



Santa Rosa Junior College Classified Senate

April 22, 2005

11:00 a.m. -12:00 p.m.

Oak Room, Doyle Center

MINUTES – *Pending Approval*

In Attendance: Bea Griffiths, Elizabeth McPherson, Fran Byrn, Don Dalby, Raoul Yriberry, Debbie Eakins, Marie Cuneo, Joan McMurray, Friedl Mahl, Ed Graham

Addition to Agenda:

SEIU Update: Debbie Eakins encouraged everyone to attend and vote at the upcoming union meeting scheduled for Tuesday, April 27th from 12-1p.m. and 5-6 p.m. in Santa Rosa. Meetings are also scheduled in Petaluma and Windsor. Absentee ballots will be available. Contact Debbie or Jana Conley via phone or email. Debbie stated that this is not a ratification vote; but merely a vote for direction on how the negotiations team should proceed heading into impasse.

I. Approval of Minutes, March 2005

Motion: McMurray; 2nd: McPherson; Carried (with correction of two spelling errors)

II. Reports:

A. President –

- a. Classified Senate minutes are now part of the IPC agenda;
- b. A half day retreat, during the summer, for senators and officers to transition, to set goals and objectives for the new year, and to clarify roles and duties has been approved by Dr. Agrella;
- c. An announcement for this year's Great Seminar, "Moving with Change" will go out next week. This will be held on June 9th and 10th at Shone Farm and limited to 35 people. Release time for Thursday, personal time for Friday. All administrators and department chairs will be invited;
- d. The state-wide Classified Senate reference guide is available for checkout through the Staff Resource Center.
- e. Information on the upcoming Classified State Senate "Empowering Leaders in California Community Colleges," being held in June was distributed.

B. Vice President - *Absent*

C. Treasurer - *Absent*

D. Communications Specialist - *Absent*

E. Senators

- a. Raoul Yriberry will be one of 10 representatives from SRJC who will participate in the Strategic Planning Regional meeting sponsored by the Chancellor's Office;
- b. Marie Cuneo reports that the names of the new retirees are now up in Heritage Plaza;
- c. staff changes in the sector are the retirement of Renee Robinson, the departure of Maryann Laughlin and the graduation of Alicia Jordain from SFU;
- d. Joan McMurray reports that last year's Outstanding Faculty Award Winner, Marian Rosemark is now in hospice care;
- e. Joan's car was broken into at the Plaza garage when she used the shuttle; Although SRJC staff was very responsive she is concerned for the safety of anyone using the shuttle;
- f. Fran Byrn reports the new Childcare Teacher is former Childcare Assistant Brenda Warchol; a personnel requisition is in process to fill the opening for Childcare Assistant.

III. Terms of Office – Officers and Senators – It was agreed that with the passage of the new Bylaws, all terms for senators and officers will begin with the new terms starting this summer.

IV. Check In

A. Art Show Reception and Fund Raising – Approximately 100 people signed in to view the show; it was difficult for Santa Rosa people to get to Petaluma; there are approximately 25 packets of notecards left; an email will be sent out to all if interested in purchasing; any remaining packets will be sent to the Bookstore and sold for a 10% handling charge.

B. Recognition Dinner Report – A great evening with over 100 people in attendance. Food from Highfeather was excellent.

C. Election Timeline – To date, there has been a low response to openings. Ballots will go out with blank lines for write-in candidates. Current senators leaving are Don Dalby, Joan McMurray and Ed Graham and George Sutherland. Additionally, there is no candidate for Vice President at this time.

D. Round Table Forums - It was agreed to suspend the forums until the Fall.

V. E. Scholarship Fund Proposal – The Senate reviewed a Mid-Term budget report that lists a balance of \$2569 (\$1191 in fundraising from this year and the balance of \$1378 in the Pat Tognozzi Scholarship account) All funds raised thus far restricted solely for the Pat Tognozzi Scholarship..

DISCUSSION ITEM: The following proposal was presented for future disbursement of funds:

1. Increase student scholarship to \$250 annually;

2. Establish a Professional Development Award of \$250 to be awarded to classified staff for trainings, workshops, conferences and education costs. This can be awarded to one person or divided among several recipients.

3. Maintain a minimum of \$1,000 in fund account, which would cover 4 years worth of Pat Tognozzi Scholarship;

4. Additional funds raised could go towards a professional development award;

5. Establish fundraising events at least every two years.

Discussion of this proposal will continue at the May meeting.

VI. Project LEARN Report

iLEARN Committee Members – In lieu of a presentation, committee members will email senators with this report.

VII. Adjournment – at 12:02 p.m. Motion: McPherson; 2nd: Graham; Carried