Messina, and Sabrina Meyer is charged with compiling information for an Administrative Assistant Study for Academic Affairs. The AA Study Group has created a survey for the Administrative Assistants that work in departments within the Academic Affairs umbrella. The group would like the attendance of Administrative Assistants to discuss the contents of the survey, clarify any questions, and provide Admins with an opportunity to ask questions, as well as provide feedback before completing the survey. All supervisors have agreed to release time for this meeting. The Administrative/Executive Assistants Forum (AEF) supports this process.

JANUARY 9, 2008, 11:00 AM - NOON
DOYLE LIBRARY, ROOM 4246 *(Entrance to RM 4246 via Elliot Avenue)*

Please RSVP to Alicia Jourdain @ ajourdain@santarosa.edu or kmackura@santarosa.edu by December 21, 2007.



Agriculture and Natural Resources Instructor **Pj LoCoco** was awarded the National FFA (Future Farmers of America) Foundation's "Honorary American Farmer" Degree for her excellence and continuing efforts in agriculture education. California submitted five individuals for this honor. Pj recently attended the National FFA Convention in Indianapolis where she received the award.

Baby News!

Congratulations to **Maria Gaitan**, Executive Assistant to President, and her family at the arrival of her twin Grandbabies on November 14, Alessandro, who weighed in at 4 lbs, 3 oz , and 16 inches long, and Dominic, who weighed at birth 4 lbs, 6 oz and was 17 inches. Parents Josh Brown Ricci and Cynthia Gaitan Nilsson, Maria's daughter, are joyously celebrating the twins' arrival with big brother Jordan, who is 7.

Andre' Siedentopf, Technology Coordinator, Academic Computing, and his wife, Traci, adopted a baby boy, AJ or Andre' Charles Siedentopf, Jr. III. He was born Sunday, November 25 at 1:27AM, weighed in at 8 pounds, and was 21". The proud parents were involved during the birth. Finding about AJ's eminent birth only nine weeks ago, the happy first-time parents "made a mad dash to prepare for him. We are very blessed to have this beautiful boy!"

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