

MINUTES – *Corrected*

*In Attendance: Anna Felciano, Raoul Yriberry, Gary Watts, Violet Wilder, Fran Byrn, Debbie Weatherly, Marie Cuneo, Debbie Eakins, Elizabeth McPherson*  
*Guest: Anthony Martinez, Staff Development Coordinator*

- I. Approval of Minutes, December 2005  
Motion: Yriberry; 2<sup>nd</sup>: Cuneo; Carried
  
- II. Reports:
  - A. President – Attended Board meeting in January which was held in Petaluma; Teresa Cortez was awarded Employee of the Month, Trustees reviewed the Space Allocation Study; also attended President’s staff meeting where it was announced that the Frank Doyle Endowment Fund has been established; Julie Whitting at the state 4Cs is seeking an representative for our area.
  - B. Vice President – Debbie W. attended the Board meeting in December; Student Affairs presented an overview of clubs.
  - C. Treasurer – Sold 8 tickets to Bea’s retirement reception and one postcard packet.
  - D. Secretary – no report
  - E. Communication Specialist – no report
  - F. SEIU – Power Source has the latest update
  - G. Senators – DebbieW. reports that the assistant manager resigned at the Bookstore; Raoul reports that furniture will be moved into the new library around 5/18 and will be opened for fall semester; student lounge will be closed at spring break and Assessment will be moving in. Plover and the Ag Pavilion will be undergoing a remodel; Harvey Hanson picnic has been set for September 8<sup>th</sup> ; Elizabeth reports that since only four people have been hired since October there has not been a new staff orientation; Marie reports that a 50% position in CIS was filled; an opening remains in BOT; Fran reports Childcare teacher JoAnn Layne retired in December and was replaced with Childcare assistant Jennifer Allen; Anna reports that Linda Christenson has taken the AA III position in the DIOGE office.
  
- III. The Bea Griffiths Classified Senate Professional Development Fund – Anna, Marie and Violet will meet to set up criteria and guidelines.
  
- IV. Bea Retirement Party – To date, 60 people plan to attend; Anna will announce the establishment of the Classified Senate Professional Development Fund at this event.
  
- V. Meeting days – It was decided to alternate meeting times for the rest of the semester while keeping the same days: February 24<sup>th</sup> from 2-3p.m., March 31<sup>st</sup> from 11 a.m. to noon; April 28<sup>th</sup> from 2-3 p.m. and May 19<sup>th</sup> from 11 a.m. to noon. Mary Kay Rudolph will attend the March meeting and we will again extend an invitation to Michael Beebe.
  
- VI. 4Cs – Julie Whitting at the state 4Cs is seeking a representative for our area.

- VII. **Resolution for Classified Recognition Week** – Was approved at January Board meeting (week of April 3 - 7 ).
- VIII. **Goals for 2005-2006** – A review of progress to date:  
**Fundraising:** A discussion ensued on the possibility of offering a \$1.00 automatic withdrawal from paycheck to support with the Professional Development Fund or Student Scholarship. We hope to have details and paperwork available at the dinner. Anna will ask Dr. Agrella if it's possible to host a silent auction at our dinner.  
**Community Building Activities:** Car pool program is now available with link at main home page of SRJC. To date, Elizabeth reports there are four Friday afternoon workshops scheduled for the spring semester.  
**Heritage Plaza** – Additional furniture – done.  
**Add Classified Senate plaques to Senate Chamber wall** – In process.  
**Professional Development** – Anthony Martinez announced that a one-day retreat will be held at the Call Center in June.  
**Awareness Campaign** – Violet offered to submit monthly updates to Insider; Violet and Fran will work together to re-establish “Spotlight on Department” recognition and award.
- IX. **Other** – Anna was authorized to buy three plaques for the Classified Senate wall at Senate Chambers: one for the Presidents, one listing the recipients of the Pat Tognozzi Student Scholarship and one to present to Bea Griffith at her retirement party.
- X. **Adjournment:** at 11:50 a.m. Motion: Wilder; 2<sup>nd</sup>: McPherson; Carried.