

Board Minutes

Sonoma County Junior College District

September 13, 2005

The regular meeting of the Board of Trustees of the Sonoma County Junior College District convened at 3:00 p.m., Tuesday, September 13, 2005, in Pedroncelli Center of the Santa Rosa Campus of Santa Rosa Junior College. Trustees in attendance included: B. Robert Burdo, Richard W. Call, Onita Pellegrini, Mike Smith, Marsha Vas Dupre and Don Zumwalt. Trustees Palla was absent.

APPROVAL OF CLOSED SESSION AGENDA

M/S/C (Call/Burdo), the Closed Session Agenda was approved as listed on the September 13, 2005 agenda.

PUBLIC COMMENTS ON CLOSED SESSION AGENDA

There were no public comments.

The Board recessed into Closed Session at 3:04 p.m. Closed Session adjourned at 3:40 p.m.

OPEN SESSION

The Board of Trustees of the Sonoma County Junior College District reconvened at 4:00 p.m. Tuesday, September 13, 2005, in Pedroncelli Center of the Santa Rosa Campus of Santa Rosa Junior College. Trustees in attendance included: B. Robert Burdo, Richard W. Call, Onita Pellegrini Mike Smith, Marsha Vas Dupre and Don Zumwalt, and Student Trustee Richard Fiorentino. Trustee Palla was absent.

Board President Don Zumwalt called the meeting to order and appointed Trustee Call as acting Clerk in Trustee Palla's absence.

1. ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

There were no reportable actions taken in closed session.

2. APPROVAL OF AUGUST 9, 2005 MINUTES

M/S/C (Smith/Burdo) the Board of Trustees approved the minutes of the August 9, 2005 regular meeting as presented.

3. SPECIAL PRESENTATION

INTRODUCTION OF NEW REGULAR FACULTY

Mary Kay Rudolph, Vice President of Academic Affairs/Assistant Superintendent, introduced the new regular faculty hired effective with the 2005-06 academic year.

Nicholas Anast*	Life Sciences
Laura Aspinall*	Disability Resources
Allison Baker*	Social Sciences/Petaluma
Kathy Bell*	Disability Resources/Adaptive PE
Salvador Diaz*	Social Sciences
Kathryn Gerber*	Earth & Space Sciences
Brian Gully	Diesel/Auto Technology
Laurel Hamilton	Behavioral Sciences
Sherry Hicks*	American Sign Language
Jurgen Kremer*	Behavioral Sciences
Amy Merkel*	Counseling
Damon Neidlinger	PE/Baseball Coach
Orlando Raola*	Chemistry
Jennifer Richardson*	Health Sciences/Associate Degree Nursing Program
Heidi Saleh	Art
Frederick Utter	Mathematics
Nora Wheeler	Mathematics

*These new faculty were present at the meeting.

4. PUBLIC HEARING ON 2005-06 BUDGET

There were no comments made on the District's 2005-06 Budget.

5. PUBLIC COMMENTS

There were no comments from the public.

6. MONTHLY UPDATE

A. Board Facilities Committee

Trustee Burdo noted that three items, the Petaluma Phase II, the Parking structure construction manager and the Petaluma wetlands mitigation, would be discussed during today's action agenda.

B. Legislation

Trustee Smith said there are currently no new issues and noted that the California Teachers Association announced it is suing the Governor for the 1.8 billion dollars that CTA believes should have gone to the K-12 educational system. He also reported among several bills the legislature is considering is SB2361 that would change the funding mechanism for community colleges.

C. Foundation Committee

Trustee Pellegrini reported that the SRJC Foundation Bear Cub Athletic Trust's 11th Annual Golf Tournament is scheduled for October 3 at the Windsor Golf Course. Funds raised will benefit the SRJC PE, Dance & Athletic programs. The SRJC Foundation and PE, Dance & Athletic Departments can be contacted for reservations and questions.

D. Board Finance Committee

Trustee Vas Dupre reported that the Board Finance Committee met on August 30 where Michael Beebe presented to the Committee various key features of the College's budget for 2005-06. The budget document was reviewed and discussed. The budget was being presented for adoption later on today's agenda, and at that time Dr. Beebe would discuss in depth its key features and highlights.

E. Board Member Comments

There were no additional comments by Board members.

7. CONSENT AGENDA

M/S/C (Vas Dupre/Call) on a 7-0-1 vote, the Board of Trustees approved the Consent Agenda on the following roll call vote:

Trustee Burdo	<u>aye</u>
Trustee Call	<u>aye</u>
Trustee Palla	<u>absent</u>
Trustee Pellegrini	<u>aye</u>
Trustee Smith	<u>aye</u>
Trustee Vas Dupre	<u>aye</u>
Trustee Zumwalt	<u>aye</u>
Trustee Fiorentino*	<u>aye</u>

*Advisory vote

A. INSTRUCTOR LOAD REPORTS FOR SUMMER AND FALL 2005

Approved changes to the Summer 2005 and Fall 2005 Instructor Load Reports since the August Board meeting.

B. PRESENTATION OF THE DISTRICT'S INITIAL CONTRACT PROPOSALS FOR REOPENERS FOR 2005-2006 WITH SEIU

Received the District's initial reopener contract proposals, made them available for public inspection, and scheduled a public hearing for the October 11, 2005 Board meeting.

C. PRESENTATION OF THE SEIU, LOCAL 707'S INITIAL CONTRACT PROPOSALS FOR REOPENERS FOR 2005-2006 WITH THE DISTRICT

Received SEIU's initial reopener contract proposals, made them available for public inspection, and scheduled a public hearing for the October 11, 2005 Board meeting.

D. RATIFICATION OF CONTRACTS

Ratified contracts for the period July 19, 2005 – August 23, 2005.

E. QUARTERLY FINANCIAL REPORT

Approved the submission of the Quarterly Financial Status Report to the Chancellor's Office for the period ending June 30, 2005.

F. DECLARATION OF SURPLUS PROPERTY

Approved the declaration of surplus property.

G. GRANTS

Approved the following grant application and authorized expenditure of funds upon their award and receipt:

Resolution #20-05, Infant-Toddler Resource Grant for 2005-2006 submitted by Joel Gordon, in the amount of \$4,149.00, from State of California Department of Education, with no District match required.

H. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #1: SITEWORK, CHANGE ORDER #7

Approved Change Order #7, in the amount of \$3,039.00, for the Frank P. Doyle Library Construction Project, Multi-Prime Division #1: Sitework, for a revised contract price of \$1,222,265.95.

I. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #3: BUILDING CONSTRUCTION, CHANGE ORDER #14

Approved Change Order #14, in the amount of \$23,447.00, for the Frank P. Doyle Library Construction Project, Multi-Prime Division #3: Building Construction, for a revised contract price of \$17,923,453.04.

J. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #6: MECHANICAL AND HVAC, CHANGE ORDER #7

Approved Change Order #7, in the amount of \$49,515.14, for the Frank P. Doyle Library Construction Project, Multi-Prime Division #6: Mechanical and HVAC, for a revised contract price of \$5,810,048.14.

K. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #7: ELECTRICAL, CHANGE ORDER #8

Approved Change Order #8, in the amount of \$4,432.00, for the Frank P. Doyle Library Construction Project, Division #7: Electrical, for a revised contract price of \$4,616,901.00.

L. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT ANALYSIS OF COSTS TO DATE

Approved the September Cost Analysis for the Frank P. Doyle Library Construction Project.

M. QUINN SWIM CENTER PLUMBING/SHOWER AND LOCKER ROOM UPGRADE PROJECT, CHANGE ORDER #2

Approved Change Order #2, in the amount of \$2,545.83 for the Quinn Swim Center Plumbing/Shower and Locker Room Upgrade Project, for a revised contract of \$224,690.92.

N. MAGGINI HALL ROOF RESTORATION AND REPAIRS PROJECT, PERMISSION TO GO TO BID

Authorized the administration to go to bid for the Maggini Hall Roof Restoration and Repairs Project and award the bid contingent upon the amount being within budget.

O. HAEHL PAVILION ROOF RESTORATION AND REPAIRS PROJECT, PERMISSION TO GO TO BID

Authorized the administration to go to bid for the Haehl Pavilion Roof Restoration and Repairs Project and award the bid contingent upon the amount being within budget.

P. BAILEY HALL ROOF REPLACEMENT PROJECT, PERMISSION TO GO TO BID

Authorized the administration to go to bid for the Bailey Hall Roof Replacement Project and award the bid contingent upon the amount being within budget.

Q. SYPHER FIELD BASEBALL BACKSTOP AND DUGOUT REPAIRS PROJECT, PERMISSION TO GO TO BID

Authorized the administration to go to bid for the Sypher Field Baseball Backstop and Dugout Repairs Project and award the bid contingent upon the amount being within budget.

R. WILLIAM B. RACE HEALTH SCIENCES BUILDING WINDOW SEALING AND CAULKING REPAIR PROJECT, RATIFICATION AND AWARD OF BID

Ratified and awarded the bid in the amount of \$24,444.00 to River City Contractors, of El Dorado Hills, for the William B. Race Health Sciences Building Window Sealing and Caulking Repair Project

S. QUINN SWIM CENTER PLUMBING/SHOWER AND LOCKER ROOM UPGRADE PROJECT, NOTICE OF COMPLETION

Accepted the Notice of Completion for the Quinn Swim Center Plumbing/Shower and Locker Room Upgrade Project and authorized staff to file said Notice with the County of Sonoma.

ACTION AGENDA

8. HUMAN RESOURCES

M/S/C (Burdo/Call) the Board of Trustees approved the following Human Resources actions as included in the agenda.

A. MANAGEMENT

Employment

1. Close, Linda

Promotion and

Status Change from Classified to Management

From: Business Services Specialist/Accounting
1.0 FTE, 12 Months/Year, Grade N, Step 5,
\$5,000.94/Month (\$4,320.00 Plus \$680.94,
16th Year Longevity)

To: Budget Coordinator, Confidential/Bus Serv
1.0 FTE, 12 Months/Year, Range 9.5, Step
C, \$5,548.50/Month (\$4,793.00 Plus
\$755.50, 16th Year Longevity)

Replacement/K. Jolley

Effective 08-22-05

B. FACULTY

Employment

1. Merkel, Amy

Counselor/Counseling and Support Services, Contract I
1.0 FTE, Class C, Step 1, \$51,085.00/Year
Replacement/N. Adams
Effective 08-11-05

1. Stadnik, Eric

Temporary Contract

Computer Lab Coordinator/Academic Computing
Temporary Contract Per Ed Code 87482
1.0 FTE, Class A, Step 4, \$52,666.00/Year
Replacement/Using D. Alber's and C. Dunn's slot
Effective 08-11-05 to 05-25-06

Leaves of Absence

- 1. DeBlasio, Gloria** **Request for Medical Leave of Absence with Pay**
Instructor/English/Petaluma, Contract
1.0 FTE, Class C, Step 16, \$82,303.00/Year
Effective 08-11-05 to 12-16-05
- 2. Donegan, Anne-Marie** **Request for Maternity & Partial Family Leave of Absence without Pay, Benefits to continue**
Instructor/Social Sciences, Contract
1.0 FTE, Class B, Step 11, \$73,633.00/Year
Maternity Leave Effective 10-10-05 to 12-16-05
Family Leave 40% Effective 01-17-06 to 05-27-06
- 3. Gleason, Julie** **Request for Partial Medical Leave of Absence with Pay**
Instructor/Child Development, Contract
Class C, Step PG24, \$85,690.00/Year
From: 1.0 FTE
To: .80 FTE
Effective 08-11-05 to 12-16-05
- 4. Houlihan, Susan** **Request for Medical Leave of Absence with Pay**
Instructor/Communications Studies, Contract
1.0 FTE, Class C, Step 16, \$82,363.00/Year
Effective 08-11-05 to 12-16-05
- 5. Nasseem, Narmeen** **Request for Medical Leave of Absence with Pay**
Instructor/Behavioral Sciences, Contract
1.0 FTE, Class C, Step 10, \$75,355.00/Year
Effective 08-11-05 to 12-16-05
- 6. Panizzera, Bonnie** **Request for Partial Medical Leave of Absence with Pay**
Instructor/Consumer & Family Studies, Contract
Class C, Step PG20, \$87,404.00/Year
From: 1.0 FTE
To: .53334 FTE
Effective 08-11-05 to 12-16-05
- 7. Speakes, Richard** **Request for Continuation of Partial Medical Leave of Absence with Pay**
Instructor/English, Contract
Class C, Step 16, \$82,363.00/Year
From: 1.0 FTE
To: .772222 FTE
Effective 08-11-05 to 12-16-05
- 8. Ward, Rosemary** **Request for Partial Medical Leave of Absence, without Pay**
Instructor/Counseling/Petaluma Campus, Contract
Class C, Step PG20
From: 1.0 FTE, \$84,010.00/Year
To: .40 FTE, \$33,604.00/Year
Effective 08-11-05 to 05-27-06

Resignations

1. **Goodenbour, Molly** Instructor & Women's Basketball Coach/PE Dance & Athle.
1.0 FTE, Class A, Step 6, \$57,466.00/Year
Effective 07-21-05

2. **Robledo, Daniel** Instructor/Agriculture & Natural Resources
1.0 FTE, Class A, Step 10, \$67,065.00/Year
Effective 06-30-05

C. CLASSIFIED

Employment

1. **Camargo, Beatriz** **Two Assignments**
#1 Employment
Administrative Assistant I/MESA/Science & Applied Tech.
.50 FTE, 217 Days/Year, Grade I, Step 4, \$18.04/Hour
New Position: Board Approved 06-14-05
Effective 08-01-05

#2 No Change
Administrative Assistant I/Counseling/Puente Program
.50 FTE, 12 Months/Year, Grade I, Step 4, \$1,641.15/Month
(\$1,563.00 Plus \$78.15, 5% Bilingual Stipend)

2. **Dado, Susan** **Temporary Increase in Hours**
Administrative Assistant I/Public Safety
12 Months/Year, Grade I, Step 5
From: .50 FTE, \$1,641.50/Month
To: .60 FTE, \$1,969.80/Month
Effective 08-01-05 to 09-13-05

3. **Duede, Beth** Child Care Assistant/Child Development
.625 FTE, 199 Days/Year, Grade E, Step 3, \$14.29/Hour
Replacement/B. Warchol
Effective 08-12-05

4. **Edney, David** Community Service Officer/Dispatch/District Police
1.0 FTE, 12 Months/Year, Grade J, Step 2,
\$3,131.10/Month (\$2,982.00 Plus \$149.10, 5% Shift
Differential)
New Position: Board Approved 08-13-02
Effective 08-04-05

5. **Garcia, Rosa** **Temporary Working Out of Class**
Community Service Officer/District Police
1.0 FTE, 12 Months/Year, Grade H, Step 5
From: \$3,124.00/Month
To: \$3,280.20/Month (\$3,124.00 Plus \$156.20,
5% Working Out of Class)
Coverage/Assuming duties of Records Technician
Effective 07-01-05 to 06-30-06

6. **Garcia, Susana** Child Care Assistant/Child Development
.84375 FTE, 199 Days/Year, Grade E, Step 2, \$13.61/Hour
Replacement/P. McCrery
Effective 08-10-05

- 7. Griffiths, Bea** **Temporary Working Out of Class**
Coordinator, Resource Center/Staff Development
1.0 FTE, 12 Months/Year, Grade O, Step 5
From: \$5,327.39/Month (\$4,602.00 Plus \$725.39, 16th
Year Longevity)
To: \$5,860.13/Month (\$4,602.00 Plus \$725.39, 16th
Year Longevity Plus \$532.74, 10% Working
Out of Class)
Reason/Coverage due to reduction in Staff Development
Coordinator's hours
Effective 07-01-05 to 12-30-05
- 8. Hopkins, Thomas** **Temporary Working Out of Class**
Community Service Officer/District Police
1.0 FTE, 12 Months/Year, Grade H, Step 5
From: \$3,248.96/Month (\$3,124.00 Plus \$124.96,
5% Shift Differential for 4 Days)
To: \$3,573.86/Month (\$3,124.00 Plus \$124.96,
5% Shift Differential for 4 Days Plus \$324.90,
10% Working Out of Class)
Reason/Additional duty of conducting Police Department
background investigations
Effective 07-01-05 to 06-30-06
- 9. Janulewicz, Kelly** **Temporary Increase in Hours and Split Shift Differential**
Clerical Assistant I/Petaluma Campus
238 Days/Year, Grade E, Step 1
From: .45 FTE, \$12.96/Hour
To: .80 FTE, \$13.61/Hour (\$12.96 Plus \$.65, 5%
Split Shift Differential)
Effective 08-10-05 to 12-31-05
- 10. Krupnick, Wendy** **Temporary Increase in Hours**
Horticulture Technician I/Agriculture/Natural
Resources/Shone Farm
12 Months/Year, Grade I, Step 5
From: .50 FTE, \$1,641.50/Month
To: .75 FTE, \$2,462.25/Month
Effective 07-01-05 to 11-30-05
- 11. Lian, Eric** **Revision to Start Date**
Technical Writer/Computing Services
1.0 FTE, 12 Months/Year, Grade M, Step 3,
\$3,696.00/Month
Replacement/J. Baumhoefer
From: Effective 07-18-05
To: Effective 08-01-05
- 12. Mackura, Kelly** Administrative Assistant III/Office of Dean, Science &
Applied Technology
1.0 FTE, 12 Months/Year, Grade M, Step 1,
\$3,352.00/Month
Replacement/P. Horton
Effective 08-29-05

13. Puertas, Daniel Community Service Officer/Dispatch/District Police
1.0 FTE, 12 Months/Year, Grade J, Step 3, \$3,225.96/Month
(\$3,132.00 Plus \$93.96, 5% Shift Differential for 3 Days)
New Position: Board Approved 08-13-02
Effective 08-01-05

14. Silveira, John **Temporary Increase in Hours**
Copy Center Operator/Graphics Services
12 Months/Year, Grade I, Step 5
From: .75 FTE, \$2,714.63/Month (\$2,462.25 Plus
\$123.11, 11th Year Longevity, Plus \$129.27
5% Shift Differential for 5 Days)
To: .875 FTE, \$3,167.07/Month (\$2,872.63 Plus
\$143.63, 11th Year Longevity Plus \$150.81,
5% Shift Differential for 5 Days)
Effective 07-01-05 to 08-31-05

15. Sullivan, Steve **Temporary Working Out of Class**
1.0 FTE, 12 Months/Year, Grade K, Step 5
From: \$3,648.00/Month
To: \$4,012.80/Month (\$3,648.00 Plus \$364.80,
10% Working Out of Class)
Reason/Coverage during absence of Graphics Services
Specialist
Effective 08-01-05 to 09-30-05

16. Wagy, William **Temporary Increase in Hours**
Help Desk Technician/Computing Services
12 Months/Year, Grade K, Step 4
From: .50 FTE, \$1,737.00/Month
To: 1.0 FTE, \$3,474.00/Month
Effective 07-01-05 to 12-31-05

Promotions/Transfers

1. Poquette, Joan **Temporary Promotion**
From: A & R Technician II/Admissions, Records &
Enrollment Development
1.0 FTE, 12 Months/Year, Grade I, Step 5,
\$3,283.00/Month
To: A & R Technician III/Admissions, Records &
Enrollment Development
1.0 FTE, 12 Months/Year, Grade K, Step 4,
\$3,474.00/Month
Effective 07-01-05 to 06-30-06

Shift Differential

1. Fitzgerald, John Community Service Officer/District Police
1.0 FTE, 12 Months/Year, Grade H, Step 5
From: \$3,124.00/Month
To: \$3,280.20/Month (\$3,124.00 Plus \$156.20,
5% Shift Differential)
Effective 08-01-05

- 2. Garcia, Rosa** Community Service Officer/District Police
1.0 FTE, 12 Months/Year, Grade H, Step 5
From: \$3,280.20/Month (\$3,124.00 Plus \$156.20,
5% Shift Differential)
To: \$3,124.00/Month
Effective 07-01-05
- 3. Gregori, Anthony** Police Officer/District Police
1.0 FTE, 12 Months/Year, Grade P, Step 4
From: \$4,661.00/Month
To: \$4,894.05/Month (\$4,661.00 Plus \$233.05,
5% Shift Differential)
Effective 08-01-05
- 4. Holzworth, Jeff** Police Officer/District Police
1.0 FTE, 12 Months/Year, Grade P, Step 5
From: \$5,898.24/Month (\$4,895.00 Plus \$771.57,
21st Year Longevity Plus \$56.67, 5% Shift
Differential for 1 Day Plus \$175.00, FTO
Stipend)
To: \$5,841.57/Month (\$4,895.00 Plus \$771.57,
21st Year Longevity Plus \$175.00, FTO
Stipend)
Effective 08-01-05
- 5. Pell, John** Police Officer/District Police
1.0 FTE, 12 Months/Year, Grade P, Step 5
From: \$5,242.55/Month (\$4,895.00 Plus \$244.75
11th Year Longevity, Plus \$102.80, 5% Shift
Differential for 2 Days)
To: \$5,139.75/Month (\$4,895.00 Plus \$244.75
11th Year Longevity)
Effective 08-01-05
- 6. Potter, Steven** Police Officer/District Police
1.0 FTE, 12 Months/Year, Grade P, Step 3
From: \$4,439.00/Month
To: \$4,660.95/Month (\$4,439.00 Plus \$221.95,
5% Shift Differential)
Effective 08-01-05
- 7. Silverek, Donald** Police Officer/District Police
1.0 FTE, 12 Months/Year, Grade P, Step 5
From: \$4,895.00/Month
To: \$4,943.95/Month (\$4,895.00 Plus \$48.95,
5% Shift Differential for 1 Day)
Effective 08-01-05
- 8. Willat, David** Police Officer/District Police
1.0 FTE, 12 Months/Year, Grade P, Step 5
From: \$5,139.75/Month (\$4,895.00 Plus \$244.75,
5% Shift Differential for 5 Days/Week)
To: \$4,895.00/Month
Effective 08-01-05

Leaves of Absence

1. Folz, Richard

Revision to 08-09-05 Board Agenda, Article 7C

Tree Maintenance Worker/Facilities Operations
1.0 FTE, 12 Months/Year, Grade J, Step 5,
\$3,454.00/Month

From: LTD effective 05-01-05 to 04-30-06

To: On LTD

Benefits effective 05-01-05 to 04-30-06

and

Request for Family Leave of Absence with Benefits

Tree Maintenance Worker/Facilities Operations
2.0 FTE, 12 Months/Year, Grade J, Step 5,
\$3,454.00/Month

Effective 10-06-05 to 12-29-05

2. Garcia, George

Request for Partial Personal Leave of Absence without Pay

A & R Technician II/Admissions, Records & Enrollment
Development

12 Months/Year, Grade I, Step 4

From: 1.0 FTE, \$3,282.30/Month (\$3,126.00 Plus
\$156.30, 5% Bilingual Stipend)

To: .75 FTE, \$2,461.73/Month (\$2,344.50 Plus
\$117.23, 5% Bilingual Stipend)

Effective 09-01-05 to 12-19-05

3. Morris Ruiz, Crystal

Request for Partial Child Rearing Leave of Absence without Pay

Financial Aid Technician II/Financial Aid
12 Months/Year, Grade K, Step 5

From: 1.0 FTE, \$3,830.40/Month (\$3,648.00 Plus
\$182.40, 5% Bilingual Stipend)

To: .90 FTE, \$3,447.36/Month (\$3,283.20 Plus
\$164.16, 5% Bilingual Stipend)

Effective 08-01-05 to 05-26-06

Resignation/Request for Early Retirement

1. Clifford, Jon

Custodian/Facilities Operations

1.0 FTE, 12 Months/Year, Grade H, Step 5,
\$3,987.10/Month

(\$3,124.00 Plus \$673.24, 26th Year Longevity Plus \$189.86,
5% Shift Differential)

Has met the requirements of Early Retirement Option
Program, SEIU Agreement, Article 9.4

BUDGET IMPACT: From Base Revenue Funds, until
normal retirement age at current rates: \$64,010.24

Date of Hire 06-01-73

Resignation Effective 10-17-05

Retirement Effective 10-18-05

2. Griffiths, Bea

Coordinator, Resource Center/Staff Development

1.0 FTE, 12 Months/Year, Grade O, Step 5,
\$5,327.39/Month

(\$4,602.00 Plus \$725.39, 21st Year Longevity)

Has met the requirements of Early Retirement Option
Program, SEIU Agreement, Article 9.4

BUDGET IMPACT: From Base Revenue Funds, until normal retirement age at current rates: \$56,835.52
Date of Hire 07-15-85
Resignation Effective 12-30-05
Retirement Effective 12-31-05

Resignations

1. **Coke, Christine** Childcare Teacher/Child Development
.7188 FTE, 199 Days/Year, Grade I, Step 5, \$18.94/Hour
Effective 08-26-05
2. **Darling, Poppea** Clerical Assistant I/Petaluma Campus
.45 FTE, 238 Days/Year, Grade E, Step 1, \$12.96/Hour
Effective 07-28-05
3. **Lennox, Amy** Service Facilitator/Disability Resources
1.0 FTE, 12 Months/Year, Grade I, Step 5, \$3,283.00/Month
Effective 08-16-05
4. **Ramseier, Robert** Financial Aid Technician II/Financial Aid
1.0 FTE, 12 Months/Year, Grade K, Step 4, \$3,474.00/Mo.
Effective 08-19-05
5. **Silveira, John** Copy Center Operator/Graphics Services
.75 FTE, 12 Months/Year, Grade I, Step 5, \$2,714.63/Month
(\$2,462.25 Plus \$123.11, 11th Year Longevity, Plus \$129.27
5% Shift Differential for 5 Days)
Effective 08-31-05
6. **Walter, Robert** Microcomputer Lab Specialist/Academic Computing
1.0 FTE, 12 Months/Year, Grade M, Step 5,
\$4,076.00/Month
Effective 08-05-05

Retirements

1. **Robinson-Peirce, Renee** **Revised Resignation & Retirement Dates**
Scheduling Technician/Scheduling Office
1.0 FTE, 12 Months/Year, Grade K, Step 5,
\$3,830.40/Month (\$3,648.00 Plus \$182.40, 11th Year
Longevity)
From: Resignation Effective 07-04-05
Retirement Effective 07-05-05
To: Resignation Effective 07-19-05
Retirement Effective 07-21-05
2. **Rom, Robert** Business Technician/Theatre Arts
1.0 FTE, 12 Months/Year, Grade Z7, Step 5,
\$4,471.11/Month (\$3,678.39 Plus \$792.72, 26th Year
Longevity)
Resignation Effective 10-17-05
Retirement Effective 10-18-05
3. **Sutherland, George** Storekeeper/Purchasing
1.0 FTE, 12 Months/Year, Grade J, Step 5, \$3,454.00/Month
Resignation Effective 10-17-05
Retirement Effective 10-18-05

CLASSIFIED STAFFING

1. Consolidation of Two Positions and Reduction in Time Base of .40 FTE

Department: Public Safety

**From: Administrative Assistant I – Two Positions
.50 FTE, 12 Months/Year, Grade I**

**To: Administrative Assistant I
.60 FTE, 12 Months/Year, Grade I**

Incumbent: S. Dado

2. Position Change from Classified to Confidential

Department: Computing Services

**From: Programmer Analyst, Senior
1.0 FTE, 12 Months/Year, Grade U**

**To: Programmer Analyst, Senior/Confidential
1.0 FTE, 12 Months/Year, Range 12.5**

Incumbent: J. Mercer

D. NON-STUDENT HOURLY EMPLOYMENT ACTIONS

As listed on pages 91-96 of the agenda.

E. REGULAR INSTRUCTIONAL ASSISTANTS

As listed on page 97-100 of the agenda.

F. APPROVAL TO HIRE PRIOR TO THE NEXT BOARD MEETING

<u>Position</u>	<u>Department</u>	<u>Category</u>
<u>CLASSIFIED</u>		
1. Administrative Assistant I	Environ Health & Safety	Replacement: E. Soto
2. Administrative Assistant II, .45 FTE (238 days/year)	Cons & Fam Studies/ Foster Care Education	New Position - Board approved 7/19/05
3. Admission & Records Technician II (2 positions)	Admission Records & Enrollment Dev	Replacements: Olenberger and Conley
4. Child Care Teacher - .7188 FTE (199 days/year; categor. funded)	Child Development	Replacement: C. Coke
5. Instructional Aide II - .475 FTE (217 days/year)	Public Safety/ Emergency Medical Cr.	Replacement: T. Peugh
6. Microcomputer Lab Specialist II	Academic Computing	Replacement: R. Walter
7. Purchasing Specialist	Academic Computing	Replacement: A. Gibbs
8. Student Advisor, categor. prog. (general & categorical funds)	CalWORKs	Replacement: D. Gonsalves

9. JULY 15, 2005 – AUGUST 18, 2005 WARRANTS

M/S/C (Call/Vas Dupre) Board of Trustees approved warrants expended during the period July 15, 2005 – August 18, 2005.

Operating Expenditures

General Fund	\$3,520,607
Capital Projects Fund	1,472,950
General Obligation Bond Projects Fund	1,076,121
Dormitory Interest/Redemption Fund	0
Child Development Fund	6,397
College Farm Fund	15,564
Auxiliary Enterprise Fund	21,974
Vending Fund	0
Parking Fund	19,271
Repair & Replacement Fund	0
Self Insurance Fund	286,969
Retiree Benefits Trust Fund	0
Student Representation Fee Fund	2,311
Development Fund	330
Total Operating Expenditures	\$6,422,494

Payroll Expenditures

Regular - July	\$2,636,240
Supplemental - 8/10/05	895,383
Student - July	103,547
Total Payroll Expenditures	\$3,635,170

Total Warrants For Period \$10,057,664

10. PETALUMA CAMPUS, WETLANDS MITIGATION MEASURES APPROVAL AND AUTHORIZATION TO PROCEED

M/S/C (Call/Pellegrini) on a 6-1-1 vote, the Board of Trustees accepted the recommendation of the Board Facilities Committee to approve Option #2 at an estimated cost of \$458,000 for an off-site mitigation measure.

11. PETALUMA CAMPUS PHASE II CONSTRUCTION PROJECT, CONSTRUCTION MANAGER, RATIFICATION AND AWARD OF CONTRACT

This item was deferred to the next Board meeting.

12. SANTA ROSA CAMPUS MULTI-LEVEL PARKING STRUCTURE PROJECT, PROJECT MANAGEMENT CONTRACT

M/S/C (Burdo/Call) the Board of Trustees approved the recommendation of the Board Facilities Committee's selection of The Allen Group, from San Francisco, as the Project Manager for the Multi-Level Parking Structure with a contract amount not to exceed \$518,800.00.

Curt Groninga, Vice President of Administrative Services, noted the process used by the Board Facilities Committee in reviewing proposals and selecting the firms to interview. In response to Trustee Vas Dupre's request for communicating to the surrounding community how it will be impacted, Dr. Groninga noted that traffic control, hours of work and matters related to the construction are contained in the Environmental Impact Report. President Agrella said that the college would communicate with the surrounding community that the project has officially begun and inform them of the construction vehicle traffic to and from the campus.

13. 2005-06 BUDGET

M/S/C (Vas Dupre/Burdo) the Board of Trustees approved the final budget for fiscal year 2005-06.

Vice President of Business Services, Michael Beebe, detailed the status of the college budget for 2005-06, outlining major revenue and expenditure assumptions. He summarized highlights of the 2004-05 budget including the ending fund balance that factors into this year's budget. He gave an analysis of enrollment growth that is a critical factor this year that will impact next year's budget. His overall assessment is that the amount received from the state is good, relatively speaking, with a 4.23 COLA, including categorical funds, P4E restoration, instructional equipment and unchanged enrollment fees. However, equalization funds are still not at an adequate level, the college is facing major health insurance premium increases, and there is still a need for enrollment growth in order to meet the projected revenues contained in the budget the Board of Trustees is being asked to approve.

INFORMATION

14. REVISION TO POLICY 3.2, DEGREE AND CERTIFICATE PROGRAMS – FIRST READING

Vice President of Academic Affairs, Mary Kay Rudolph, noted revisions to this policy is necessary to clarify local certificates under 18 units that do not require Chancellor's Office approval.

15. EARLY COLLEGE HIGH SCHOOL PROGRAM: A PARTNERSHIP WITH SANTA ROSA CITY SCHOOLS

Stephanie Thompson, Director of Vocational Services and Nancy Miller, representing Santa Rosa City Schools outlined the proposed magnet program to be piloted at Piner High School that would allow students to take high school courses in 9th and 10th grades and SRJC courses in 11th and 12th grades. This program would be available to 9th grade students beginning 2006-07 throughout the county and would require that they transfer to Piner High School by the 9th grade. Enrollment at SRJC would occur in Fall 2008. Attendance at the high school level would be strictly monitored. The Santa Rosa City Schools Board will review the proposal at the end of the month.

16. REPORTS

A. Academic Senate

Senate President Kimberlee Messina distributed a handout from the Academic Senate's retreat. The Senate references this guide as new senators come on board. She noted that the Senate uses as guidelines the Education code, Title 5 regulations, AB1725, and Ed Code section 70902 in carrying out its functions in Ten Plus 1 areas (listed in their handout).

B. Classified Senate

Senate President Anna Felciano announced the Classified Senate's first fall meeting and the Classified Staff Recognition Week, set for April 4-7, 2006. She also indicated that half the senate seats have been filled to date.

C. Associated Students

Associated Student President Kory White provided a handout to the Board that includes the student's suggestions as to what they envision for the proposed Doyle Student Center. They visited other community colleges, surveyed 800 students and made presentations to college administrators about their recommendations. She also reported that the Student Cabinet has held several activities such as Dynamite Days/Student Information Days, are planning a Mexican Independence Day celebration, and have been discussing ways in which to aid the victims of the Katrina hurricane.

The Student Senate is now focusing on an election forum on October 26 and will be attending a CCCSAA conference as well.

17. ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 5:25 p.m.

Rick Call, Acting Clerk
Board of Trustees