SANTA ROSA JUNIOR COLLEGE

insider

Staff News for Santa Rosa Junior College, March 29,2002

Faculty Recognition Awards April 11

Fourteen faculty will be honored at the Academic Senate's Annual Faculty Recognition Awards ceremony on Thursday, April 11, at 3:00 p.m. The event will be held in the Doyle Student Lounge on the Santa Rosa campus. Faculty who have attained tenure this year will also be recognized and the 2003 Tauzer Lecturer will be announced. The campus community is invited to attend the ceremony. Award recipients include:

Unsung Hero, Marti Estrin

Publications, Joel Rudinow and Terry Ehret

Professional Achievement, Andre LaRue

Staff Development, Lori Kuwabara

Curriculum Development, Joan Scarborough

Sabbatical Project, Gary Pasqualetti

President's Award, Barbara Croteau and Dianne Smith

Outstanding Adjunct Faculty, Janet Fisk

Alumni and Friends Outstanding Faculty Award, Sally Heath

Dianne Smith and Sally Heath will be honored as nominees for the Santa Rosa Chamber of Commerce Excellence in Education Award. Cheryl Dunn and Gino Muzzatti will be recognized as recipients of the 2002 National Institute for Staff & Organizational Development (NISOD) Excellence Award.

Bachelor's Degree Completion Seminar

A *Bachelor's Degree Completion Programs Seminar*, sponsored by SRJC's Reentry Services Office and Transfer Center, will be held Tuesday, April 16, from 5:30 to 7:30 p.m. in the Doyle Student Center Cafeteria, on the Santa Rosa campus.

For those seeking a nontraditional option to earn a bachelor's degree, the seminar offers helpful information about seminars, telecourses, classes online, weekend classes, credit for life experiences, among other innovative approaches.

Representatives from a dozen colleges will be available to discuss the alternative degree programs offered in our area. An overview of the variety of ways to obtain a bachelor's degree will be presented, while the second hour of the seminar will allow time for one-on-one contact with college representatives.

For those interested in attending the seminar, contact Toodie Dodson, 527-4239 or the Transfer Center, 527-4375.

Crisis Intervention Resource Team Assistance

It is your right and responsibility to set limits to help ensure appropriate student comments and behavior in the classroom and as you conduct work activities. A Crisis Intervention Resource Team is also available to assist faculty and staff, including:

Terry Stewart, District Police	527-4964
Sally Miller, District Police	527-7839
Lake McClenney, Student Psychological Services	527-1780
Susan Quinn, Health Services	527-4445
Alan Wintermeyer, Health Services	527-4445
Jennifer Mann, Staff Development	527-4287
Joan Scarborough, Health Sciences	527-4529
Margaret Grayson, Disability Resources	527-1795
Audrey Spall, Academic Counseling	527-3924
Deanna Hatter, Petaluma Student Services	778-3909

SRJC's clear guidelines for appropriate student behavior are under "Student Conduct" on pg. 48 in the college catalog and on the Web at **santarosa.edu/admin/scs/**

Sonoma County Junior College District Personnel Agenda for March 2002

Management

Employment

1. Arendt, Sherrie: Temporary promotion and status change from Classified to Management, from: School Relations Specialist/Counseling & Guidance Services, 1.0 FTE, 12 months/year, to: Manager, Scholarship Programs (Interim)/ Student Financial Services, 1.0 FTE, 12 months/year, reason/replacement K. Shear vacancy, effective 02-04-02 until position filled on a permanent basis.
2. Burke, Louise: Promotion and status change from Classified to Management, from: Payroll Technician/Payroll, 1.0 FTE, 12 months/year, to: Human Resources Specialist, Benefits (Confidential)/Human Resources, 1.0 FTE, 12 months/year, replacement/S. Hughes, effective 03-01-02.

Faculty

Employment

1. Cicerone, Karen: Temporary Contract, Instructor/Health Sciences, .778728 FTE, Substitute/L. Rarey (Spring 2002), effective 01-14-02 to 05-25-02.

Permanent Pre-Retirement Load Reduction

1. Taylor, Anthony: Change in load reduction semester, Instructor/Chemistry, from: 0 FTE fall semesters, 1.20 FTE spring semesters to: 1.20 FTE fall semesters, 0 FTE spring semesters, effective 08-19-02 to end of spring semester 2007.

Classified

Employment

1. Close, Linda: Temporary working out of class, Business Services Specialist/ Accounting, .50 FTE, 12 months/year, coverage/ duties of budget analyst while on leave of absence, effective 12-14-01 to 5-24-02.
2. Heisler, Melanie: Temporary working out of class, Bookstore Specialist/Bookstore/ Petaluma, 1.0 FTE, 12 months/year, coverage/additional duties in absence of Manager, effective 12-21-01 to 05-01-02.
3. Jolley, Katharyn: Temporary Working Out of Class, Business Services Specialist/ Accounting, 1.0 FTE, 12 months/year, coverage/ duties of Budget Analyst while on leave of absence, effective 12-14-01 to 05-24-02.
4. Kalogiannis, Marie: Temporary increase in hours, A & R Technician III/ Admissions, Records & Enrollment Development/ Petaluma campus, 12 months/year, from: .50 FTE, to: 1.0 FTE, coverage/M. Kleiner/S. Long position, effective 01-02-02 to 04-30-02.
5. Koches, Lori: Temporary working out of class, A&R Technician III/Admissions, Records & Enrollment Development, 1.0 FTE, 12 months/ year, reason/additional duties, effective 01-01-02 to 6-30-02.
6. Kwitchoff, Julia: Costume Technician/ Theatre Arts, .375 FTE, 161/171 days/ year, new position: Board approved 10-09-01, effective 01-17-02.
7. Lake, Lorene: Temporary working out of class, Bookstore Specialist/Bookstore/ Petaluma, 1.0 FTE, 12 months/year, coverage/additional duties in absence of Manager, effective 12-21-01 to 05-01-02.
8. Long, Sara: Temporary increase in Hours, A & R Technician III/Admissions, Records & Enrollment Development/Petaluma campus, 12 months/year, from: .50 FTE to: 1.0 FTE, coverage/M. Kleiner position, effective 01-01-02 to 01-27-02 and promotion from: A&R Technician III/ Admissions, Records & Enrollment Development/Petaluma campus, .50 FTE, 12 months/year, to: Coordinator, Admissions, Records & Enrollment Development/Petaluma campus, 1.0 FTE, 12 months/year, replacement/M. Kleiner position, effective 01-28-02.
9. Powell, Deena: Temporary Working Out of Class, Testing Technician/Assessment, 1.0 FTE, 12months/year, coverage/A. Chaney, effective 02-19-02 to 06-30-02.

Shift Differential

1. Long, Sara: Temporary Shift Differential, Coordinator, Admissions, Records & Enrollment Development/Petaluma campus, 1.0 FTE, 12 months/year, reason/ until 50% A&R Tech. III position filled, effective 01-28-02 to 05-31-02.

Leave of Absence

1. Sessions-Risely, Kory: Request for child rearing leave of absence without pay, Administrative Assistant III/Plover Library, 1.0 FTE, 12 months/year.

Resignation/Intent to Retire

1. Mapaye, Luisa: Adminstrative Assistant III/Health Sciences, 1.0 FTE, 12 months/ year, date of hire 07-16-76, effective 07-02-02, retirement 07-03-02.

Resignation

1. Busch, Lisa: Administrative Assistant II/ Marticulation,1.0 FTE, 12 months/year, effective 02-19-02.

Classified Staffing

Learning Resources/Media Services

1. Increase in time base from: Media Production Technician/Learning Resources, .75 FTE, 12 months/year, Grade K, to: Media Production Technician/Learning Resources, 1.0 FTE, 12 months/year, Grade K.

Approval to Hire

Classified

1. Administrative Assistant II, Financial Aid, replacement: C. Evans.
2. Administrative Assistant II (categorically funded), Matriculation, replacement: L. Busch.
3. Administrative Assistant III, General Education, replacement: R. Brown.
4. A &R Technician III (categorical & general funding), Petaluma campus, replacement: S. Long.

CIS Hosts Second Annual Adobe Day April 26

The Computer and Information Sciences Department (CIS) will host its second annual Adobe Day on Friday, April 26, 2002, in Rm. 2009, Lark Hall, on the Santa Rosa campus. Faculty and staff are invited to attend and must RSVP by April 12 to Cyndi Reese, CIS Department Chair. Representatives from Adobe, a leading developer in graphics, print and Web publishing, will offer two seminars:

9:00-11:00 a.m.

Adobe Web Collection

Photoshop 7
Illustrator 10
GoLive 6
LiveMotion 2

12:30-2:00 p.m.

The Creative Print Professional

InDesign 2
Acrobat 5

RSVP by email to Cyndi Reese at **creese@santarosa.edu** . Indicate which seminar(s) you would like to attend, your department, email address, and phone number.

Baby News!

CIS has a new baby! Full-time instructor **Sujan Sarkar**, his wife Pat, and their son Shane welcomed a new addition to their family, Seth E. Sarkar, on March 4. Born at 11:37 p.m., Seth weighed 7 lb 12 oz, and measured 20 1/2" long. Sujan's wife, Pat, is doing well.

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