



insider

Staff News for Santa Rosa Junior College, August 20, 2004

Welcome to the New Academic Year!

This is the first issue of the *Insider* for the 2004-05 Academic Year. You may submit information for publication in the *Insider* to the Public Relations Office by e-mail (sbagbymatthews@santarosa.edu) or via campus mail. Send items at least two weeks in advance. The *Insider* publishes every Friday, and can be accessed on the Web, under the "Faculty and Staff" key link. The *Insider* is also mailed to SRJC retirees.

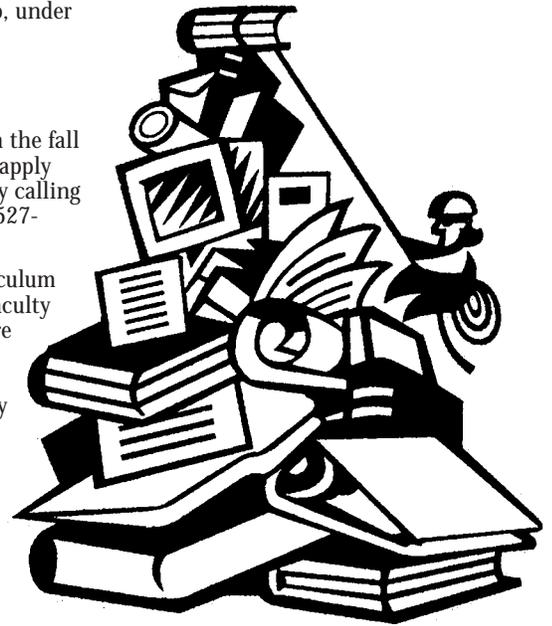
Teach in London and Paris!

Applications are being accepted for faculty who are interested in teaching in the fall 2005 London and spring 2006 Paris study abroad programs. The deadline to apply for the programs is **Friday, September 3, 2004**. Applications are available by calling the office of the Dean of Instruction, Educational Programs and Services at 527-4441.

Faculty from all disciplines are invited to apply, however, the proposed curriculum must have broad student appeal. The principal role of the semester abroad faculty is to teach, and a considerable amount of time must be spent before departure assisting with the program promotion and student orientation. Participating faculty also serve as advisors to students while participating in the program. SRJC's study abroad program is offered in cooperation with other community colleges and with the American Institute for Foreign Study.

Shone Farm Produce Sold on Santa Rosa Campus

Starting August 18, fresh produce from SRJC's Shone Farm will be for sale every **Wednesday from noon to 3:00 p.m. on the Santa Rosa Campus** near the outdoor stage. For more information, call 887-0740.



arts
& Lectures

EGYPT ANCIENT AND MODERN: A VIEW BEYOND THE CLASSROOM

Alison Hinnenberg

MONDAY, AUGUST 30, 12:15 PM

NEWMAN AUDITORIUM, SANTA ROSA CAMPUS

Walk in the footsteps of the Pharaohs, then try crossing the street in Cairo! Sail leisurely along the Nile, then jostle your way on to an overnight train, luggage in hand! Egypt is a land of contrasts: ancient monuments stand side by side with apartment buildings, mosques rise up in the middle of the marketplace, camels and donkeys share the roads with tourist buses and locals using every form of transport imaginable. In this slide presentation, Alison Hinnenberg, Art History faculty member at SRJC, will share personal, academic and creative responses to her experiences traveling in Egypt. Hinnenberg has been taking groups to Egypt every year since 1998, and has developed a great affection for the land and its people. The images in this presentation will give a glimpse into the rich and varied culture that has inspired and influenced the world in so many ways. In setting ancient and modern side by side, Hinnenberg gives a personal view of her experience as it manifests itself in her own creative endeavors. Punctuated by drawings, paintings and poetry, the images of Egypt today are as compelling as those of the past. Come and enjoy the journey!

For more information about Arts & Lectures events on the Santa Rosa Campus, please call SRJC's Community Education Office (707) 527-4372.

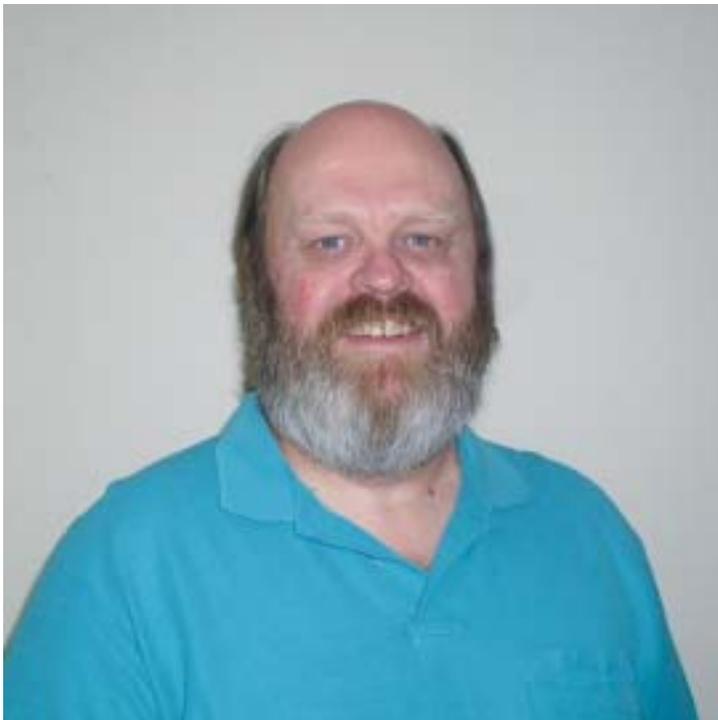
For the Petaluma Campus, please call the College's Mahoney Library (707) 778-3974.

Details about the events are also listed on SRJC's Web site under Calendar of Events: <http://autobahn2.santarosa.edu/calendar>

July Employee of the Month John Hemenway

Congratulations to John Hemenway, Employee of the Month for July 2004. His supervisor Rich Abrahams, Academic Computing Coordinator, introduced John, Personal Computer Trainer/Mac from SRJC's Academic Computing, at the Board of Trustees meeting, and friends and colleagues presented John with an EOM plaque, season tickets to SRT, vouchers to the Culinary Café, among other gifts.

"In the past 11 years in his role as staff computer trainer and support person, John has made major and significant contributions to SRJC's classified, certificated, and management employees in programs across the District," says Rich. John's primary responsibilities include training SRJC staff on numerous computer applications and consulting with lab coordinators. He is a highly knowledgeable and experienced computer hardware and software applications technician with strong communication skills. "We have all experienced computer geeks who seem to know every detail on a highly technical level, but who can't seem to answer the simplest question in a language we can understand. But John is very good at customizing the way he communicates his knowledge and experience to fit the unique needs of individual users on multiple skill levels. With this ability and such a warm and friendly approach it's easy to understand why John has been so effective in his job at SRJC," Rich emphasizes.



"One word that doesn't seem to be in John's vocabulary is 'no.' Whenever he is asked to help with any problem, his answer is always 'yes.'"

Born in New Orleans, John grew up in Louisiana and Bakersfield, California. Following graduation from Bakersfield High School, he attended UC San Diego where he earned a bachelor's degree in biology. After moving to Sonoma County in 1982, he was employed in positions that ranged from data entry and photographic darkroom technician to mapping and firefighting for the U.S. Forest Service. John joined SRJC's staff in 1985 as a student lab assistant, served as an adjunct faculty member, and in 1991 became an Office Automation Liaison/Trainer STNC. In 1999 he assumed his current position.

Describing why he thinks he has been so successful at SRJC, John notes "I love working with computers, and this enthusiasm makes my job easier. I like solving mysteries so when a frustrated computer user comes to me with a computer problem I can make a joke and see the situation as a challenge." Bea Griffiths, Coordinator, Resource Center for Staff Development, identifies the reason for his success is his strong commitment to service. "One word that doesn't seem to be in John's vocabulary is 'no.' Whenever he is asked to help with any problem, his answer is always 'yes.' He's always gracious, helpful, and patient with our many computer-related questions and many other requests. We love his positive energy and great laugh!"

To John "Letting folks know that when they call me for help I will be friendly, helpful, and not make them feel dumb," is his greatest accomplishment at SRJC. "Computers can be intimidating, so the trainer needs to be friendly." Human Resources Recruiter Sarah Hopkins agrees. "We consider John to be our resident expert when it comes to computer problems. He never makes you feel like you're asking a stupid question. He's also a great trainer with what seems like infinite patience. John is always willing to drop everything and help out when assistance is needed. He has solved numerous computer complications in our office, and he never fails to amaze us with his 'can do' attitude." To John, "interacting with the staff, learning new things every day, and taking on varied work challenges and tasks" are highlights of his work, while the greatest challenge is remaining current with the continual changes in the field of technology. While John is regarded as a highly flexible expert and an open, accessible coworker, he notes that it may surprise others that "I actually help people with Windows questions! Although Macintosh is the best platform, it's not the only one!"

John is an EETC member, a former SEIU negotiator, and currently serves on the District Online Committee (DOC) and Classified Staffing Committee. His community involvement includes assisting with the production of the Montgomery Messenger and providing technical support for computer training with the Santa Rosa Quilt Guild. He enjoys hiking, woodworking, and fish keeping, and especially enjoys time with his family. John is married to Linda, an SRJC CIS Instructor, who he met while working in MCL. John has a daughter Dana who recently graduated from UC Santa Cruz, two stepdaughters, Jennifer, 17, and Jessica, 14, and is also host dad to Norwegian exchange student, Lene.

"John is an all around very good man! He genuinely cares about people and derives tremendous joy just from helping others succeed. We are indeed fortunate to have him as a part of our SRJC community," emphasizes Rich. John said that he was "honored and surprised when he was notified that he was selected as Employee of the Month. "There is rarely a week that goes by when I don't receive a phone call reporting how good John is at what he does and how grateful the college community is for such outstanding services. Given the overwhelming volume of accolades there have been over the years, it would be difficult not to nominate John for this well deserved award." Congratulations, John, as the recipient of the Employee of the Month award!

June Employee of the Month Tim Preston

Congratulations to Employee of the Month Tim Preston, Network Technician in Computing Services who directly serves the Petaluma Campus. Tim was introduced at the June Board of Trustees meeting by Vice President and Executive Dean of the Petaluma Campus Doug Garrison. "Tim has been a mainstay at the Petaluma Campus, virtually since it moved to Sonoma Mountain Parkway," Doug says. "I value Tim as a knowledgeable professional and as a person. He is real." At the Board meeting Tim was presented with an EOM plaque, season SRT tickets, a Culinary Arts Café gift voucher, and other gifts from colleagues in honor of his contributions to SRJC.

Tim has made innumerable contributions to the students and employees at the Petaluma Campus. "Most of the technical backbone at Petaluma has been installed or maintained by Tim since the campus opened. While this is his job, he has done so with a constant eye toward the people who use the system. He informs us of issues to consider, suggests means of addressing challenges, and serves as an effective liaison between the Petaluma Campus and SRJC's Computing Services Department. The latter role can be particularly challenging when college systems come into conflict with individual need," Doug states.

Tim served as a STNC lab staff worker between 1995-97 on the



Petaluma Campus, and assumed his current position as Network Technician for Computing Services in 1997. "I am the primary Computing Services support personnel for the Petaluma Campus and Technology Academy." Tim outlines that his support duties include software, computer/printer/network hardware, network connectivity, system configuration, data backup/recovery, warranty, among other tasks."

In his role at Network Technician, Tim consistently demonstrates a strong commitment to his work and the College. "He has helped design our computing system and makes sure it remains operating at the most effective level," notes Doug. "He was actively involved in the design and development of the technical systems at the Technology Academy, and, as may be expected, he became one of their students, studying for and receiving certification as a Cisco

Certified Network Associate. He constantly seeks knowledge that aids his ability to respond to any and all questions that we throw at him. On top of that he still maintains strong working relationships with his departmental colleagues in Santa Rosa."

To Kimberly Kalember, Administrative Assistant III on the Petaluma Campus, Tim is highly valued by the Petaluma staff because he has "excellent follow through and communication with respect to technology needs and problems that occur throughout the work day. He has a passion for his work and a dependable, strong work ethic. He's a great employee. He is consistently available, accessible, prompt, knowledgeable, and pleasant to employees and students."

Attributing his success at SRJC "to the supportive management and staff at the College," Tim adds, "opportunities at SRJC are tempered with support and respect." He identifies his greatest accomplishment as "the discovery of a wonderfully supportive and encouraging working environment the College provides to every employee," and notes that the greatest challenge to him is "keeping up with current technology, which is everyone's greatest challenge, especially for Computing Services staff."

What Tim likes most about his position, not surprisingly, is computers, which he describes as "a unique and resourceful tool with broad reaching 'edutainment' possibilities. Working with computers and network equipment to make this seamless is rewarding." Tim also enjoys his committee volunteer work, which has included the Associated Students and Emergency Preparedness (first aid and CPR).

Born in Petaluma, Tim graduated from Petaluma High and attended SRJC, earning an associate in science degree in computer information science. Tim has been married to wife Patricia for 18 years, who graduated from SRJC with an associate degree and will graduate this year from SSU with a B.A. in environmental studies. In the community he has helped create Men Evolving Nonviolently (MEN), a support group for the community. Although Tim's mother passed away in 1987, he continues to enjoy time with his father, brother Albert, and sisters Clarice and Lauri. Before joining SRJC Tim had work experiences involving auto parts, automotive paint mixers, hardware management, and home and computer maintenance. Tim's hobbies include martial arts (Tai Chi Chuan) and writing science fiction.

"Tim is personable, meticulous, and brings a lightheartedness and sense of humor to all he does," emphasizes Kimberly. "I look forward to seeing Tim every day. I consider him a friend and I know that I can always depend on his expertise, warm spirit, honesty, and advice." Doug adds, "Tim is always good for a smile. He checks in every day, not only on whether his technical skills are needed, but also on the welfare of his co-workers. His "Bullwinkle" speaks well of him; a large presence, a sense of humor, and unassuming attitude."

When he was selected as Employee of the Month, Tim said jokingly, "What did I do now?! I am surprised, but pleased to be acknowledged by my peers. I would like to thank my fellow employees, staff, faculty, and management for their patience, wisdom, and support during the past years. I look forward to continued growth and education with SRJC." Again, congratulations, Tim, for an outstanding job!

**"He is consistently available,
accessible, prompt, knowledgeable,
and pleasant to employees and
students."**



Sonoma County Junior College District Personnel Agendas for June and July 2004

JUNE 2004

Management

Resignation/Retirement

1. Turner, William: Dean I, Matriculation & Student Development, 12 months/year, date of hire 8-20-93, resignation effective 8-20-04, retirement effective 8-21-04.

Management Team Salary Schedule (2002-04) Range Adjustment

1. Director, ADN Program/Health Sciences, from: range 13.0 to: range 14.0, reason/failed recruitment, salary survey conducted and validated need for market factor adjustment, effective 6-8-04.

Faculty

Employment

1. Dempel, Debbie: Instructor/Health Sciences (Associate Degree Nursing), 1.0 FTE, replacement/R. Jayne, effective 8-11-04.
2. Perloth, Rebecca: Instructor/Earth & Space Sciences, 1.0 FTE, replacement/R. Shore, effective 8-11-04.

Change of Status

1. Lo Pilato, Renee: Retreat from management to faculty, from: Dean III/Admissions, Records & Enrollment Devel., 1.0 FTE, 12 months/year, to: Instructor/Work Experience, 1.0 FTE, replacement/H. Gronroos, effective 8-11-04.

Leave of Absence

1. Speakes, Richard: Request for partial medical leave of absence with pay, Instructor/English, from: 1.0 FTE to: .80 FTE, .20 medical leave, effective 8-11-04 to 12-16-04.

Permanent Pre-Retirement Load Reduction

1. Guzman, Karin: Counselor/Counseling, from: 1.0 FTE to: .60 FTE (.60 FTE fall semester, .60 FTE spring semester), effective 8-11-04 to end of spring semester 2014.
2. Heiman, Barbara: Instructor/Computer & Information Sciences, from: 1.0 FTE to: .60 FTE (.60 FTE fall 2004 semester, .60 FTE spring semester), effective 8-11-04 to end of spring semester 2014.

Classified

Employment

1. Dressler, Corinne: Temporary working out of class, Graphics Services Specialist/Graphics Services, 1.0 FTE, 12 months/year, coverage/additional duties due to Manager's retirement, effective 4-19-04 to 6-30-04.
2. Misasi-Randles, Megan: Account Technician I/Accounting, 1.0 FTE, 12 months/year, replacement/K. Raines, effective 6-07-04.
3. Richardson, Candice: Financial Aid Technician I/Financial Aid, 1.0 FTE, 12 months/year, replacement/M. Garcia, effective 5-05-04.
4. Wagy, William: Help Desk Technician/Computing Services, .50 FTE, 12 months/year, replacement/S. Amin, effective 5-05-04.

Promotion

5. Morris Ruiz, Crystal: Promotion from: Financial Aid Technician I/Financial Aid, 1.0 FTE, 12 months/year, to: Financial Aid Technician II/Financial Aid, 1.0 FTE, 12 months/year, new position: Board approved 10-14-03, effective 11-1-03.

Leave of Absence

1. Hagan, Rachel: Revision to educational/child rearing leave of absence duration, Administrative Assistant I/Counseling, .50 FTE, 12 months/year, from: effective 3-08-04 to 5-31-04, to: effective 3-08-04 to 5-17-04.

Approval to Hire

Management

1. District Compliance Officer, District Compliance, replacement/M. Thompson.

JULY 2004

Management

Employment

1. Pereira, Freyja: Temporary working out of class, Supervisor, Records & International Admissions/Admissions, Records & Enrollment Development, 1.0 FTE, 12 months/year, reason/Dean, Admissions, Records & Enrollment Development vacancy, effective 7-01-04 to 6-30-05.
1. Traversi, Diane: Temporary working out of class, Supervisor, Admissions & Enrollment Services/Admissions, Records & Enrollment Development, 1.0 FTE, 12 months/year, reason/Dean, Admissions, Records & Enrollment Development vacancy, effective 7-01-04 to 6-30-05.

Resignation

1. Cichocki, Eileen: Budget Analyst, Confidential/Business Services, 1.0 FTE, 12 months/year, effective 7-22-04.

Faculty

Employment

1. Bogomolny, Abby: Instructor/English, 1.0 FTE, replacement/J. de la Ossa, effective 8-11-04.
2. Cobb, Hollyahna: Instructor/English as a Second Language, 1.0 FTE, new position, effective 8-11-04.
3. Johnson, Joyce: Instructor/Behavioral Sciences (Sociology), 1.0 FTE, replacement/K. Magoon, effective 8-11-04.
4. Mahoney, Susan: Instructor/Earth & Space Sciences (Petaluma Campus), 1.0 FTE, replacement/R. Smith, effective 8-11-04.

Classified

Employment

1. Ardley, Diana: Permanent increase in hours/decrease in days, Administrative Assistant II/Transfer Center, from: .90 FTE, 12 months/year, to: 1.0 FTE, 238 days/year, effective 7-01-04.
2. Black, Brenna: End temporary working out of class, .75 FTE, 12 months/year, reason/Payroll Supervisor hired, effective 5-01-04.
3. Hotchkiss, Lisa: End temporary working out of class, Payroll Technician/Payroll, 1.0 FTE, 12 months/year, reason/Payroll Supervisor hired, effective 5-01-04.
4. Krupnick, Wendy: Temporary increase in hours, Horticulture Technician I/Agriculture/Natural Resources/Shore Farm, 12 months/year, from: .50 FTE to: .75 FTE, effective 7-01-04 to 11-30-04.
5. Raines, Kathryn: End temporary working out of class, Payroll Technician/Payroll, 1.0 FTE, 12 months/year, reason/Payroll Supervisor hired, effective 5-01-04.
6. Ringle, Rosalyn: End temporary working out of class, Payroll Specialist, Senior/Payroll, 1.0 FTE, 12 months/year, reason/Payroll Supervisor hired, effective 5-01-04.

Promotions/Transfers

1. Black, Brenna: Transfer from: Payroll Technician/Payroll, 1.0 FTE, 12 months/year, to: Account Technician/Senior, Accounting, 1.0 FTE, 12 months/year, replacement/D. Murray, effective 8-02-04.
2. Reynolds-Gipson, Margaret: Promotion from: Financial Aid Program Specialist/Financial Aid, 1.0 FTE, 12 months/year, to: Coordinator, Financial Aid & Outreach/Financial Aid, 1.0 FTE, 12 months/year, new position/Board approved 10-14-03, effective 6-01-04.
3. Sweningsen, Yarrow: Temporary promotion and temporary increase in hours, from: Production Technician/Media Services, .375 FTE, 217 days/year, to: Media System Technician I/Media Services, 1.0 FTE, 217 days/year, coverage/G. Wycoff position, effective 8-01-04 to 9-09-04.
4. Wycoff, Greg: Temporary promotion from: Media Systems Technician I/Media Services, 1.0 FTE, 12 months/year, to: Media Systems Technician II/Media Services, 1.0 FTE, 12 months/year, coverage/K. Genz position, effective 6-09-04 to 9-09-04.

Reclassification – Classification Review 02/04

1. Hays, Sherry Jo: Sign Language Interpreter, Senior/Disability Resources, 238 days/year, from: .625 FTE, Grade Z9 (Grade M), Step 5, and .375 FTE, Grade N, Step 4, to: 1.0 FTE, Grade N, Pay Grade S, Step 2, effective 7-01-03.
2. Jacobs, Jennifer: Sign Language Interpreter, Senior/Disability Resources, 238 days/year, from: .625 FTE, Grade Z9 (Grade M), Step 5, and .375 FTE, Grade N, Step 4, to: 1.0 FTE, Grade N, Pay Grade S, Step 2, effective 7-01-03.

Leave of Absence

1. Baumhoefer, Julia: Revision to request for maternity and family leave of absence, Technical Writer/Computing Services, 1.0 FTE, 12 months/year, maternity leave 1-05-04 to 6-25-04, family leave, unpaid with benefits 6-28-04 to 9-20-04.

Resignations

1. Brashear-Guerrero, Kristin: Coordinator, Scholarship & Outreach/Scholarship, .50 FTE, 12 months/year, effective 6-07-04.
2. Dang, Kathryn: Library Technician I/Library/Petaluma Campus, 1.0 FTE, 12 months/year, effective 6-03-04.
3. Parks, Brian: District Police/Police Officer, 1.0 FTE, 12 months/year, effective 6-30-04.

Classified Staffing

1. Sign Language Interpreter: modification of job description.
2. Cook (Child Care Center): new classification/ job description.
3. Community Services Officer/Dispatch: new classification.

Approval to Hire

Management

1. Budget Analyst, Confidential, Business Services, replacement/E. Cichocki.
2. Manager, Buildings & Equipment Maintenance, Facilities Operations, replacement/A. Bruni.

Classified

1. Library Technician I, Library/Petaluma Campus, replacement/K. Dang.
2. Payroll Specialist, Payroll, replacement/D. Desai.
3. Child Care Teacher-90.625% (categorically funded), Child Development, replacement/G. Cooper.



www.santarosa.edu/insider/

Published by the SRJC Public Relations Office (707) 527-4266

Board of Trustees: B. Robert Burdo, Frank S. Briceno, Richard W. Call, Kathleen Doyle, W. Terry Lindley, Mike Smith RN, Don Zumwalt, Nick Caston, Student

Dr. Robert E. Agrella, SRJC President and District Superintendent

Susan Bagby Matthews, Public Relations Manager/Editor

Mike Garcia, Graphic Designer

Bill Shelley, Editorial Assistant

SRJC Graphic Services, Printer