



STUDENT AMBASSADORS

Mission Statement:

The mission of Student Affairs at Santa Rosa Junior College is to facilitate student learning both in and out of the classroom by creating and maintaining diverse and dynamic programs that produce identifiable educational outcomes. The Student Ambassador Corps is one of many examples of student development programs that are service orientated. Student Ambassadors attend and volunteer at many campus events and community activities in order to engage new and returning students about educational and leadership opportunities at the college. The Student Ambassador Corps requires dedicated students who will foster and encourage prospective and current SRJC students to pursue general education, vocational, basic learning skills, or self-enrichment as their fundamental goals. The Student Ambassador Corps supports a myriad of retention activities in order to assist students toward achieving their personal goals.

Resources:

Student Ambassadors are required to undergo an intensive training program on all aspects of Santa Rosa Junior College—particularly Student Affairs. History, District and College governance, and Peer Mentoring are major components of the training module. The successful applicant must have the knowledge and the skill to work with diverse student populations and have excellent interpersonal skills as part of the student engagement practicum. The program is coordinated by the Director of Student Affairs/New Student Programs, Assistant Director of Student Affairs/New Student Programs and Coordinator of Student Activities. Leadership training assignments are divided among team members of the Student Affairs/New Student Programs department.

Program Support:

The Student Ambassador performs a wide variety of duties:

- Assists in the overall recruitment and retention of students—both on and off campus
- Works closely as liaisons with SRJC Counselors on campus
- Provides information to high school students and other community groups as it relates to outreach and recruitment

Student Ambassador's represent the College and the Student Affairs department at a wide array of venues including:

- College and Career fairs



- College functions such as the Student Information Days/Student Welcome events, Music Appreciation Days, Student Savings Weeks, Student Elections, and ASP Programming Events.

In addition to these, the Ambassador performs other duties such as:

- Translates the registration application at the SRJC Welcome Center
- Provides other translation activities as they relate to matriculation for non-native English speaking students
- Assists in retention activities, especially assisting with at-risk students and non-declared majors
- Facilitates new campus diversity/student life programs and services
- Performs as Official Greeters for the campuses and for the District
- Provides on-going assistance to students, especially during peak registration periods, including campus directional guidance, providing information regarding college programs and services
- Visits classrooms to promote Associated Students Leadership Opportunities, and AS Membership Benefits Program
- Provides Campus Tours, assist in Graduation as ushers, and perform other duties as assigned by their supervisors.

Minimum Qualifications:

- Have the ability to communicate effectively orally and in writing
- Interprets and applies institutional policies, rules and regulations
- Establishes and maintains a cooperative working relationship with others
- Demonstrates a sensitivity and understanding of the diverse academic, socioeconomic, cultural, disability and ethnic backgrounds of our student population
- Must have the ability to relate well with peers and to be flexible in a changing environment.

STUDENT ENGAGEMENT & TOURS





STUDENT AMBASSADORS

2011-2012

(Please type or print neatly)

PERSONAL DATA

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: _____ Alternative Phone: _____

Student ID #: _____ Email Address: _____

What languages other than English do you speak fluently? _____

EDUCATION RECORD

If you are a first-time college student, please include a copy of your high school transcript. If you have attended college but new to Santa Rosa Junior College, please include a copy of your college transcript.

Last High School Attended: _____ Year of Graduation: _____

High School Activities: (clubs, awards, honors, etc.): _____

Community Involvement: (Volunteer work, church, awards, honors, etc.): _____

SRJC Entrance Date: _____ Expected Graduation: _____

Semester completed at SRJC: _____ Units Completed: _____

Overall G.P.A.: _____ Reason for enrolling at SRJC: _____

Will you be attending SRJC for at least two more semesters? (Please Check One)

Yes _____

NO _____



If you are selected to become a Student Ambassador, what Personal Goal(s) to you expect achieve as a result of your participation and employment with the above group?