



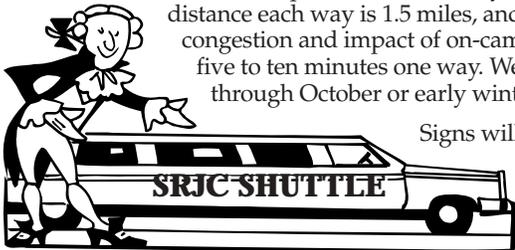
insider

Staff News for Santa Rosa Junior College, August 22, 2003

Free Parking Alternative: Please Notify Students!

With construction now initiated on the Santa Rosa campus that obstructs current parking capacity, the College is pleased to announce that it has secured **200 additional student parking spaces on the second floor of the Santa Rosa Plaza garage to the northwest of Macy's for the 2003-04 school year.** This is directly west of the garage up-ramp to the second floor. Students do not need to purchase a parking permit to take advantage of this service.

The District will operate a shuttle bus to and from SRJC's Santa Rosa campus Monday through Thursday from 8 a.m. to 2 p.m. The 28-passenger bus will pick up students on the roadway between Macy's and the garage and deliver them to the center of campus on Scholars Way between Baker Hall and Bailey Hall. The distance each way is 1.5 miles, and the shuttle offers an easy alternative to the congestion and impact of on-campus parking. The trip takes approximately five to ten minutes one way. We anticipate this arrangement continuing through October or early winter.



Signs will be posted on the second floor of the parking garage to direct students at the ground level pickup point and on Scholars Way. For more information you may contact the District Police Department at 527-1000.

Associated Students Book Loans Available

Associated Students is again offering book loans to qualified students who have a minimum 2.5 GPA. Applications, available online at www.santarosa.edu/student_act/forms.html and in Pioneer Hall, must be submitted 24 hours prior to attending one of the following workshops:

Santa Rosa campus (in the Student Affairs Office)
Thursday, August 21, 12 noon – 1 p.m. & 6 – 7 p.m.

Petaluma campus (154 Plover Library)
Tuesday, August 19, 5 – 6 p.m.

For more information call 527-4424.

Fall 2003 Student Information & Welcome Days

SANTA ROSA CAMPUS (Doyle Center Patio)

Wednesday, September 3, 10:30 a.m. to 3:30 p.m.

PETALUMA CAMPUS (on the Quad)

Thursday, September 4, 10:30 a.m. - 3:30 p.m.

A celebration of the new academic year, Student Information & Welcome Days are held to enhance student success and retention.

This year's event will be both informative and fun-filled, offering various booths that spotlight SRJC's varied services and programs, as well as music, games, food, and many other surprises. Faculty and staff who show their staff ID will receive a free hot dog lunch!

This year's theme, *Doing More With Less - Serving, Leading, Teaching*, reflects the challenges that all California community colleges now face because of severe state budget cuts, which will impact SRJC for several years.

Don't miss this unique opportunity to get to know your colleagues and students better. Call 527-4424 for more information.

Fall Schedule Culinary Café & Bakery

The Culinary Café
Opens Thursday, August 28

Hours: Wednesday-Friday,
11:30 a.m. - 2:00 p.m.

For Café reservations,
call 576-0279, Wednesday-
Friday between 1-3 p.m.

The Bakery
Opens Tuesday, August 26

Hours: Tuesday-Friday
7:30 a.m. - 2:00 p.m.

The SRJC Culinary Arts Center is located at 458 B Street at the Brickyard in downtown Santa Rosa. One hour of free parking is available in the 7th Street parking garage across the street from the Brickyard.

The Bakery and the Culinary Café are run by students who are enrolled in one or more of the Culinary Arts certificate programs: Culinary Arts, Baking and Pastry, Front House Operations, or Support Services.

We Tip Our Hats

Petaluma City Council and Petaluma Parks Commission just named the new park on Magnolia Avenue **Mannion Knolls** after the late Petaluma historian Ed Mannion. Ed had posthumously donated extensive collections to the Petaluma Regional Library and the Petaluma Historical Museum. One of his seven children is **Carol Wolfe**, SRJC Coordinator of the Copy Center. Carol recently donated two of her father's historical items to the SRJC Mahoney Library, including a 1900 map of Petaluma.

August Employee of the Month - Danielle Donica

Santa Rosa Junior College congratulates this month's Employee of the Month (EOM) Danielle Donica, Human Resources Technician II. Her supervisor Sabrina Meyer, Assistant Director of Human Resources, introduced her at the Board of Trustees meeting where she received an Employee of the Month plaque, season tickets to SRT, a voucher to the Culinary Café, and other gifts from her co-workers.

"It has been such a pleasure to work with Danielle. I couldn't be more pleased to support her as Employee of the Month. This recognition has been long overdue," emphasizes Karen Furukawa, Director of Human Resources.

Danielle's busy part-time position involves several key tasks, including processing classified personnel action forms, STNC employment information, sick and vacation leave balances, maternity leaves, evaluations, and much paperwork. "For over a year now Danielle and I have worked as a team in our HR Tech II roles," notes Susan Muskar, Human Resources Technician II. "Each day I witness Danielle's acute knowledge of District policies and procedures, especially the SEIU contract, wherein each article is filed in her mind for quick access and easy application should an occasion arise. This knowledge gives her the ability to clarify policy so that anyone can grasp and apply it."

Sabrina Meyer adds, "Danielle is a truly dedicated employee. Her commitment to the college and the employees goes beyond the call of duty. Her knowledge of policies, procedures, and applicable bargaining agreements is amazing! She thinks outside the box to resolve issues presented to her." Human Resources Recruiter Sarah Hopkins believes that Danielle's "receiving the EOM award is well deserved and long awaited, because she has proven her dedication to her work through years of service with the District."

"I have had the pleasure of working with Danielle since I assumed the position of Director of Human Resources in 1997, and she has always impressed me with her knowledge of the collective bargaining contracts, the District's policies and procedures, and the ability to recall how a particular personnel situation may have been resolved down to the smallest detail. I have relied on her historical knowledge for guidance as well as her ability to retrieve information, such as memos and legal directives. Her sense of calm, tact, and diplomacy allows Danielle to navigate through some of the most sensitive personnel issues. She's our technical resource on managing maternity and medical leave, which at times can be complex. Because she knows the information so well, people always notice her broad knowledge and ability to discuss factual information with accuracy, always making the information easy to understand," Karen states.

Danielle grew up in Santa Rosa, moved

to Salem, Oregon in her freshman year of high school, and graduated from Spragg High School in 1985. She returned to Santa Rosa to attend SRJC, earning an A.S. and later transferring to Sonoma State where she was awarded a bachelor's of arts degree in Business with an emphasis on Human Resources. Danielle's employment history includes working as a clerk and delivery person for Grohe Florist during her college years. Danielle started her career at SRJC in 1989 as a short-term, non-continuing employee in the Instructional Office. She has been promoted a number of times to Data Entry Operator, Typist Clerk II, Typist Clerk III, a Personnel Technician, and a Human Resources Technician II. These promotions reflect her ability to grow professionally, learn new tasks, and rise to new assignments and challenges.

Today Danielle especially enjoys spending time with her family, taking trips to Disneyland, going to movies, camping, and working on her home and in the garden with her husband, Steve, and their children Emily and Jason. "Steve and I met when we were students at SRJC, and my father has worked for the District Police for the last ten years."

Danielle attributes her success at SRJC to "Working with a great group of people in HR, being open to change, having grown professionally in a changing department, and enjoying customer service." What she finds most challenging about her job is "completing my responsibilities in 20 hours a week, because time goes so quickly at work." She especially likes "helping employees and processing paperwork."

"Her overall kind presence in the Human Resources office as she deals with co-workers, staff members, and others she comes in contact with is forthright," emphasizes Susan. "She displays the ultimate patience when answering often repetitive questions. If there's ever an unsolved question, Danielle is diligent and resourceful in her pursuit of the answer. With her ten-year history in Human Resources she can be counted on as historian of record like no other," Susan says.

To her co-workers, Danielle is an outstanding team player who contributes warmth and camaraderie that help create the department's positive morale. Her willingness to work hard to ensure that tasks are completed stem from her enthusiastic attitude, strong work ethic, and reliability. "Danielle's good nature and sense of humor is contagious, but what I am most impressed with is Danielle's humility," Susan says. "With Danielle's astounding knowledge in the HR office, co-workers are constantly asking for clarification and guidance on many issues. She is humble in providing assistance, never expecting to be given credit for the assistance. I am thrilled that Danielle has been given the honor of Employee of the Month. This honor is long overdue, and I am so pleased to be a part of her daily life at the college."

When she was named Employee of the Month Danielle commented, "I was very surprised. It is a great honor to be selected." Congratulations, Danielle!



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