



insider

Staff News for Santa Rosa Junior College, August 17, 2001

Applications Available to Teach in London, Florence and Madrid

Applications are being accepted now for faculty who are interested in teaching in the Summer 2002 Madrid, Fall 2002 London, and Spring 2003 Florence study-abroad programs.

The deadline to apply for the programs is Friday, September 14. Applications are available by calling the office of the Dean of Instruction, Educational Programs and Services, (707) 527-4441.

Faculty from all disciplines are invited to apply for the Fall 2002 and Spring 2003 programs, however, the emphasis of the curriculum must have breadth of student appeal. Faculty interested in teaching in the Summer 2002 program in Madrid must be able to teach a wide range of transferable Spanish courses (Spanish 1, 2 and 3, and conversational Spanish).

The principal role of the semester abroad faculty is to teach; however, a considerable amount of time must be spent prior to departure assisting with program promotion and student orientation. Faculty also serve as advisors to students during the program.

While the Fall 2002 and Spring 2003 programs are full semesters abroad, the Summer 2002 program in Madrid is only six weeks long. Faculty teaching in the summer program will teach one four unit Spanish class and one Spanish life and culture class.

SRJC's study abroad program is offered in cooperation with other community colleges and with the American Institute for Foreign Study.

Insider Now Available on the Web!

Thanks to SRJC's Computing Services, the Insider, the college's weekly in-house newsletter for faculty and staff, is on the college's web page.

To find issues of the Insider, go to "Other News" under the "News and Events" category on SRJC's home page www.santarosa.edu/insider/index.html While the web version of the Insiders began with the August 3, 2001 issue, we have plans to add archived copies of the Insider to the web as time permits.

Each issue of the Insider has been saved in a PDF (portable document file) format and can be read with Acrobat 5.0. The Acrobat software (which can be downloaded from the internet) allows the reader to search the issues for topics of interest.

We hope that by publishing the Insider on the webpage, we can cut down on the number of printed copies each week, thereby saving trees and money. The web version will also enable faculty and staff who work at outlying locations and retirees to receive the information instantaneously rather than have to wait for the mail.

Faculty and staff will be notified weekly via email when the current issue of the Insider is available on the web.

Please take a moment to check out the Insider on the web and let us know what you think! Send an email to: kcampbell-price@santarosa.edu or call Sus at (707) 527-4266.

CATE Offers Fall Workshops

SRJC's Center for the Advancement of Technology in Education, will be offering a series of workshops this fall for faculty and staff.

The workshops will cover specific modules of CATE's courseware system, ranging from the basics of personal homepages for faculty and staff all the way to advanced topics such as Web-based tests, student management, and online gradebooks.

The series of eight sessions will begin on Friday, September 21 and continue through Friday, November 9, with one workshop each Friday. All workshops begin at 1:00 p.m. Some workshops will conclude at 3 p.m. while others will continue until 3:45 p.m.

For details, check this webpage: <http://online.santarosa.edu/tech>

If you don't already have a CATE account, you'll need to visit the CATE homepage <http://online.santarosa.edu> to request one before attending any workshops. As always, workshops are subject to over-enrollment (because of limited number of computers in the lab), so please contact Bill Stone Sat wstone@santarosa.edu to reserve your seat or if you have any questions.

SRJC Produce Stand Opens

Freshly picked, organically grown sweet corn, tomatoes, peppers, eggplant, squash, cucumbers, melons, cut flowers, and more from SRJC's Shone Farm Garden will be offered for sale on the Santa Rosa campus every Wednesday starting August 22. The stand will be located under the oaks just south of the bookstore and sales will be from 1 to 4 p.m.

The popular produce stand, features vegetables, fruit and flowers grown and sold by students. For information, contact Laura Mendes, Director of the Sustainable Agriculture Program, 527-4649, or Wendy Krupnick, Garden Coordinator, 887-0740.





Sonoma County Junior College District Personnel Agenda for July 2001

Management

Employment

1. Cummings, Victor: Assistant Dean of Instruction/Letters & Social Sciences, 1.0 FTE, 12 months/year, replacement/R. Taylor, effective 8-13-01.
2. Omrcen, Tatjana: Temporary assignment/transfer, change in status from faculty to management, from: Instructor/Chemistry, to: (Interim) Assistant Dean of Instruction, Science and Applied Technology, 1.0 FTE, replacement/R. Darden, effective 8-1-01 to 6-30-02.
3. Sapanaro, Richard: Director of Open Learning/Learning Resources, 1.0 FTE, 12 months/year (new position), effective 7-2-01.
4. Speakes, Richard: Extension of temporary assignment/transfer, change in status from faculty to management, from: Instructor/English, to: (Interim) Assistant Dean of Instruction, Letters & Social Sciences, 1.0 FTE, replacement/R. Taylor, effective 6-1-01 to 6-30-01.

Faculty

Employment

1. Altschuler, Stephen: Temporary contract, Instructor/Disability Resources, 1.0 FTE, sabbatical replacement/P. Wegman (academic year '01-'02), effective 8-15-01 to 5-25-02.
2. Burgett, Catherine: Baking Instructor/Consumer & Family Studies, 1.0 FTE, replacement/A. Conklin, effective 8-15-01.
3. Donovan, Michael: Instructor/Philosophy, 1.0 FTE, replacement/R. Grossman, effective 8-15-01.
4. Fuchigami, Hiroshi: Instructor/Art, 1.0 FTE, replacement/M. Rattle, effective 8-15-01.
5. Grayson, Margaret: Disability Specialist/Disability Resources, 1.0 FTE (new position-DSPS funding), effective 8-15-01.
6. Gully, Brian: Temporary contract, Automotive Technology Instructor/Industrial & Trade Technology, 1.0 FTE, sabbatical replacement/P. Sullivan (Fall '01), effective 8-15-01 to 12-21-01.
7. Horton, Jean: Temporary contract, Instructor/Art Department, 1.0 FTE, sabbatical replacement, D. Kirkin (academic year '01-'02), effective 8-15-01 to 5-25-02.
8. Massell, Carolyn: Instructor/Computer and Information Sciences, 1.0 FTE (new position), effective 8-15-01.
9. McKeever, Michael: Instructor/Computer and Information Sciences, 1.0 FTE, replacement/S. Moore, effective 8-15-01.
10. McMillan, Craig: Instructor/Coach/P.E., Dance & Athletics, 1.0 FTE, replacement/S. Done, effective 8-15-01.
11. Nasseem, Narmeen: Instructor/Psychology, 1.0 FTE, replacement/M. Milligan, effective 8-15-01.

12. Nguyen, Binh: Instructor/Psychology, 1.0 FTE, replacement/R. Joseph, effective 8-15-01.
13. Tenret, Betty: Temporary contract, Instructor/College Skills, 1.0 FTE, sabbatical replacement/C. Hanson (Fall '01), effective 8-15-01 to 12-21-01.
14. Wamhoff, Meryl: Instructor/Music, 1.0 FTE, replacement/D. Goulart, effective 8-15-01.

Classified

Employment

1. Donica, Danielle: Continuation of temporary working out of class, Human Resources Technician/Human Resources, 1.0 FTE, 12 months/year, coverage/Human Resources Specialist/Systems & Compensation, effective 7-1-01 to 8-31-01.
2. Escher, Jason: Temporary working out of class, Hazardous Materials Specialist/Environmental Health & Safety, 1.0 FTE, 12 months/year, partial coverage/Environmental Health & Safety Coord. vacancy, effective 5-21-01 to 8-31-01.
3. Hinchman, Jane: Temporary increase in hours and temporary working out of class, Scheduling Technician/Scheduling, 12 months/year, from: .50 FTE, to: .60 FTE, coverage/C. Winter's child rearing leave, effective 8-1-01 to 5-24-02.
4. McGowan, Marshall: Temporary working out of class, Microcomputer Lab Specialist I/Computer & Information Sciences/Petaluma campus, 1.0 FTE, 238 days/year, coverage/J. Rich vacancy, effective 6-4-01 to 11-30-01.
5. Motherwell, Yvonne: Account Technician II/Accounting, 1.0 FTE, 12 months/year, replacement/B. Black, effective 6-11-01.
6. Muskar, Susan: Continuation of temporary working out of class, Administrative Assistant I/Human Resources, 1.0 FTE, 12 months/year, reason/partial coverage for Human Resources Technician, effective 7-1-01 to 8-3-01.
7. Papa, Suzanne: Temporary increase in months, Career Developer/Student Employment, 1.0 FTE, from: 217 days/year, to: 238 days/year, effective 7-1-01 to 6-30-02.
8. Silveira, John: Temporary increase in hours, Copy Center Operator/Graphics Services, 12 months/year, from: .75 FTE, to: .875 FTE, coverage/C. Wolfe reduction in hours, effective 7-1-01 to 6-30-02.
9. Soto, Esther: Temporary working out of class, Administrative Assistant I/Environmental Health & Safety, 1.0 FTE, 12 months/year, partial coverage/Environmental Health & Safety Coordinator vacancy, effective 5-21-01 to 8-31-01.
10. Thompson, Carrie: Temporary working out of class, Administrative Assistant I/Lark Service Center, 1.0 FTE, 12 months/year, coverage/Lark Service Center additional duties, effective 6-27-01 to 7-27-01.

11. Wolfe, Carol: Permanent reduction in hours, Coordinator Copy Center/Graphics Services, 12 months/year, from: 1.0 FTE, to: .875 FTE, reason/child rearing, effective 7-1-01.

Shift Differential

1. Gallimore, Randy: Internet Services Specialist/Computing Services, 1.0 FTE, 12 months/year, effective 6-1-01.

Summer, Break & Employment Outside of Calendar

1. Drake, Alexander: Microcomputer Laboratory Specialist II/English, 1.0 FTE, 217 days/year, reason/developing operational online writing lab, effective 6-18-01 to 6-30-01.
2. Lazar, Helen: Laboratory Assistant II/Disability Resources, .475 FTE, 161/171 days/year, work during finals week: maximum 32 hours, effective 5-21-01 to 5-25-01 AND work during intersession: maximum 32 hours, effective 6-4-01 to 6-7-01.
3. Pery, Cole: Microcomputer Laboratory Specialist II/English, .75 FTE, 217 days/year, reason/developing operational online writing lab, effective 6-18-01 to 6-30-01.

Promotions/Transfers

1. Lancina, George: Position reclassification, from: Micro Computer Lab Specialist II/Academic Computing, 1.0 FTE, 12 months/year, to: Coordinator, Instructional Computer Systems/Academic Computing, 1.0 FTE, 12 months/year, effective 5-9-01.

Leaves of Absence

1. Andebrhan, Tigist: Request for continuation of maternity leave of absence, and family leave of absence, Custodian/Facilities Operations, 1.0 FTE, 12 months/year, maternity leave: effective 5-12-01 to 6-5-01, family leave no pay/full benefits: effective 6-6-01 to 8-29-01.
2. David Eakle: Request for personal leave of absence without pay, Graphics Technician I/Graphics Services, 1.0 FTE, 12 months/year, reason/travel and volunteer work, effective 7-1-01 to 8-31-02.
3. Winter, Cheri: Request for continuation of personal (partial) child rearing leave of absence, Scheduling Technician Senior/Scheduling, 12 months/year, from: 1.0 FTE, to: .80 FTE, effective 8-1-01 to 5-24-02.

Resignation

1. Turner, Rosa: Administrative Assistant III/Admissions, Records & Enrollment, 1.0 FTE, 12 months/year, effective 6-21-01.

Classified Staffing

1. Microcomputer Lab Specialist I/SRJC Technology Academy, new position (categorically funded through 12-31-02).
2. Custodian/Facilities Operations, new position.

Approval to Hire

No recommended "Approval to Hire Prior to Next Board Meeting" actions.

We Tip Our Hats

Congratulations to **Lynn Dolce**, Administrative Assistant I in P.E., Dance & Athletics, on her upcoming marriage to Brick Poe. She and Brick (a descendant of Edgar Allen Poe) have known each other for 13 years and rekindled their relationship when Lynn went to visit her sister in Portland, Oregon. Lynn and Brick will be married September 1, and will be moving to Portland. "I will be a jet setter traveling back and forth from Portland to Santa Rosa to visit my family and friends and to be here for the birth of my third grandchild in early November," Lynn said. "My daughter and son-in-law Michelle & Jason Gaab will be the proud parents. I want to thank everyone at SRJC for the memories and cherished friendships."

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