



EDUCATIONAL PLANNING & COORDINATING COUNCIL MEETING

THURSDAY, OCTOBER 22, 2009

3:15PM – 5:00PM

Doyle Library Room #4243
and Mahoney Library Room #726 (Petaluma)

COMMITTEE FUNCTION:

1. To assist the Academic Senate in the development of sound educational policies, procedures, and practices by encouraging thorough discussions of current issues among all of the appropriate parties.
2. To review and assist in the development of Academic Affairs component goals.
3. To coordinate and review educational planning activities throughout the college.
4. To review and forward the Academic Affairs Educational Plan to the Institutional Planning Council.
5. To serve as a multi-constituent clearinghouse for educational matters not otherwise resolved.

AGENDA

1. **Approval of Minutes**
September 24
2. **Announcements/Committee Reports - All**
 - Election of faculty co-chair of committee
3. **Academic Integrity** - Phyllis Usina and Scott Rosen
4. **Review of Revisions to Policy and Procedure 3.14.3 and 3.14.3P, Instructional Facilities Scheduling and Planning** – Mary Kay Rudolph, Barbara Croteau, Jane Saldana-Talley/Robert Chudnofsky

Pending Items

- New policy on syllabi requirements and best practices – Barbara Croteau – November 12
- Discussion of Compressed Calendar - Mary Pierce – spring semester
- Policy and Procedure 8.1.16 and 8.1.16P, Repetition of Courses - Freyja Pereira – November 12
- Policy and Procedure 3.6 and 3.6P, Approving, Revising or Phasing Out Instructional Programs – Lorraine Wilson – November 12
- Online Committee Recommendations, Online Short Course Wait Lists – Kris Abrahamson

EPCC Meetings 2009-2010

All meetings are on the second and fourth Thursdays of the month, starting at 3:15pm in Doyle Library, Room #4243 (1st floor), and teleconferenced to Petaluma Campus, Mahoney Library Room #726 (2nd floor).

Fall 2009

November 12

Spring 2010

January 14 & 28

December 10

February 11 & 25

March 11 & 25

April 8 & 22

May 13

Committee Membership for 2009-10

Administrators: Mary Kay Rudolph, Will Baty, Freyja Pereira, Joel Gordon, Kimberlee Messina

Faculty: Michael Aparicio, Andrea Alexander, Barbara Croteau, Melissa Kort, Brenda Flyswithawks

Classified:

Student Representative: Arturo Fuentes-Ortiz

Information: KC Greaney

Ex-Officio: Ruth McMullen