



<b>Goals – 2004-05</b>	<b>Completed 2004-05</b>
<p><b>A. Bylaws</b> – The following articles are in need of review: Article II (Terms of Office); Article III (Selection of Executive Board Officers); Article 5.2 (Election Procedure) and Article 8.3 (Communication Specialist). A subgroup of <i>Michelle Booher-Poggi, Anna Felciano and JoAnn Olsen</i> will review and make recommendations at the next meeting.</p>	<p><b>A. New Bylaws were voted upon in March 2005.</b> Revised Bylaws Article II – Terms of Office, term limits for officers; change - term to begin following spring semester.  <b>B.</b> Article III Selection of Officers  <b>C.</b> Updated Communication Specialist duties</p>
<p><b>B. Election Process</b> – Will be reviewed by the above subgroup. It was suggested that hard copies of both nomination and election forms should be mailed to staff.</p>	<p><b>Updated Article V, Election Process</b>, allowing for a “write-in” ballot process.  Election this year ballots, hard copies, with opportunity for write in was done. Good results.</p>
<p><b>C. Website</b> – <i>Violet Wilder</i> will review what needs to be updated..</p>	<p><b>Website has been updated</b>, has a new clean look and is being kept current.</p>
<p><b>D. Sectors</b> – The possibility of consolidating sectors was discussed. This would impact Article 1.2 of the Bylaws as well as the Constitution.  <i>Parveen Nasseen and Marie Cuneo</i> will review the present sectors and make recommendations.</p>	<p><b>No changes</b> - current structure works.</p>
<p><b>E. Fund Raising</b> – Previous activities have included Day Under the Oaks, Flea Market and Cookbook sales. A subgroup of <i>Elizabeth McPherson, Joan McMurray and George Sutherland</i> was formed to brainstorm some new ideas.</p>	<p><b>Note-cards</b> were done, with art work from 6 of the artists in the ART WORKS art show. <b>Funds raised as of June 2005 = \$1600 approx.</b> Current Pat Tognozzi Scholarship fund will equal approx. \$3,000.  The sale of calendars highlighting staff art works will be discussed next year.</p>
<p><b>F. Community Building Activities</b> – The following activities were suggested: Silent auction fundraiser – at either holidays or recognition week  Art show – lots of work, need to apply for a grant  Tour of Petaluma Center (Spring PDA? – Classified Senate workshop?)  Friday afternoon workshops – 2-3 p.m. sponsored by Staff Development and facilitated by Classified Senate.</p>	<p><b>1. ART WORKS*</b> classified staff art show was conducted at the Petaluma Campus. Had 21 artists display their work. Work on display for 3 weeks in April, with a reception during Classified Recognition Week; recommend every other year, with next show in Santa Rosa to coincide with the new library opening.  <b>2. Friday Afternoon discussion hour:</b> conducted several, most effective when specific to a work group.  <b>3. Added new recognition award</b> based on classified staff community involvement.</p>
<p><b>G. Logo</b> –</p>	<p><b>Removed logo</b>, per artist. Using the standard SRJC logo.</p>
<p><b>H. Other</b> – Furniture for Heritage Plaza arrived today and signage is expected by next week. A district policy has been written outlining eligibility guidelines for retirees for inclusion on the wall. A link to this policy will be available on our webpage. The authorization of Classified Senate plaques and pictures in the Senate Chambers will be an agenda item at the next meeting.</p>	<p><b>Heritage Plaza:</b> furniture installed; plaques updated annually in April. Eligibility guidelines fo retirees inclusion on the wall reviewed and approved as district policy.  <b>Classified Senate plaque</b> and pictures still needed – to be pursued next year.</p>
	<p><b>IPC – Classified Senate minutes</b> are now included in the Institutional Planning Council’s agenda.</p>

## Awards 2005

- A. **Pat Tognozzi Scholarship Award:** Gina Watts (daughter of Gary Watts, Facilities Operations)
- B. **Academic Senate Classified Recognition:** Ruben Ochoa, Petaluma Campus
- C. **Classified Senate** (*voted upon by classified staff*)
  - o *Outstanding Faculty:* Dexter Rammage, Industrial Trade Technology
  - o *Outstanding Supervisor:* Richard Abrahams, Academic Computing
  - o *Outstanding Classified "Unsung Hero" :* Carol Wolfe, Copy Center
  - o *Outstanding Community Service:* Rafael Vasquez, EOPS
  - o *Classified Senate President's Award:* Doug Kuula, Chemistry

## Proposals May 2005

### A. Scholarship

Currently funds raised go into the Pat Tognozzi Scholarship Fund, which then awards a \$200 scholarship annually to a SRJC student who is a relative of a full time classified staff member.

#### Proposed:

- I. Increase student scholarship to \$250 annually
- II. Maintain a minimum of \$1,000 in fund account, which would cover 4 years worth of Pat Tognozzi Scholarship.

### B. Professional Development

- I. Establish a Professional Development Award to go to classified staff for training, workshops, conference, education costs (tuition/books).
- II. Number of proposals funded and amount, to be determined by how much is raised specifically for this category. Fund raising events, at least every two years.

### C. Committee Representation

Propose that the Classified Executive Council (SEIU) make a permanent appointment of the Classified Senate President (or designee) to fill one of the four positions on the Institutional Planning Council (IPC).

Initial proposal submitted to CEC, May 2005.

## Classified Senate 2004-05

President, Bea Griffiths  
Vice President, Parveen Nasseem  
Treasurer, Anna Felciano  
Secretary, Fran Byrn  
Communication Specialist, Violet Wilder  
SEIU Liaison: Debbie Eakins

## Senators:

Marie Cuneo  
Don Dalby  
Ed Graham  
Freidl Mahl  
Joan McMurray  
Elizabeth McPherson  
JoAnn Olson  
George Sutherland  
Raoul Yriberri

## \*ART WORKS Committee:

, Petaluma Campus  
Kimberly Kalember, Petaluma Campus  
Linda Perkins, Petaluma Campus  
Bill Shelley, Petaluma Campus