



insider

Staff News for Santa Rosa Junior College, February 1, 2002



SRJC's Spring 2002 Enrollments Up

Spring 2002 enrollment appears to be higher than last year's spring semester, according to Ed Buckley, Vice President of Academic Affairs. Preliminary registration numbers suggest an increase in FTES by over four percent, while student headcount is lower, indicating that students are signing up for more units.

Vice President Buckley emphasized the increase in enrollment "is especially dramatic because the size of our schedule did not go up and yet students appear to be finding the courses they need." He added, "I am really proud of the faculty, administrators, and support staff who did such a good job putting together this year's schedule." As a result of the enrollment surge, parking problems will challenge students even more. Instructors are being more mindful of the parking problem, should students arrive late to more classes.

Nominations Sought for Outstanding Faculty and the Floyd P. Bailey Faculty Award

SRJC's Alumni and Friends Association is seeking nominations for this year's Outstanding Faculty Recognition Award and the Floyd P. Bailey Award. Nominations for each award must be submitted by 5 p.m., Friday, March 1.

The Outstanding Faculty Recognition Award will be presented to a SRJC faculty member at the Faculty Recognition Awards Celebration. Nominees will be evaluated using the following criteria: excellence in teaching, sensitivity to student needs, development of innovative teaching materials or techniques, and service to campus and/or the wider community. Now in its seventh year, the Alumni Association has previously honored Dennis Fujita, Max Hen, Walt McCullum, Bob Rubin, Jim Burkem, and Jennifer Mann. This year's nominee will have the opportunity to select a student to receive a one-time scholarship named in his or her honor.

The Floyd P. Bailey Award is presented to an individual who has made significant contributions to the improvement of SRJC. Now in its 31st year, the first Bailey Award was presented in 1971 to Dr. H. Randolph Newman, the College's second president. The award will be presented on Sunday, May 5, during the Day Under the Oaks festivities.

For nomination forms, contact SRJC's Alumni Office at 527-4733. Nominations may be made via e-mail to rcutcher@santarosa.edu.

GATE Training Workshops Scheduled

SRJC's Center for Advanced Technology in Education (CATE) will offer training workshops this semester for its 'do-it-yourself' software for Web pages and online classes. The series of eight sessions will begin February 22 and extend through April 19, with one workshop scheduled each Friday (except during spring break). All workshops will be held from 1 to 3:00 or 3:45 p.m.

Workshops cover one specific module of SRJC's courseware system, ranging from the basics of personal homepages for faculty and staff to advanced topics, including Web-based tests, student management, and online grade books.

For complete details, check <http://online.santarosa.edu/tech>. If you don't have a CATE account, you will need to visit the CATE homepage to request one before attending workshops at <http://online.santarosa.edu>.

Since workshops are subject to cancellation, postponement, or over-enrollment, contact Bill Stone at wstone@santarosa.edu to reserve a spot or to obtain more information. Bill can be reached at 522-2664.

Doyle Applications for 2002-03 Due March 1

It's time to apply for a Doyle Scholarship! Minimum awards will again be \$800 per year, according to Kris Shear, Director of Student Financial Services. Top awards will go as high as \$1,400 a year.

The College has expanded its Summer Doyle Program, which provides an additional \$250 to \$750 to recipients who take summer classes at SRJC.

Applications for the Doyle Scholarship and Doyle Occupational Education Awards for 2002-03 must be received by Friday, March 1, 2002. High school seniors and college-level students are encouraged to apply. Applications are available at the SRJC Scholarship Office on the Santa Rosa campus, at the Counseling Office on the Petaluma campus, and through local high school counselors. Last year over 5,000 students were awarded over \$4 million in scholarships from the Doyle Trust funded through the Exchange Bank.

Doyle Scholarship workshops will be held during February on both the Santa Rosa and Petaluma campuses. Call the Scholarship Office at 527-4740 for more information.

SRJC Presents the Ninth Annual EVOLUTION OF THE BLUES CONCERT

Featuring:

THE FORD BLUES BAND
THE REDWOOD EMPIRE ROOTS REVIEW
GUITARIST CHRIS CAIN

Thursday, February 14
7 p.m. Burbank Auditorium
SRJC Santa Rosa campus.

**TICKETS ARE \$10 IN ADVANCE AND
\$12 AT THE DOOR. A \$2 PERMIT IS
REQUIRED TO PARK ON CAMPUS.**

**FOR MORE INFORMATION, CONTACT SRJC'S
COMMUNITY EDUCATION OFFICE ON EXT. 4372.**

Campus COMPUTER Crime Prevention

According to Detective Sally Miller of the SRJC Police Department's Crime Prevention and Outreach Unit, the more technology becomes accessible globally, criminals also have more and more opportunities to access and victimize e-mail and Internet users, particularly of fraud and deception. Campus Police strongly urges the campus to *be very cautious* about Internet and e-mail scams that solicit funds or offer money or free merchandise. Such scams are designed to gain your response.



District employees have already received two e-mail scams recently from senders claiming that they need assistance to transfer foreign money to your U.S. bank account to prevent their corrupt government from taking their personal funds. Such e-mail ask you to respond with your personal bank account information, phone number, fax, and other personal information, but *be sure not to respond* to these or similar e-mail. Again, if you respond to this kind of e-mail, you could easily be victimized by theft and fraud, including identity theft and other crimes. If it seems too good to be true, it is!

Several tips will help you prevent online crimes:

- ✉ Never respond to e-mail from someone you do not know who solicits personal information or money from you.
- ✉ Delete 'SPAM' e-mail immediately and avoid responding at all. The initiators will say that you can eliminate future e-mail from replying "remove" as your response. However, this is simply another 'scam' used to gain additional information from your response. Solicitors of information can then sell your e-mail address or information to other solicitors.
- ✉ Do not open any e-mail or attachments from a ".com" address if you did not initiate the correspondence or do not know the company or sender.
- ✉ Never give any personal information over the Internet unless you are on a secure Web site. Know the company or organization you are conducting a transaction with or have initiated the contact yourself (such as airlines, etc.). Never send information unless you are sure you're on a secure site.
- 🗑 Whenever you throw paperwork away, shred documents and "junk mail" with your social security numbers, credit card numbers, e-mail account information, or other personal information.
- ☺ When donating funds or directly volunteering your time choose charitable and reputable service organizations. You will avoid being a victim of online fraud because you will clearly know where your contributions are designated.

Please contact SRJC's Crime Prevention and Outreach Unit at 521-7839 or 527-1000 for further information.

Staff Development: Workshop Scheduled

As a service to faculty and staff, SRJC's Resources Center disseminates and maintains a file on current workshops and conferences. If you would like details regarding a particular conference, please call ext. 4852. Off site workshops are scheduled as follows:

Santa Rosa - Off Site

March 13-14 Optimizing Windows 2000

Out of Area

February 21-23	Dallas, General Education and the Assessment of Student Learning
February 25-27	Long Beach, Technical Education
March 17-20	Boston, League for Innovation
March 18-19	Fr. Lauderdale, Developing a Comprehensive Faculty Evaluation System
March 22-23	Albuquerque, Proven Teaching Strategies/Course Design for WWW
March 23-30	Madrid, Granada, London, Faculty Development
April 4-6	Atlanta, Learning Communities: Promising Practices
April 7-9	Lake Arrowhead, Unlocking the Mystery of Staff/Org. Development
April 18-20	San Francisco, Spirituality and Learning: Meaning, Value, Inclusion in Higher Ed
April 21-23	Baton Rouge, Keeping the Touch in Technology
May 26-29	Austin, NISOD: Teaching and Learning Excellence
May 30-June 2	New Orleans, Race and Ethnicity in American Higher Education

First Blood Drive of Semester February 5-6

The Campus Activities Board will present its first blood drive of the semester Tuesday and Wednesday, February 5 and 6, from 10 a.m. to 2 p.m. in the Doyle Student Lounge. Everybody's doing it, so sign up in the Student Affairs Office!

Professional Development Activity Days are Scheduled for March 28 & 29

Just a reminder that Professional Activities Days (PDA) will occur March 28 and 29. For a complete list of the activities and events on both days, look at the Staff Resource Center Web site at www.santarosa.edu/src

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