SANTA ROSA JUNIOR COLLEGE

insider

Staff News for Santa Rosa Junior College, June 27, 2002

Accreditation Update

In the next two weeks the final draft of the Accreditation Self Study will move into final production and printing. The printed version will be presented to the Board of Trustees at the August board meeting. Approximately 150 additional copies are being printed for limited distribution in early fall, and the study will be posted on the SRJC Web site as well. What remains is to prepare for the accreditation team visit from October 22 to 24. According to Vice President of Academic Affairs, "I am very pleased with the self study. The standard committees were diligent and candid in their identification of issues and concerns, and provided the College with a number of insightful suggestions and recommendations."

Capital Project Planning Moves Forward

At the June 11 Board of Trustees meeting, **Maas Companies from Aptos was appointed the Master Space Planning Consultants** to assist SRJC as it moves toward a period of significant construction and renovation. The consultant will develop background information reports to begin preliminary planning this summer, and in fall will consult with faculty and students to assess space, facilities, and property needs. The Board also appointed **Walker Parking Consultants to evaluate parking and traffic needs**, kicking off the study by meeting with college staff during the week of July 8. Walker's work will be most intense during the first three weeks of the fall semester.

With **Analy Temps first in line for demolition**, Vice President of Administrative Services Curt Groninga is identifying alternatives to temporarily relocate Analy occupants to other SR campus locations. In addition, **on June 14 the State Public Works Board approved the preliminary plans for the new Library**, authorizing SRJC to proceed with the working drawings. The **Baker Hall remodeling effort is also underway**, and will likely be ready for bids in late August and then followed by an anticipated 4-5 month construction schedule. Notable progress has been made in the demolition work downtown to make room for the new **Culinary Arts at the Brickyard** site.

For more detailed information about new developments stemming from the Capital Project Planning efforts, contact Curt Groninga on ext.1529.

Next Week at Summer Repertory Theatre

The following plays will be presented next week by SRJC's Summer Repertory Theatre (SRT). The SRT Box Office is open Tuesday through Saturday from 10 a.m. to 9 p.m. and Sundays from 10 a.m. to 8 p.m.

The cost of individual tickets are: **Musicals -** $14/adults; $12/youth and seniors; **Plays -** $12/adults; $10/youth and seniors. Special ticket prices are available for **Sunday evening performances and matinee performances:** Musicals **-** $12/adults; $10/youth and seniors; Plays **-** $10/adults; $8/youth and seniors. For more information, contact the SRT Box Office at 527-4343.

Sun.	6/30	Book of Days	2 PM	Burbank
Tues.	7/2	Book of Days	8 PM	Burbank
Wed.	7/3	Honk! The Ugly Duckling	2 & 8 PM	Burbank
Wed.	7/3	Sylvia	8 PM	Newman
Thurs.	7/4	No plays		
Fri.	7/5	Book of Days	8 PM	Burbank
Sat.	7/6	Book of Days	2 & 8 PM	Burbank
Sat.	7/6	Pension Grillparzer	8 PM	Newman

SRJC Receives Recycling Grant

As a part of an ongoing statewide program to maximize California Refund Value (CRV) beverage container recycling by consumers, the state Department of Conservation has awarded SRJC $57,000 in grant money to purchase and install CRV collection barrels and signage at the Santa Rosa campus, the Petaluma campus and the new Public Safety Training Center in Windsor. The green, blue and tan plastic barrels that will be ordered will be the same style as those already being used for collecting glass, aluminum and plastic on the Santa Rosa and Petaluma campuses.

Nancy Moorhead, SRJC Grounds Manager, applied for the grant in February, 2002. "This is the second grant we have received for these containers and it will mean that all the old blue and white barrels will finally be replaced," Moorehead said, " We will also be able to provide more recycling opportunities for the Santa Rosa and Petaluma campuses as well as starting beverage container recycling in Windsor. I really like these new containers because they are made from recycled plastic, thus closing the loop of recycling."

More than 16 billion CRV beverage containers are sold in California each year, and about 10 billion have been recycled each of the past two years. That leaves six billion bottles and cans – worth about $160 million in CRV—that end up in the trash instead of the recycling bin.

A total of $500,000 in grant money was awarded to 17 organizations, including two UC campuses, one CSU campus and SRJC.

Sonoma County Junior College District

Personnel Agenda for June 2002

Management

Employment

1. Nighswonger, Eve: Coordinator, Tech Prep Consortium/Workforce & Economic Development, 1.0 FTE, 12 months/year, effective 7-1-02 to 6-30-03
2. Ransford, Jamey: Director, CalWORKs, 1.0 FTE, 12 months/year, effective 7-1-02 to 6-30-03
3. Roberts, Betsy: Director, Workforce Training, 1.0 FTE, 12 months/year, effective 7-1-02 to 6-30-03.

Resignation/Intent to Retire

1. Kyle, Reta: Executive Assistant, Confidential/Business Services, 1.0 FTE, 12 months/year, date of hire: 12-10-79, resignation effective: 8-5-02, retirement effective: 8-6-02.
2. Orr, Joseph: Director, Public Safety/ Ranger Academy, .50 FTE, 12 months/ year, date of hire: 9-1-88, resignation effective: 6-14-02, retirement effective: 6-15-02.

Faculty

Employment

1. Khan, Sheraz: Instructor/Engineering/ Physics, 1.0 FTE, replacement/J. Breakey, effective 8-14-02.
2. Spires, William: Instructor/Social Sciences, temporary contract, .748572 FTE, substitution/M. Romo, effective 3-27-02 to 5-25-02.
3. Vallejo, Laura: Instructor/Child Development, replacement/D. Shives, effective 8-14-02.
4. Williams, Lynda: Instructor/Engineering/ Physics, replacement/S. Heath, effective 8-14-02.

Transfer

1. Gray, Miroslava: From: Public Services Librarian/Petaluma campus, 1.0 FTE, to: Instructional Services Librarian/Plover Library, 1.0 FTE, new position, effective 8-14-02.

Leave of Absence

1. Baldi, Susan: Request for medical leave of absence, Instructor/Health Sciences, 1.0 FTE, effective 4-10-02 to 5-25-02.
2. Mendes, Laura: Request for maternity leave of absence, Instructor/Agriculture/ Natural Resources, 1.0 FTE, effective 4-8-02 to 5-25-02.

Intent to Participate in Early Retirement Option

1. Schuler, Metha: Instructor/Computer & Information Sciences, .675 FTE, date of hire: 9-3-85, resignation effective 5-25-02, retirement effective 6-1-02.
2. Nance, Sylvia: Instructor/Music, 1.0 FTE, date of hire: 9-8-81, resignation effective: 5-25-02, retirement effective: 5-26-02.

Resignation/Request for Early Retirement

1. Black, Joanne: Librarian/Plover Library, 1.0 FTE, date of hire: 6-15-70, resignation effective: 5-25-02, retirement effective: 6-1-02.
2. O'Laughlin, Marian: Instructor/Health Sciences, 1.0 FTE, date of hire: 9-10-70, resignation effective: 5-25-02, retirement effective pending.

Classified

Employment

1. Balmino-Graham, Deborah: Temporary decrease in hours, from: Adminstrative Assistant I/Administrative Services, .90 FTE, 12 months/year, to: Administrative Assistant I/Administrative Services, .60 FTE, 12 months/year *and* Administrative Assistant I/Institutional Research, .25 FTE, 12 months/year, effective 5-1-02 to 12-31-02.
2. Dukes, Leslie: Accompanist/Coach/ Music, 1.0 FTE, 217 days/year, replacement/R. Young, effective 8-19-02.
3. Gaglione, JoAnn: Temporary increase in hours, Micro Computer Laboratory Specialist I/Academic Computing, 217 days/year, from: .50 FTE, to: 1.0 FTE, effective 7-1-02 to 6-30-03.
4. Hotchkiss, Lisa: Payroll Technician/ Payroll, 1.0 FTE, 12 months/year, replacement/L. Burke, effective 6-3-02.
5. Koches, Lori: Discontinue temporary working out of class, A & R Technician III/Admissions, Records & Enrollment Development, 1.0 FTE, 12 months/year, reason/new supervisor hired, effective 3-29-02.
6. Krupnick, Wendy: Temporary increase in hours, Horticulture Technician I/ Agriculture/Natural Resources/Shone Farm, 12 months/year, from: .50 FTE, to: .75 FTE, effective 4-22-02 to 6-30-02.
7. Wilmarth, Laura: Temporary working out of class, Administrative Assistant II/ Computing Services, 1.0 FTE, 12 months/ year, coverage/assuming duties of buyer, effective 5-1-02 to 6-30-02.

Summer, Break & Employment Outside of Calendar

1. Tassano, Sandra : Administrative Assistant III/Art Department, 1.0 FTE, from: 238 days/year, to: 12 months/year, effective 6-1-02 to 6-30-02.

Shift Differential

1. Long, Sara: Coordinator, A & R (Petaluma)/Admissions, Records & Enrollment Development, 1.0 FTE, 12 months/year, effective 4-2-02.
2. Parks, Brian: Police Officer/District Police, 1.0 FTE, 12 months/year, effective 3-1-02.

Promotions/Transfers

1. Freeman, Elena: Transfer/Promotion, from: Library Technician I/Library/ Petaluma campus, 12 months/year, to: Administrative Assistant III/General Education, 12 months/year, replacement/ R. Brown, effective 7-1-02.
2. Wein, Janice: Promotion/Increase in hours, from: Library Technician I/Plover Library, .50 FTE, 12 months/year, to: Library Technician II/Plover Library, 1.0 FTE, 12 months/year, replacement/K. Jacquish, effective 5-6-02.

Classified Staffing

1. Micro Computer Lab Specialist II/ Academic Computing (new position), 1.0 FTE, 12 months/year, grade M.
2. Reclassification, from: Administrative Assistant II/Financial Aid, 1.0 FTE, 12 months/year, grade K, to: Financial Aid Technician II/Financial Aid, 1.0 FTE, 12 months/year, grade K.

Approval to Hire

Management

1. Executive Assistant, Confidential, Business Services, replacement/R. Kyle.
2. Manager, Scholarship Programs, Student Financial Services, replacement/K. Shear.

Classified

1. Library Technician I, Plover Library, replacement/J. Wien.
2. Payroll Specialist, Senior, Payroll, new position.

California Community College Day on Video

A video of the *California Community Colleges Day at the Capitol* , which took place on April 30, is now available for staff to check out through the end of August. The tape features keynote speaker, Community College Chancellor Thomas Nussbaum, legislators, and students who spoke on behalf of the California Community College system.

Sponsored by the Chancellor's Office, the event drew over 800 CCC supporters who utilized the opportunity to meet with legislative representatives to urge them to increase funding to California's 108 community colleges. A contingency of SRJC students and staff also took part in the day's activities.

Anyone interested in checking out the tape may contact Media Services at 527-4261.

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