



EDUCATIONAL PLANNING & COORDINATING COUNCIL

MEETING

THURSDAY, OCTOBER 23, 2008

3:15PM – 5:00PM

**NOTE NEW ROOM: DOYLE LIBRARY, ROOM #4243 (1ST FLOOR)
AND MAHONEY LIBRARY, ROOM #726 (VIDEOCONFERENCE)**

COMMITTEE FUNCTION:

1. To assist the Academic Senate in the development of sound educational policies, procedures, and practices by encouraging thorough discussions of current issues among all of the appropriate parties.
2. To review and assist in the development of Academic Affairs component goals.
3. To coordinate and review educational planning activities throughout the college.
4. To review and forward the Academic Affairs Educational Plan to the Institutional Planning Council.
5. To serve as a multi-constituent clearinghouse for educational matters not otherwise resolved.

AGENDA

1. Approval of minutes: October 9th – All - 3:15pm
2. Announcements/Committee Reports – All – 3:25pm
3. Revisions to Policy 3.22 – Field Trips – Jim Forkum – 3:40pm
4. Continued discussion of wait lists, research on other college's policies and practices – Freyja Pereira, Mary Kay Rudolph – 4:00pm
5. Continued discussion of College email issues – Mary Kay, Barbara Croteau – 4:30pm
6. Pending Items:
 - Teaching methodology in a changing student body (hybrid/online/alternative modes of instruction), update on District Online Committee recommendations, student success and retention online vs. face-to-face – Kris Abrahamson
 - Revisions to Policy and Procedure 3.6 and 3.6P – Phasing Out of Programs
 - Less than semester length classes – Mary Kay Rudolph, Barbara Croteau

All meetings are Thursdays at 3:15pm; NOTE SANTA ROSA ROOM CHANGE: Fall meetings are in Doyle Library, Room #4243, and teleconferenced to Petaluma Campus, Mahoney Library Room #726 (2nd floor)

November 13
December 11
January 22

February 26
March 26
April 9 & 23
May 14

Committee Membership for 2008-09

Administrators: Mary Kay Rudolph, Ofelia Arellano, Will Baty, Freyja Pereira, Joel Gordon

Faculty: Sean Martin, Micca Gray, Andrea Alexander, Karen Kellam, Barbara Croteau

Classified:

Student Representative:

Information: KC Greaney

Ex-Officio: Ruth McMullen