SANTA ROSA JUNIOR COLLEGE

insider

Staff News for Santa Rosa Junior College, December 7, 2001

Board Passes Resolution for Bond Measure March 5

At a special meeting on November 29, SRJC's Board of Trustees unanimously passed a resolution to place a $251.7 million general obligation bond measure on the March 5, 2002 ballot. Trustee Mike Smith was absent.

Representatives from the Academic Senate, Classified Senate, AFA, and Associated Students as well as representatives from the classified staff and management team all voiced their support of the bond campaign, noting that if passed, students will benefit for years to come.

It was the first time in the college's history that the Board has voted to put a general obligation bond on the ballot.

"The passage of this bond has the potential of affecting the teaching, learning and working environments at SRJC for the next several decades," said Dr. Robert F. Agrella.

If approved by the voters, the bond will cost property owners $25 per $100,000 of assessed valuation each year.

In a memo to the college community this week, Agrella thanked faculty, staff and students who had expressed their support of the bond.

"While a significant amount of effort has been expended by the Board of Trustees and a number of college staff to get us to this point, a significant amount of work remains to be accomplished in order to assure a successful passage of the bond," he said, adding, "Key to this bond's success will be our ability to inform the voters about the college's critical facility and equipment needs."

Agrella said the district will now move into the campaign phase of the election. A Campaign Election Committee, made up of the group of community leaders and college supporters, will oversee the development of campaign literature that promotes the bond passage to voters, and will be seeking volunteers to serve on phone banks, canvass neighborhoods, and promote bond passage in other manners.

As a publicly funded institution, SRJC is prohibited from utilizing its resources to advocate a position on the bond.

"The college may, however, continue to inform the public about what the bond will mean to SRJC and future generations of students," Agrella said, "and you may be assured we will do that."

Individuals and organizations may participate in the campaign at any level they choose, as long as college resources are not used in the campaign.

New Public Relations Manager Hired

Susan Bagby Matthews has been hired as the new Public Relations Manager for Santa Rosa Junior College. Having served as the Director of Public Relations and Marketing at Butte College in Oroville since 1997, she will begin her new position at Santa Rosa Junior College on January 7. She replaces Kerry Campbell-Price who has been hired at SRJC's Director of Community Education.

Matthews received her bachelor's degree in English and Journalism at Mac Murray College in Jacksonville, Ilinois. She also completed graduate courses in literature at Catholic University in Washington, D.C. and advanced studio painting courses at the Corcoran Gallery of Art in Washington, D.C. and Sonoma State.

Matthews has an extensive background in public relations and institutional communications. She was Director of Public Relations at the American Red Cross in Southern California, Public Relations/Development Director for Mainstream Youth Program in Oregon, and Communication Specialist and Editor for the Northwest Regional Educational Laboratory in Portland. Prior to joining the staff at Butte, Matthews served as Director of Public Affairs at CSU, Chico where she initiated and wrote a comprehensive strategic public affairs plan for the university, which continues to be implemented today.

Matthews is the recipient of numerous state and national communications excellence awards for writing, editing, and designing diverse publications and developing broad advertising campaigns .

She is especially pleased about relocating in Sonoma County where she lived and worked from 1979 to 1986. She was interim Director of Communications for the Sonoma County Medical Association in 1979 and Operations/Public Relations Manager for the Indochinese American Council in Santa Rosa.

"Susan Matthews' extensive public relations and communications experience in both the public and private sector is a good match for our needs at Santa Rosa Junior College," said Dr. Robert Agrella, SRJC President. "I am pleased to welcome her to our management team."

Matthews has one son, Javahn, 18.

Campuses Close During Holidays

SRJC's Santa Rosa campus and Petaluma campus will be closed December 24 through January 1 for the winter holidays. The admissions office at SRJC's Center at Coddingtown will be closed December 24 and 25 and December 31 and January 1, but will be open the rest of the time on its regular schedule: weekdays from 10 a.m. to 6 p.m. and weekends from 10 a.m. to 4 p.m.

SRJC Takes State Championship

SRJC's Men's Soccer Team became State Champions Sunday after beating Santa Ana by a score of 1-0. With the win, the team not only earned the title of "State Champions," but ended the season with a winning record of 24-0-4.

The winning goal was scored by freshman Hugo Canela. SRJC sophomores John Lopez and goalkeeper Jeff Gibson were named co-MVP's for the tournament, marking only the fourth time in the history of the Final Four for the MVP title to be shared.

Two years ago, the Santa Ana team beat the Bear Cubs in overtime during the semi-final match to knock the Bear Cubs out of the competition.

Congratulations to coach Marty Kinahan and the entire Men's Soccer Team!

Grant Benefits SRJC's Dental Clinic

The SRJC Foundation has received a $3,000 grant from the Morgan Stanley Foundation's Volunteer Incentive Program (VIP) which will benefit SRJC's Community Dental Clinic.

The grant was made possible through the efforts of SRJC alumnus Doug Pavese, who has worked for Morgan Stanley for 33 years and is currently serving as a senior vice president. Pavese has been a member of the SRJC Foundation Board of Directors for more than five years. For organizations to receive a VIP grant from Morgan Stanley (grants range from $500 to $3,000), a Morgan Stanley employee must be a volunteer for the organization and sponsor the proposal.

The grant will provide the funds to purchase high-speed dental equipment for the college's Community Dental Lab.

"The Statim Sterilizer will sterilize the dental instruments four times faster than our current equipment, allowing us to better serve our patients," said Doni Bird, Dental Program Coordinator.

Arts & Lectures Committee Hosts Free Noontime Planetarium Show

The college community will have an opportunity to see the current Planetarium show, "Santa's Star Filled Journey," for free, Wednesday, December 12, at 12:15 p.m. in the college's Planetarium on the Santa Rosa campus.

The free show is being sponsored by SRJC's Arts and Lectures Committee.

The show will feature the changes in the night sky as one travels from the North to the South Pole during December, and will include a discussion of the bright stars, planets and constellations that are visible here at home on Christmas Eve.

For more information, contact Community Education Office, ext. 4372.

Shirley Davis Honored at December Board Meeting

Shirley Davis, Coordinator of the Microcomputer Lab (MCL), will be honored as the Employee of the Month at the December 11 meeting of the Board of Trustees.

The December meeting will begin at 4 p.m. in the Pedroncelli Center on SRJC's Santa Rosa campus. Please stop by and join the Board in honoring Shirley.

"Giving Tree" Gifts Due December 7

Wrapped gifts fulfilling the "wishes" on the plastic hearts of SRJC's "Giving Tree" are due Friday, December 7. Please bring your gift to: Office 1575, Emeritus Hall, on the Santa Rosa campus.

The Giving Tree project, sponsored by the Sonoma County Volunteer Center, provides holiday gifts to families in need. Each holiday "wish" is printed on a red plastic heart, which is hung on the tree. This year, SRJC's tree had approximately 177 hearts representing children of students enrolled in the college's EOPS, Disability and CalWORKs programs or children in SRJC's Children's Center. The gifts will be distributed December 18 and 19.

For more information, contact Maria Gaitan, ext. 1516, or Agnes Foo, ext. 1538.

Distribution of Paychecks Changed Due to Holiday Closure

The December 31 paychecks for contract faculty, management/confidential employees, classified employees, STNC employees, and student employees will be available for pick up in the Accounting Office on January 2, 2002.

Checks will be mailed December 27 to employees who have requested that their checks be mailed. Employees who would like their December checks mailed rather than waiting until January 2 to pick it up in the Accounting Office, should contact the Payroll Department by December 10 to make this request.

Employees utilizing automatic payroll deposits will have their checks deposited on December 28. "Advice of deposit forms" for those automatic deposits will be distributed via campus mail on January 2.

The January Supplemental paychecks will be available for distribution on January 10, 2002, as normal.

W-2 forms will be mailed to all employees the last week of January 2002. If you have had a change of address during this calendar year, please make sure and update your address with the college's Human Resources Department.

For more information, please contact the Payroll Department, ext. 4500.

Legislation Changes Rules for 403(b) Plans

The following is a summary of the new Economic Growth & Tax Relief Reconciliation Act of 2001 (EGTRRA) which was enacted by Congress on June 7, 2001, and how the changes described in the act affect the college district's 403(b) plan.

These changes will be in effect as of January 1, 2002 and will sunset December 31, 2010. Unless Congress extends the sunset date, all current regulations pertaining to 403(b) plans will resume in 2011.

The *Maximum Exclusion Allowance* calculation is eliminated effective Calendar Year 2002. New limits for the calendar years 2002-2010 will be the lesser of the 402(g) general limit, or 100% of gross compensation:

Calendar Year	402(g) General Limit	Additional for over 50 years of age
2002	$11,000	$1,000
2003	$12,000	$2,000
2004	$13,000	$3,000
2005	$14,000	$4,000
2006-2010	$15,000	$5,000

In addition to the amounts above, Faculty or Staff who have 15 years of full-time service with the District, are also eligible to contribute an additional $3,000 per year not to exceed a lifetime contribution of $15,000.

Portability

Effective Calendar Year 2002, employees will be able to transfer funds qualifying for a distribution, between IRA's, 401(k)'s, 457 plans, and 403(b) plans. In addition, funds from an IRA, 401(k), or a 403(b) can also be used to purchase qualified service credit for CalSTRS or CalPERS.

Hardship Distributions

Employees who elect a hardship distribution will only have to cease contributions to a 403(b) plan for 6 months following that election (instead of the previous 12-month waiting period).

Tax Credit

Low/Moderate income employees may qualify for a non-refundable tax credit for contributions to a 403(b) Tax Sheltered Annuity Plan. This credit applies to the first $2,000 of contributions. Consult a tax accountant or refer to instructions for Form 1040 to determine your eligibility.

Culinary Arts & Sustainable Agriculture Receive Funding

At the Sonoma County Wineries Foundation membership meeting and dinner on November 29,2001, Michael Salinger , chair of SRJC's Consumer and Family Studies Department, was presented with a check for $20,000 for the college's Culinary Arts and Sustainable Agriculture programs. These two programs were earmarked to receive a portion of the funds raised at the Showcase of Sonoma Wine and Food celebration that was held in July 2001. The college participates in this annual fund raising event, hosted by the Sonoma County Wineries Foundation, and has been designated as a primary beneficiary of funds for the 2002 Showcase of Sonoma Wine and Food.

Free Piano Concert Dec. 17

Piano students from Santa Rosa Junior College's Music Department will present a free concert Monday, December 17, at 7 p.m. in Newman Auditorium on the Santa Rosa campus.

The program will include solo and ensemble piano music by J.S. Bach, Mozart, Chopin, Debussy, Liszt, and Ginistera. Students performing include: Loria Rollander, Larry Flor, Mary Wilde, and Lindsey Mouchet from Santa Rosa; and Liana Lachman and Elizabeth Reid from Sebastopol. Guest artist will be Stephen Reidel, an SRJC alum who is completing his degree in music at Sonoma State University where he is a student of Marilyn Thompson.

For more information about the concert, contact SRJC's Music Department, 527-4249.

Santa and Mrs. Claus Visit SRJC

Santa and Mrs. Claus will visit the lobby of Burbank Auditorium on the Santa Rosa campus, Thursday, December 13, from 10:30 a.m. to 1 p.m.

You can have your photo taken with Santa (and Mrs. Claus) for only $4. Proceeds will benefit the Theatre Arts Department's student nominees to the American College Theatre Festival.

Two years ago SRJC President Robert F. Agrella had his picture taken with Santa and had this to say: "Not wanting to be called a Grinch, I had my picture taken with Santa — it was fun and the proceeds for this activity are for a worthy cause."

Last year, Terry Stewart, Chief of Police at SRJC, had his picture taken with Santa and said, : "Having my picture taken with Santa was the most exciting thing I did last December and its a LOT CHEAPER than going to the North Pole."

SRJC Offers Child Care Food Program

SRJC's Children's Center offers the Child Care Food Program without charge to all eligible participants. For more information about the Child Care Food Program, contact Kari Poulsen at the Children's Center, ext. 4224.

Sonoma County Junior College District
Personnel Agenda for November 2001

Management

Employment

1. Ransford, Jamey: Continuation of temporary working out of class, Program Coordinator/CalWORKS, Vocational Projects & Services, 1.0 FTE, 12 months/year, reason: assuming selected duties from Director, Vocational Projects & Services, effective 10-1-01 to 12-31-01.

Resignation

1. Hughes, Simone: Human Resources Specialist/Benefits (Confidential)/ Human Resources, 1.0 FTE, 12 months/year, effective 1-4-02.

Management Staffing

1. Human Resources, Human Resources Analyst, 1.0 FTE, 12 months/year, range 6.5.

Faculty

Employment

1. Clopton, Bill: Temporary contract, Instructor/Disability Resources, 1.0 FTE, long-term substitute (partial coverage)/N. Chinn, effective 8-15-01 to 12-21-01.
2. Geer, Bill: Temporary contract, Instructor/Behavioral Sciences, .954288 FTE, long-term substitute (partial coverage)/J. Ray, effective 8-15-01 to 12-21-01.
3. Poulson, Diana: Temporary contract, Instructor/Behavioral Sciences, .954288 FTE, long-term substitute (partial coverage)/J. Ray, effective 8-15-01 to 12-21-01.
4. Sellards, Ashley: Temporary contract, Instructor/Disability Resources, .86627 FTE, long-term substitute (partial coverage)/N. Chinn, effective 8-15-01 to 12-21-01.
5. Waxman, Keith: Temporary contract, Instructor/Earth & Space Sciences, .773332 FTE, long-term substitute/J. Waxman, effective 8-15-01 to 12-21-01.

Equivalency Approvals

1. Bates, Mike: Public Safety/EMC Department, effective 10-4-01.
2. Boyes, Lee: Chemistry Department, effective 10-4-01.
3. Cleaver, Bryan: Public Safety/EMC Department, effective 10-4-01.
4. de Corpo, Maria: Consumer & Family Studies/Culinary Department, effective 9-26-01.
5. Hunter, Rebecca: Seniors Program, effective 10-4-01.

Leaves of Absence

1. Ray, John: Request for medical leave of absence with sick leave pay & benefits to continue, Instructor/ Behavioral Sciences, effective 9-5-01 to 12-21-01
2. Waxman, Gerald: Request for partial medical leave of absence with sick leave pay & benefits to continue, Instructor/Earth & Space Sciences, from: 1.0 FTE, to: .50 FTE, effective 8-15-01 to 5-26-02.

Permanent Pre-Retirement Load Reduction

1. Butcher, Craig: Correction to request for permanent pre-retirement load reduction (Board approved August 14, 2001), Instructor/Physical Education/ Dance & Athletics, from: 1.0 FTE, to: .93 FTE (AY 2001/2002: 1.0 FTE Fall 2001, .87 FTE Spring 2002), .87 FTE (AY 2002-2003: .87 FTE Fall 2002, .87 Spring 2003), effective 8-15-01 to end of Spring semester 2011.
2. Franci, Caren: Correction to request for permanent pre-retirement load reduction (Board approved August 14, 2001), Instuctor & Head Coach, Women's Basketball/Physical Education/Dance & Athletics, from: 1.0 FTE, to: .80 FTE (1.0 FTE Fall semesters, .60 FTE Spring semesters), effective 8-15-01 to end of Spring semester 2011.
3. Heath, Sally: Instructor/ Engineering/Physics, from: 1.0 FTE, to: .73335 FTE (1.0 FTE Fall 2001 semester, .53333 FTE Spring 2002 semester), effective 1-14-02 to end of Spring semester 2002.
4. Reynolds, Donna: Counselor/ Counseling, from: 1.0 FTE, to: .80 FTE (.80 FTE Fall and Spring semesters), effective 1-14-02 to end of Spring semester 2007.
5. Smith, Ron: Instructor/Earth and Space Sciences, from: 1.0 FTE, to: .50 FTE (1.0 FTE Fall 2002 semester, .0 FTE Spring 2003 semester), effective 8-19-02 to end of Spring semester 2003.
5. Taylor, Anthony: Instructor/ Chemistry, from: 1.0 FTE, to: .60 FTE (.0 FTE Fall semesters, 1.20 FTE Spring semesters), effective 8-12-02 to end of Spring semester 2007.

Resignation/ Request for Early Retirement

1. Breakey, John: Instructor/ Engineering/Physics, date of hire: 9-2-86, resignation effective: 5-25-02, retirement effective: 5-26-02.
2. Sally Heath: Instructor/Engineering/ Physics, date of hire: 9-1-67, resignation effective: 5-25-02, retirement effective: 5-26-02.

Classified

Employment

1. Busch, Lisa: Temporary working out of class, Administrative Assistant II/ Assessment, 1.0 FTE, 12 months/ year, coverage/A. Chaney's duties while on leave, effective 9-1-01 to 11-30-01.
2. Graham, Edward: Temporary working out of class, Administrative Assistant I/CalWORKS Program, 1.0 FTE, 12 months/year, reason: increase in responsibilities, effective 8-1-01 to 6-30-02.
3. Hagan, Rachel: Administrative Assistant I/Counseling, .50 FTE, 12 months/year, replacement/T. Pham, effective 10-22-01.
4. Rosenberg, Tina: Child Care Teacher/Child Development, .75 FTE, 199 days/year, replacement/J. Zacher, effective 10-18-01.
5. Sweningsen, Yarrow: Temporary increase in hours, Media Lab Specialist/Communication Studies, 217 days/year, from: .375 FTE, to: .50 FTE, reason: increase in technical production work, effective 8-1-01 to 5-17-02.
6. Wilder, Steve: Temporary working out of class, Senior Network Technician/Computing Services, 1.0 FTE, 12 months/year, reason: additional duties in absence of Supervisor, effective 9-4-01 to 10-30-01.

Promotions/Transfers

1. Brown, Rebecca: Transfer from: Administrative Assistant III/Dean/ General Education, 1.0 FTE, 12 months/year, to: Administrative Assistant III/Assistant Dean/Letters & Social Sciences, 1.0 FTE 12 months/year, replacement/S. St. Clair, effective 10-10-01.
2. Felciano, Anna: Transfer from: Administrative Assistant I/ Community Education, 1.0 FTE, 12 months/year, to: Administrative Assistant I/Facilities Operations, 1.0 FTE, 12 months/year, replacement/ C. Babbini, effective 11-5-01.
3. Raines, Kathryn: Transfer from: A & R Technician II/Admissions, Records & Enrollment Development, 1.0 FTE, 12 months/year, to: Account Technician I/Accounting, 1.0 FTE, 12 months/year, replacement/D. Bacigalupi, effective 10-1-01.

Leaves of Absence

1. Forbes, Zoe: Request for partial personal leave of absence without pay, Administrative Assistant II/ Human Resources, 12 months/year, from: 1.0 FTE, to: .75 FTE, reason: educational leave, effective 11-1-01 to 3-31-02.

Resignation

1. Dobson, Annette: Clerical Assistant II/Transfer Center, .50 FTE, 217 days/year, effective 10-5-01.

Classified Staffing

1. Business Services/Petaluma campus, new position, Account Technician I/Busines Services/ Petaluma, .50 FTE, 12 months/year, grade I.
2. Student Affairs Office, new position, Clerical Assistant I/Student Affairs, 1.0 FTE, 12 months/year, grade E.

Approval to Hire

Management

1. Supervisor/Admissions & Enrollment Services, Admissions, Records & Enrollment Development, replacement: Bev Johnson.

Classified

1. Account Clerk, Bookstore, replacement: Donna Green
2. Administrative Assistant I, Community Education, replacement: Anna Felciano
3. Administrative Assistant I, Student Health Services, new position: Board approved 5-8-01.
4. Admissions & Records Technician II (2 positions), Admissions. Records & Enrollment Development, replacement: Kathy Raines (100%) and Gilda Obrador (50%).
5. Child Care Assistant (199 days/year, catagorically funded), Child Development, replacement: Rebecca Simmons.

We Tip Our Hats

Araceli Osorio, Adm Asst. ll for Student Services and Counseling at the Petaluma campus just completed and passed her written and oral exams for the M.A. in Spanish at Sacramento State University. She is currently teaching Spanish 50 A at the Petaluma campus. Araceli became an American citizen August 16. She lives in Santa Rosa with her husband Santiago and daughter Lenira.

Cover Yourself: Adventures in the Rag Trade from Start-Ups to Stars, a book by **Sue Pekarsky Gary,** adjunct faculty in Consumer and Family Studies, has just been published by GarmentoSpeak. The book includes interviews of 45 Americans involved in all aspects of the clothing industry, from fashion illustrator to space suit designer for NASA. Her previous book, *Made in America: The Business of Apparel and Sewn Products Manufacturing* that she co-authored with Connie Ulasewicz and first published in 1997 (third edition is due in early December), is a how-to book about being a garment manufacturer.

Baby News

Congratulations to **Jean Davis,** counselor, on the birth of her first grandchild, Griffin Charles Barros-King, on October 22, 2001. Griffin's parents are Jean's daughter, Jody King, and her son-in-law, Ben Barros, who live in Greenwich Village, New York.

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