SANTA ROSA JUNIOR COLLEGE

insider

Staff News for Santa Rosa Junior College, November 22, 2002

Faculty Nominations Sought for NISOD Awards

SRJC's Faculty Recognition Committee is seeking nominations for the National Institute of Staff and Organizational Development (NISOD) Award. Nomination fliers have been distributed through the campus mail and email.

Nominations must be submitted to Bev Henningsen in Work Experience by Friday, December 6. Two nominees, selected from among all regular and adjunct faculty, will attend, at the district's expense, the NISOD International Conference on Teaching and Leadership Excellence at the University of Texas, Austin, May 25-28, 2003.

Criteria for the nominees include: excellence in teaching, sensitivity to student needs, outstanding program and/or curriculum development, service to the campus and wider community, and development of teaching materials or techniques in teaching.

Upcoming SRJC Music Events

Mark your calendars now for upcoming SRJC year-end music events listed below.

All concerts take place in Newman Auditorium, at the Santa Rosa campus, unless otherwise stated.

Tuesday, December 3
Northern California Chamber Chorale
8 p.m., St. Leo's Church
601 West Agua Caliente Rd, Agua Caliente, 8 p.m. FREE
(concert repeated Tuesdays at 8 p.m. on December 10 (Good Shepherd Church, 1402 Healdsburg Ave., Healdsburg and on December 17, Newman Auditorium, Santa Rosa campus.)

Thursday, December 5
Brass Ensembles and Music 44 Students Recital
Newman Auditorium, 7 p.m., Santa Rosa campus FREE

Monday, December 9
Festival Consort "A Renaissance Christmas"
Newman Auditorium, Santa Rosa campus, 12:15 p.m., FREE
(concert repeated Wednesday, December 11 at Mahoney Library, Petaluma campus)

Monday, December 9
SRJC Varsity Choir
Church of the Incarnation, 550 Mendocino Ave., Santa Rosa, 8 p.m., FREE

Monday, December 9
SRJC Jazz Combos
Newman Auditorium, Santa Rosa campus, 8 p.m. FREE

Tuesday, December 10
Chamber Ensembles
Newman Auditorium, Santa Rosa campus 7:30 p.m., FREE

Tuesday, December 10
Redwood Empire Wind Ensemble and Symphonic Band
Burbank Auditorium, Santa Rosa campus, 7:30 p.m., FREE

Wednesday December 11
Chamber Ensembles
Newman Auditorium, Santa Rosa campus, 7:30 pm., FREE

Wednesday December 11
SRJC Day & Evening Jazz Bands with guest artist Carl Saunders on trumpet
Burbank Auditorium, Santa Rosa campus, 7:30 p.m. $6/general, $4/students & seniors

Thursday, December 12
Harmony Corporation
Newman Auditorium, Santa Rosa campus, 8 p.m. FREE

Friday, December 13
Community Orchestra
Santa Rosa Bible Church, 4575 Badger Rd., Santa Rosa, 8 p.m. FREE

Saturday, December 14
Jazz Band Festival
Burbank Auditorium, Santa Rosa campus, 12 noon $8/general, $5/students & seniors

Sunday, December 15
Concert Choir and Chamber Singers
Burbank Auditorium, Santa Rosa campus, 3 p.m. FREE

Monday, December 16
Piano performance & ensembles
Newman Auditorium, Santa Rosa campus, 7 p.m., FREE

Wednesday, December 18
Sing-Along Messiah with the Baroque Sinfonia
Luther Burbank Center for the Arts, 7:30 p.m. Hwy 101 and River Road, Santa Rosa $14/gen, $10/students & seniors

Sonoma County Junior College District
Personnel Agenda for November 2002

Management

Employment

1. Hager, Stephanie: Project Coordinator/Foster & Kinship Care Education Program/Consumer & Family Studies, 1.0 FTE, 238 days/year, new position, effective 10-01-02.

Resignation

1. Borges, Brianna: Administrative Secretary I (Confidential)/President's Office, .60 FTE, 12 months/year, effective 01-24-03.

Faculty

Leaves of Absence

1. Ellingson, Margaret: Request for medical leave of absence with pay, Instructor/English, 1.0 FTE, effective 04-14-02 to 12-20-02.
2. Romo, Manuel: Request for medical leave of absence with pay, Instructor/Social Science, 1.0 FTE, sick leave pay & benefits to continue, effective 10-29-02 to 05-13-03.

Classified

Employment

1. Alixopulos, Trevor: Library Technician I/Plover Library, .50 FTE, 12 months/year, replacement/J.Wien, effective 10-21-02.
2. Camargo, Beatriz: Administrative Assistant I/ Counseling/Puente Program, .50 FTE, 12 months/year, new position, effective 10-09-02.
3. Close, Linda: Continuation of temporary working out of class, Business Services Specialist/Accounting, 1.0 FTE, 12 months/ year, reason/coverage of Accounting Manager duties, effective 09-15-02 to 10-14-02.
4. Dang, Katy: Library Technician I/Mahoney Library/Petaluma campus, 1.0 FTE, 12 months/year, replacement/E. Freeman, effective 10-09-02.
5. Flores de Jaurez, Lilia: Administrative Assistant II/Student Services/Petaluma campus, 1.0 FTE, 12 months/year, replacement/A. Osorio, effective 10-10-02.
6. Jolley, Katharyn: Continuation of temporary working out of class, Business Services Specialist/Accounting, 1.0 FTE, 12 months/ year, reason/coverage of Accounting Manager duties, effective 09-15-02 to 10-14-02.
7. Weyker, Shirley: Temporary working out of class, Clerical Assistant I/Student Affairs, 1.0 FTE, 12 months/year, reason/coverage in absence of Administrative Assistant II, effective 09-30-02 to 01-01-03.
8. Wilmarth, Laura: Continuation of temporary working out of class, Administrative Assistant II/Computing Services, 1.0 FTE, 12 months/ year, coverage/assuming duties of Buyer, effective 10-01-02 to 12-31-02.

Promotions/Transfers

1. Bennett, Jim: Transfer from Custodian/ Facilities Operations 1.0 FTE, 12 months/year to Custodian/Public Safety, 1.0 FTE, 12 months/year, effective 10-10-02.
2. Black, Brenna: Transfer/Voluntary Demotion from Account Technician, Senior/Bookstore, 1.0 FTE, 12 months/year to Payroll Technician/Payroll, 1.0 FTE, 12 months/year, effective 09-23-02.
3. Eleen, Fredrick: Promotion from Custodian/ Public Safety, 1.0 FTE, 12 months/year, to Groundskeeper I/Public Safety, 1.0 FTE, 12 months/year, new position, effective 10-14-02.
4. Martinelli, Sharon: Promotion from Administrative Assistant II/Student Affairs, 1.0 FTE, 12 months/year, to Schools Relations Specialist/Office of Schools Relations, 1.0 FTE, 12 months/year, replacement/S. Arendt, effective 10-01-02.
5. Ramseier, Robert: Promotion from Financial Aid Technician I/Financial Aid, 1.0 FTE, 12 months/year to Financial Aid Technician II/ Financial Aid, 1.0 FTE, 12 months/year, replacement/J. Olsen, effective 10-01-02.

Leaves of Absence

1. Chaney, April: Request for leave of absence without pay, Coordinator, Assessment Testing/Assessment, 1.0 FTE, 12 months/ year, District paid health benefits, effective 01-01-03 to 02-14-03.
2. Jourdain, Alicia: Request for (partial) personal leave of absence without pay, Administrative Assistant III/Business/CIS/Off-Campus Programs, 12 months/year, from 1.0 FTE to .675 FTE, reason/educational purposes, effective 01-06-03 to 06-06-03.

Resignation

l. Cox, Laura: Admissions & Records Technician III/Health Sciences, 1.0 FTE, 12 months/year, effective 12-31-02.
2. Ellis, Judy: Bookstore Specialist/Bookstore, 1.0 FTE, 12 months/year, effective 12-30-02.

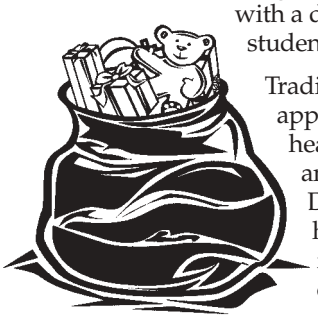
Approval to Hire

Classified

1. Account Technician I, Bookstore, replacement: R. DiMarco.
2. Account Technician/Senior, Bookstore, replacement: B. Black.
3. Administrative Assistant II, Student Affairs, replacement S. Martinelli.
4. Admissions & Records Technician III, sHealth Sciences, replacement: L. Cox.
5. Bookstore Specialist, Bookstore, replacement: J. Ellis.
6. Custodian, Facilities Operations, replacement: J. Bennett.
7. Coordinator, Assessment Testing, Assessment, replacement: A. Chaney.
8. Financial Aid Technician I/Bilingual, Financial Aid, replacement: R. Ramseier.

Don't Forget to Stop by the SRJC Giving Tree

The holidays are just around the corner and so is the Sonoma County Volunteer Center's *Giving Tree* project. Santa Rosa Junior College will again participate in this countywide project that brings gifts during the holiday season to families with a demonstrated need. At SRJC, the *Giving Tree* will have approximately 300 hearts for children of SRJC students enrolled in the EOPS, Disability Resources, Children's Center and CalWORKs programs.



Traditionally, the college has held the *Kickoff* celebration the week before Thanksgiving - early shoppers really appreciate this! The holiday tree, in the lobby of Bailey Hall is adorned with the children's gift wishes on red hearts. All members of the college community are invited to select hearts to fill, share some refreshments, and enjoy holiday music. **Wrapped gifts are due by December 9** for distribution to recipients on December 17 and 18. Gifts may be brought to Agnes Foo in Room 1548 in Emeritus Hall. In past years we have fulfilled every wish! Through your participation, we look forward to doing so again this season. For more information, contact Maria Gaitan at 524-1516 or Agnes Foo, 524-1538.

Annual Pottery Sale

SRJC's Annual Pottery Sale will take place on Wednesday, December 4, from noon to 8:00 p.m. and on Thursday, December 5, from noon to 5:00 p.m. in Analy Hall, Room 718, the ceramics studio. Funds raised from the sale benefit the Ceramics program's Visiting Artist Fund. For more information, call Nancy Roberts at 537-7312 in the afternoon or 565-6157 in the morning.

insider

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