



EDUCATIONAL PLANNING & COORDINATING COUNCIL

MINUTES OF OCTOBER 28, 2004

3:15 PM
Senate Chambers

Attending: Terri Frongia (as designee for Ed Buckley), Steve Cohen, Freyja Pereira, Anne O'Donnell, Binh Nguyen, KC Boatsman, Doug Garrison (as designee for Terri Frongia)

0. Terri Frongia explained that she was serving during the meeting as Ed Buckley's designee, and that Doug Garrison was serving as hers, per Ed Buckley's request.
1. Minutes for the meeting of October 14 were approved. Members commented that it was great to have the minutes and agenda arrive together. Some members expressed an interest in receiving both via email rather than snail mail.
2. Discussion: Certificate residency requirements
There was a review and discussion of the document, "Some Considerations for Certificate Policy Development," which was emailed to EPCC members two weeks ago. Terri Frongia reported on AAC and Department Chairs/Instructional Managers (DCC/IM) meeting discussions, and the acknowledgement by the various participants that the issues are indeed complex and warrant deliberation before moving forward with policy. EPCC further discussed the idea of presenting a short-term solution, but the consensus was that, due to the interrelatedness and complexity of the issues, it is better to work with the Senate to develop the complete policy and commit to moving it forward for board approval before the end of the academic year. Terri Frongia and Freyja Pereira were charged with developing a cover memo, substitution guidelines, and other information for presentation to the Senate at their November 3 meeting.
3. Presentation: "SRJC in Transition: The Full time Faculty Role in Developing the Petaluma Campus"
Doug Garrison presented this short "white paper" and answered questions. During the discussion, it was recognized that governance and organizational implications of the proposal were not addressed in the document. There was also some discussion of impacts on full-time/ part-time ratios at both campuses, and questions were raised about net new vs. adjunct consolidation vs. reassignments to fill the full-time faculty needs at Petaluma. Doug Garrison emphasized that this was definitely a work in progress, and above all a mechanism for getting faculty and departments to discuss full-time faculty needs from a district-wide perspective.

4. Update: Project LEARN

KC Boatsman provided an update of the i-LEARN group's activities to date, as well as plans for the rest of the academic year. She also provided some information about the work of cp-LEARN and e-LEARN.

5. Pending Items:

Based on item 4, and the recognition that the Senate has as a Future Discussion Item a review of the New Accreditation Standards, EPCC members requested the addition and prioritization of this item on its own Pending list. KC Boatsman indicated that she and Karin Guzman could do a presentation for EPCC regarding the new Standards, just like the one they are going to do for the Academic Senate. New pending items list is as follows:

- Review of the new Accreditation Standards
- Vocational education and liberal arts
- Certificate program residency requirements
- Prerequisite computer skills for various courses
- Reports from the Catalog Advisory Committee
- Review of accreditation recommendations related to Academic Affairs
- Standards for community education courses
- Student equity
- "SRJC in Transition: The Full time Faculty Role in Developing the Petaluma Campus

Committee Membership for 2004-05

Ed Buckley, Terri Frongia, Steve Cohen, Victor Cummings, Freyja Pereira, Kimberlee Messina, Molly Lynch, Anne O'Donnell, Roy Gattinella, Binh Nguyen

Student Representatives: Renee Latoures

Information: KC Boatsman