insider

Staff News for Santa Rosa Junior College, July 17, 2003

Harvey Hansen Bar-B-Q Scheduled August 22 at Shone Farm

Mark your calendars and send in your checks for the annual Harvey Hansen picnic scheduled for Friday, August 22, 2003, from 5:00 to 9:00 p.m. at SRJC's Shone Farm. This wonderful event gives us the opportunity to welcome new people to the college and reconnect with others we know and work with. A hayride, farm tour, and dancing to live music by the Steve Morris and Mike Farrell Band (with Joel Rudinow sitting in) will all add to the festivities.

The menu will include BBQ tri-tip and turkey breast, salad, vegetarian beans, garlic bread, pesto pasta, and dessert. An educational wine tasting will be part of the evening, but please remember that no outside alcohol or children are allowed at the event.

The cost is $12.50 per person, although new permanent SRJC employees who were hired within the last 10 months enter free as the evening's special guests. A small portion of each ticket ($1 to $2) will be donated to the Harvey Hansen Political Science Scholarship Fund.

Contact Susan St. Clair in Business Services at ext. 1532 for tickets. The deadline for ticket purchase is August 15. Hope to see you at the farm on August 22!

Summer Safety Tips!

SRJC Environmental Health and Safety and the District's Safety Committee offer a number of important safety tips to help ensure a safe and enjoyable summer!

- Protect yourself from mosquito bites by wearing long-sleeved garments, mosquito repellent and removing standing water. Mosquitoes are not only irritating, they can transmit West Nile Virus.
- Use sun block, a hat and sunglasses with UV protection in the sun.
- Learn what to do for heat stroke or heat exhaustion.
- In water or when boating, use coast guard-approved personal flotation devices, especially with children.
- Keep your First Aid and CPR skills current.
- Be cognizant of your water intake. Summer months encourage more activity, which increase body temperature, so keep hydrated.
- Make sure food is properly refrigerated to avoid food poisoning. Food can spoil and become toxic more quickly during the hot weather.
- Learn about poisonous plants that you may encounter on picnics or hikes.
- If you are an allergy sufferer, avoid exposure when the pollen count is high. (Allergies can come on at any point in your life.)
- Wear bright colors or reflective safety gear, especially at dusk and night.
- Always wear a bicycle helmet and protective pads when cycling.
- Only barbecue in well-ventilated areas so that carbon monoxide gas does not reach dangerous levels.
- Get adequate rest before driving long distances or engaging in hazardous activities. Falling asleep while driving is responsible for 100,000 crashes, 40,000 injuries, and 1,550 deaths annually, according to the National Highway and Transportation Safety Administration (NHTSA).
- Avoid distractions when driving. According to the NHTSA, some form of driver distraction is a factor in 20 to 30 percent of all automobile crashes.

June Employee of the Month Peggy Floren

Congratulations to Peggy Floren, Santa Rosa Junior College's June Employee of the Month and ESL Coordinator and Instructor at the Petaluma campus. Peggy was introduced at the Board of Trustees meeting by her supervisor Jim Rose, Dean of Instruction of the Petaluma campus, and was presented with an official plaque honoring her as SRJC's Employee of the Month, and will receive season tickets from SRT, a Culinary Café gift certificate, and other gifts from her colleagues.

"I am so grateful that Peggy had a vision for the English as a Second Language program at the Petaluma campus. It is truly due to her diligence and creativity that our ESL program is so successful," emphasizes Doug Garrison, Vice President/Executive Dean of the Petaluma campus. "Peggy is a daily reminder of the dedication and passion exhibited by so many SRJC faculty and staff." Petaluma's Librarian Karen Petersen adds, "Peggy is an outstanding teacher of ESL, and her relationship with faculty and staff is exemplary. She has made a significant contribution to the Petaluma campus overall."

For over 30 years Peggy has contributed to the College in ways that have significantly helped ensure the success of SRJC students. She started her career at SRJC in 1973, working as an Instructional Aide in the German and ESL programs through 1980 while also assisting in the Bookstore. She was a Guidance Instructor and a member of the Adjunct Faculty from1984 to1988, and since 1981 has served as a full-time ESL Instructor. In 1996 Peggy transferred to the Petaluma campus to spearhead an emerging ESL program. As ESL Coordinator today her key responsibilities include teaching, scheduling, community outreach, assessment, budget, curriculum development, evaluations, and coordinating student field trips.

"Peggy invested countless hours developing the ESL program, which has become a vibrant part of the Petaluma's diverse offerings," Doug notes. "She has distinguished herself and the campus through her workshops, displays, participation in Arts & Lectures events, and planning cultural activities. She is instrumental in developing the Day of the Dead celebration, has shared her collection of Guatemalan textiles during PDA, was recognized with a Teaching Excellence Award by the National Institution of Staff and Organizational Development (NISOD), and received funds through SRJC's Randolph Newman Cultural Enrichment Endowment to start an Asian New Year and Cinco de May event in 2003-04."

Peggy points out that her success at SRJC stems from being an alumnus and a longtime resident of Sonoma County. "I feel a special bond with the students and the College. I love teaching ESL students, and enjoy the challenge of developing and coordinating Petaluma's ESL program," which she identifies as her greatest accomplishment at SRJC. Peggy says that her greatest challenge is "the workload associated with being the only full-time ESL faculty member in Petaluma."

What she especially likes about her job is""seeing ESL students become more successful in their work and academic careers because of their improved English skills, this is very rewarding." What others would be most surprised to learn about her job is "I have often trained TESL graduate students from San Francisco State University who do their teacher training with me at SRJC."

Peggy was born in Cleveland, Ohio, moved to Chicago at 10, then Kenwood, California in 1960. After graduating from Montgomery High School she attended SRJC, earned a B.A. in German Literature and Linguistics and one in English Literature from California State University, Chico, and also earned a master's in English-TEFL/TESL at San Francisco State University. Her hobbies include drawing, painting, watching movies, traveling, and reading, activities that she enjoys with her husband, Randy.

Peggy's professional experience also includes teaching at SRJC, Sonoma State, Empire College, Napa Valley Community College, and the Escuela Normal Superior de Oaxaca, Mexico. She continues to give numerous presentations at educational and professional activities and conferences on ESL theory, methodology, and instruction. In 1999 when she was the recipient of the NISOD award, she was also named in *Who's Who in American Teaching*. Peggy speaks German, Spanish, and studied Latin and Japanese.

Her extensive work on SRJC committees ranges from the ESL Curriculum Committee, Alumni Association Board, and Faculty Recognition Committee to the President's Circle of Honor, Day Under the Oaks, and the English Department Scheduling Committee. Peggy is also very active in local community organizations, including Petaluma's Day of the Dead Committee and the Old Adobe Association, Northern California Community College Assessment Consortium, and the Petaluma Abalone Association, among many others.

When Peggy was selected as Employee of the Month, she was "very surprised and pleased. It was a special honor being nominated by Karen Petersen, whom I greatly admire. As a student at SRJC in 1968, I never imagined that I would be teaching here and least of all selected as Employee of the Month. It is a great honor and pleasure to work at the college." Karen emphasizes "Peggy's high professional standards and gifts as a teacher make her an outstanding employee and model for us all." Congratulations, Peggy, on being selected for your dedication and achievements as SRJC's Employee of the Month.

Free CPR Training Available

There are still openings available in two upcoming American Red Cross certified Adult CPR classes (no First Aid training is being offered at this time) held on the following dates:

Wednesday, July 30, 8 a.m. - 12:30 p.m.

Friday, August 8, 8 a.m. - 12:30 p.m.

These classes are being offered to all Santa Rosa Junior College employees at no charge on a first come first served basis. You may attend by registering (give name, department and phone extension) with the Environmental Health and Safety Department in a number of ways:

(1) Leave phone message with Toni Chase at ext. 1654

(2) Fax at ext. 4870

(3) E-mail at tchase@santarosa.edu

All classes will be held on the Santa Rosa campus (the location will be given to you when you enroll). American Red Cross Adult CPR certification is good for one year. Enroll now, as openings will fill quickly!

Sonoma County Junior College District Personnel Agenda for May 2003

Management

Promotion

1. Gaitan, Maria: From: Executive Assistant, Confidential/ Office of Vice President, Academic Affairs/Assistant Superintendent, 1.0 FTE, 12 months/year, to: Executive Assistant, Confidential/Office of Superintendent/ President, 1.0 FTE, 12 months/year, replacement/ L.Beard, effective 4-14-03.

Faculty

Leaves of Absence

1. Elowitz, Ruth: Request for family leave of absence and child rearing leave of absence, Instructor/ English, 1.0FTE, family leave: 8-13-03 to 11-05-03 (without pay, benefits paid), child rearing leave: 11-6-03 to 5-22-04 (without pay or benefits).
2. Romo, Manuel: Leave of absence and resignation, Instructor/Social Sciences, 1.0 FTE, leave of absence (without pay) effective 5-13-03 to 5-24-03, resignation effective 6-1-03.
3. Speakes, Richard: Request for partial medical leave of absence with pay, Instructor/ English, from: 1.0 FTE To: .80 FTE, .20 medical leave, effective 8-13-03 to 12-19-03.

Permanent Pre-Retirement Load Reduction

1. James, Johanna: Instructor/ Computer & Information Sciences, from: 1.0 FTE, to: .70 FTE (.70 FTE fall semester; .70 FTE spring semester) effective 8-14-03 to end of spring semester 2013.

Resignation/Request for Early Retirement

1. Butcher, Craig: Instructor/Physical Education, Dance & Athletics, date of hire: 9-4-79, resignation effective 5-24-03, retirement effective 6-1-03.

Resignation/Intent to Retire

1. Simons, Joseph: Instructor/Behavioral Sciences, 1.0 FTE, date of hire 9-1-69, resignation effective 5-24-03, retirement effective 5-25-03.

Resignation

1. Lavell, Nadine: Instructor/Health Sciences, 1.0 FTE, effective 5-24-03.
2. Reese, Karin: Instructor/Health Sciences, 1.0 FTE, resignation effective 5-24-03.

Correction to Notices Of Reemployment and Non-Reemployment of Contract Faculty 2003-2004

1. Horton, Jean: Instructor/Art/Petaluma, from: contract II to: contract III.

Classified

Employment

1. Hinchman, Jane: Return to regular hours, Scheduling Technician/ Scheduling Office, 12 months/year, from: 7.0 FTE, to: .50 FTE, reason/R. Robinson's return to 1.0 FTE, effective 5-1-03.
2. Robinson-Peirce, Renee: Return to regular hours, Scheduling Technician /Scheduling Office, 12 months/year, from: .80 FTE, to: 1.0 FTE, effective 5-1-03.

Promotions/Transfers

1. Nasseem, Parveen: Promotion from: Administrative Assistant II/ Assessment, 1.0 FTE, 12 months/year, to: Coordinator, Assessment Testing/Assessment, 1.0 FTE, 12 months/year, replacement/A. Cheney, effective 3-24-03.
2. Smith, Jane: Transfer from: Lab Assistant III/Business, CIS, Off-Campus, Coddingtown, 1.0 FTE, 12 months/year, to: Micro Computer Lab Specialist I/SRJC Technology Academy/Petaluma, 1.0 FTE, 12 months/ year, replacement/P. McGuirk, effective 4-28-03.

Shift Differential

1. McCallum, John: Equipment Technician I, Physical Education, Dance & Athletics, 1.0 FTE, 12 months/year, effective 4-1-03.

Resignation

1. Root, Marleen: Testing Specialist (GED)/Assessment Services, 1.0 FTE, 12 months/year, effective 5-31-03.

Approval to Hire

1. Account Technician II (2 positions), Bookstore, replacement: R. DeMarco (formerly Account Technician I) replacement: D. Green
2. Account Technician, Senior, Bookstore, replacement: B. Black
3. Bookstore Clerk II, Bookstore, replacement: R. Peterson
4. Buyer, Purchasing, replacement: S. Cooper
5. Coordinator, Textbook, Bookstore, replacement: J. Ellis (formerly Bookstore Specialist)

Sonoma County Junior College District Personnel Agenda for June 2003

Management

Employment

1. Hager, Stephanie: Project Coordinator/Foster & Kinship Care Education Program/Consumer & Family Studies, 1.0 FTE, 238 days/year, effective 7-1-03 to 6-30-04.
2. Kearney, Kathleen: ETP Contract Coordinator/Workforce Training, .50 FTE, 12 months/year, effective 7-1-03 to 6-30-04.
3. Nighswonger, Eve: Coordinator, Tech Prep Consortium/Workforce & Economic Development, 1.0 FTE, 12 months/year, effective 7-1-03 to 6-30-04.
4. Ransford, Jamey: Director, CalWORKS, 1.0 FTE, 12 months/year, effective 7-1-03 to 6-30-04.
5. Robert, Betsy: Director, Workforce Training, 1.0 FTE, 12 months/year, effective 7-1-03 to 6-30-04.

Leave of Absence

1. Ahrens, Scott: Request for extension of military leave of absence without pay or benefits, Director/SRJC Technology Academy/Petaluma campus, 1.0 FTE, 12 months/year, effective 7-1-03 to 12-31-03.

Faculty

Employment

1. Frindell, Karen: Instructor/Chemistry, 1.0 FTE, replacement /T.Omrcen, effective 8-13-03.
2. Goodenbour, Molly: Instructor & Women's Basketball Coach/Physical Education, Dance & Athletics, 1.0 FTE, replacement/C. Franci, effective 8-13-03.
3. Grabowski, Michael: Instructor/Public Safety (Administration of Justice), 1.0 FTE, replacement /D. Fischer, effective 8-13-03.
4. MacDonald-Post, Elizabeth Ann: Instructor and Choral Conductor/Music, 1.0 FTE, replacement/E. Von Pohle, effective 8-13-03.
5. Martin, Sean: Instructor/Philosophy, 1.0 FTE, replacement/E. Traverso, effective 8-13-03.
6. Price, Craig: Instructor/College Skills, 1.0 FTE, replacement/G. Shimizu, effective 8-13-03.
7. Sanchez, Stephanie: Insrtuctor/Art, 1.0 FTE, replacement/J. Werring, effective 8-13-03.

Leave of Absence

1. Farve, Ralph: Request for medical leave of absence, Instructor/English, 1.0 FTE, effective 2-3-03 to 5-24-03.

Resignation/ Request for Early Retirement

1. Edli, Ida: Instructor/ English, 1.0 FTE, date of hire 8-29-88, resignation effective 5-24-03, retirement effective 5-25-03.
2. McCarthy, Maureen: Instructor/Mathematics, 1.0 FTE, date of hire 1-28-85, resignation effective 5-24-03, retirement effective 5-25-03.
3. Waxman, Gerald: Instructor/Earth & Space Science, 1.0 FTE, date of hire 9-3-76, resignation effective 5-24-03, retirement effective 5-25-03.

Resignation

1. Jayne, Rae: Instructor/Health Sciences, 1.0 FTE, and (Interim) Director, A.D.N. Program, 1.0 FTE effective 6-30-03.

Classified

Employment

1. Dalby, Kristen: Temporary decrease in hours, Clerical Assistant II/Industrial & Trade Technology, 12 months/year, from: .50 FTE to: .25 FTE, effective 5-26-03 to 8-1-03.
2. Franceschi, Cristina: Temporary Increase in Hours, A&R Technician III/ Admissions, Records & Enrollment Development, 12 months/year, from: .50 FTE to .625 FTE, effective 5-1-03 to 6-30-03.
3. Gonsalves, David: Return to Regular Hours, Student Advisor, Categorical Programs/ CalWORKS, 12 months/year, from: .50 FTE to: 1.0 FTE, effective 5-26-03.
4. Obrador, Gilda: Temporary increase in hours, A&R Technician II/ Admissions, Records & Enrollment Development, 12 months/year, from: .50 FTE to: 1.0 FTE, reason/B. Tuscany leave of absence, effective 7-1-03 to 12-31-03.

Promotions/Transfers

1. McMurray, Joan: Transfer from: A & R Specialist/Coddingtown Mall/ Business, CIS, Off-campus and Weekend Programs, .50 FTE, 12 months/ year, and A&R Technician III/Admissions, Records & Enrollment Development, .50 FTE, 12 months/year, to: A & R Technician III/Admissions, Records & Enrollment Development, 1.0 FTE, 12 months/year, reason/ closure of Coddingtown Mall site, effective 6-2-03.
2. Sandwina, Carolynn: Transfer from: A & R Specialist/Coddingtown Mall/ Business, CIS, Off-campus and Weekend Programs, .50 FTE, 12 months/ year, and A&R Technician III/Admissions, Records & Enrollment Development, .50 FTE, 12 months/year, to: A & R Technician III/Admissions, Records & Enrollment Development, 1.0 FTE, 12 months/year, reason/ closure of Coddingtown Mall site, effective 6-2-03.
3. Weyker, Shirley: Promotion from: Clerical Assistant I/Student Affairs, 1.0 FTE, 12 months/year, to: Administrative Assistant II/Student Affairs, 1.0 FTE, 12 months/year, replacement/S. Martinelli, effective 5-1-03.

Shift Differential

1. McGowan, Marshall: Microcomputer Lab Specialist I/Computer & Information Sciences/Petaluma campus, 1.0 FTE, 238 days/year, effective 5-27-03.
2. Smith, Jane: Microcomputer Lab Specialist I/SRJC Technology Academy/ Petaluma campus, 1.0 FTE, 12 months/year, effective 4-28-03.

Leave of Absence

1. McFadin, Andrea: Request for maternity leave of absence, A & R Technician III/Admissions, Records & Enrollment Development, effective 4-14-03 to 6-18-03.

Intent to Participate in Early Retirement Option

1. Pieraccini, Lorraine: Clerical Assistant I/Music, 1.0 FTE, 12 months /year, date of hire 1-3-84, resignation effective 6-30-03, retirement effective 7-1-03.

Resignation/Intent to Retire

1. Fleming Josephine: Custodian/Facilities Operations, 1.0 FTE, 12 months/ year, unpaid leave of absence effective 7-1-03, Resignation effective 11-9-03, retirement effective 11-10-03.

Resignation

1. Morales, Linda: Service Facilitator/Disability Resources, 1.0 FTE, 12 months /year, effective 5-15-03.

Approval to Hire

Management

1. Executive Assistant to Vice President of Academic Affairs/Assistant Superintendent (Confidential), Office of the Vice President of Academic Affairs/Assistant Superintendent, replacement: M.Gaitan.

Classified

1. Service Facilitator (categorically funded), Disability Resources, replacement: L. Morales
2. Testing Specialist (general & categorical funds), Assessment, replacement: M. Root

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