

# Board Minutes

## Sonoma County Junior College District

---

### August 9, 2005

The regular meeting of the Board of Trustees of the Sonoma County Junior College District convened at 3:00 p.m., Tuesday, August 9, 2005, in Pedroncelli Center of the Santa Rosa Campus of Santa Rosa Junior College. Trustees in attendance included: B. Robert Burdo, Richard W. Call, Joseph J. Palla, Onita Pellegrini and Mike Smith. Trustees Marsha Vas Dupre and Don Zumwalt were absent.

#### **APPROVAL OF CLOSED SESSION AGENDA**

M/S/C (Palla/Call), the Closed Session Agenda was approved as listed on the August 9, 2005, 2005 agenda.

#### **PUBLIC COMMENTS ON CLOSED SESSION AGENDA**

There were no public comments.

The Board recessed into Closed Session at 3:01 p.m. Closed Session adjourned at 3:43 p.m.

#### **OPEN SESSION**

The Board of Trustees of the Sonoma County Junior College District reconvened at 4:00 p.m. Tuesday, August 9, 2005, in Pedroncelli Center of the Santa Rosa Campus of Santa Rosa Junior College. Trustees in attendance included: B. Robert Burdo, Richard W. Call, Joseph J. Palla, Onita Pellegrini, Mike Smith and Student Trustee Richard Fiorentino. Trustees Marsha Vas Dupre and Don Zumwalt were absent.

Board Vice President B. Robert Burdo announced that President Zumwalt was absent due to illness; he then called the meeting to order.

#### **1. ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

There were no reportable actions taken in closed session.

#### **2. APPROVAL OF JULY 19, 2005 MINUTES**

M/S/C (Call/Palla) the Board of Trustees approved the minutes of the July 19, 2005 regular meeting as presented.

#### **3. A. PRESENTATION OF "EMPLOYEE OF THE MONTH" — GEORGE SUTHERLAND, STOREKEEPER, WAREHOUSE**

Tim Bosma, Purchasing & Graphics Services Director presented George Sutherland as the Employee of the Month for August. He noted George's contributions to the department and the college. George was presented with a Recognition Plaque from the college, two season tickets to SRT, tickets to the SRJC's Culinary Café and a gift from the department.

## **B. PRESENTATION OF ORIGINAL PAINTING OF BURBANK AUDITORIUM BY EDFUND**

Rhonda Mohr, a representative from EdFund, presented the College with the framed original artwork of the Burbank Auditorium that was featured in the EdFund 2004 calendar. This artwork is on a semi-permanent loan to the college for display, and unrestricted reproduction rights of the digital file were granted as well. The College's Financial Aid Office works closely with EdFund, the agency that guarantees loans to eligible students. Ms. Mohr acknowledged Susan Bagby Matthews for submitting the entry and noted that the drawings in the 2004 calendar were one of their best.

## **4. PUBLIC COMMENTS**

–Vice President/Executive Dean of the Petaluma Campus Doug Garrison introduced and welcomed Ofelia Arellano, Dean of the Petaluma Campus.

## **5. MONTHLY UPDATE**

### **A. Board Facilities Committee**

Trustee Burdo gave the following report:

Doyle Library, Division #3, Building Construction, Change Order #13 - Due to the elongated DSA review and approval for the fastener/clip system for all the exterior stone work, the College is faced with a required change order that is in excess of \$300,000.00. This item is on today's agenda.

Doyle Library, Oak Tree Sculpture Review - The Board Facilities Committee reviewed the location and number of wood sculptures to be located in the Frank P. Doyle Library. It was decided to start with four sculptures - one per floor.

Space Allocation Planning Update - Sue Nelson, of Brelje and Race, provided an update on the space allocation planning process. It is anticipated that the recommendations on priorities and sequencing will be brought to the Board Facilities Committee in October.

Petaluma Planning and Bidding Schedules - The project will be bid and constructed in three basic phases (site work development, new construction and rehabilitation of existing facilities). Site development work is scheduled to bid in late September, new construction is scheduled for early 2006 and the final phase for the remodeling of existing facilities will be bid in early 2007. The total construction time is projected currently to be thirty months, with final occupancy for late 2007 or early 2008.

Plover Conversion Cost Reduction Strategies - Alan Butler, of TLCD Architects, reviewed cost reduction strategies from the current estimate of \$10,500,000.00 down to \$8,750,000.00.

### **B. Legislation**

Trustee Smith said there was no report.

### **C. Foundation Committee**

Trustee Pellegrini announced the 11<sup>th</sup> annual Circle of Honor event, coordinated by the SRJC Foundation and the College's Scholarship Office. It will be held August 10 at 4:00 pm at the Outdoor Stage under the Oaks. This event honors the scholarship donors and is an opportunity for donors and student recipients to meet. She also noted that 682 scholarships from 275 SRJC Foundation endowments and 350 business and community scholarships were awarded for 2005-06. The total of these awards is \$525,000.

#### **D. Board Member Comments**

There were no additional comments by Board members.

#### **6. CONSENT AGENDA**

M/S/C (Palla/Call) on a 6-0-2 vote, the Board of Trustees approved the Consent Agenda on the following roll call vote:

Trustee Burdo	<u>aye</u>
Trustee Call	<u>aye</u>
Trustee Palla	<u>aye</u>
Trustee Pellegrini	<u>aye</u>
Trustee Smith	<u>aye</u>
Trustee Vas Dupre	<u>absent</u>
Trustee Zumwalt	<u>absent</u>
Trustee Fiorentino*	<u>aye</u>

\*Advisory vote

#### **A. RESOLUTION #16-05, DECLARING SEPTEMBER AS TRANSFER AWARENESS MONTH AT SANTA ROSA JUNIOR COLLEGE**

Approved Resolution #16-05, declaring September as Transfer Awareness Month at Santa Rosa Junior College.

#### **B. INSTRUCTOR LOAD REPORTS FOR SUMMER AND FALL 2005**

Approved changes to the Summer 2005 Instructor Load Report since the July Board meeting and the initial Fall 2005 Instructor Load Report.

#### **C. RESOLUTION #17-05, VTEA STATEWIDE ADVISORY COMMITTEE FOR WORK-BASED LEARNING AND EMPLOYMENT SERVICES FOR 2005-06**

Approved Resolution #17-05, to accept contract #05-0387 in the amount of \$38,000 in renewal of funds from the California Community Colleges Chancellor's Office in support of the VTEA Statewide Advisory Committee for Work-Based Learning and Employment Services for 2005-06.

#### **D. RESOLUTION #18-05, CANCELING THE MIDDLE WAY EDUCATIONAL SERVICES CONTRACT AND REVISING THE BECOMING INDEPENDENT EDUCATIONAL SERVICES CONTRACT TO INCLUDE MIDDLE WAY**

Approved Resolution #18-05 canceling the Middle Way Educational Services Contract and revising the Becoming Independent Educational Services Contract to include the former Middle Way Program effective July 1, 2005.

#### **E. COMMUNITY EDUCATION INTERNATIONAL TRAVEL PROGRAM TO ITALY IN SUMMER 2006**

Approved the Community Education International Travel Program to Italy for Summer 2006, contingent upon adequate enrollment to cover expenses.

**F. COMMUNITY EDUCATION INTERNATIONAL TRAVEL PROGRAM TO ITALY IN FALL 2006**

Approved the Community Education International Travel Program trip to Italy in Fall 2006, contingent upon adequate enrollment to cover expenses.

**G. RATIFICATION OF CONTRACTS**

Ratified contracts for the period June 22, 2005 – July 18, 2005.

**H. GRANTS**

Approved the following grant applications and authorized expenditure of funds upon their award and receipt:

1. First Five Sonoma, submitted by Joel Gordon, in the amount of \$95,000.00, from the Sonoma County Children and Families Commission and the Sonoma County Local Child Care Planning Council, with no District match required.
2. Correctional Officer Training Demonstration Project Grant, submitted by Norm Cleaver, in the amount of \$300,000.00, from the California Community Colleges, with no District match required.

**I. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #2: SITE AND BUILDING CONCRETE, CHANGE ORDER #7**

Approved Change Order #7, in the amount of \$9,830.12 for the Frank P. Doyle Library Construction Project, Multi-Prime Division #2: Site and Building Concrete, for a revised contract price of \$2,926,437.74.

**J. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #6: HVAC AND MECHANICAL, CHANGE ORDER #6**

Approved Change Order #6, in the amount of \$4,680.00, for the Frank P. Doyle Library Construction Project, Multi-Prime Division #6: HVAC and Mechanical, for a revised contract price of \$5,760,533.00.

**K. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #7: ELECTRICAL, CHANGE ORDER #7**

Approved Change Order #7, in the amount of \$42,439.00, for the Frank P. Doyle Library Construction Project, Multi-Prime Division #7: Electrical, for a revised contract price of \$4,612,469.00.

**L. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT ANALYSIS OF COST TO DATE**

Reviewed and approved the August 2005 Project Cost Analysis for the Frank P. Doyle Library Construction Project.

**M. QUINN SWIM CENTER SKYLIGHT TRACK AND ROOF REPAIR PROJECT, RATIFICATION AND AWARD OF BID**

Ratified and awarded the low bid in the amount of \$124,750.00 to Carr's Construction, of Windsor, for the Quinn Swim Center Skylight Track and Roof Repair project.

**N. MAGGINI HALL EXTERIOR REPAIRS PROJECT, PERMISSION TO GO TO BID**

Authorized the administration to go to bid for the Maggini Hall Exterior Repairs Project, and award the bid contingent upon the amount being within budget.

**O. LARK HALL CHILLER/COOLING TOWER EXPANSION AND REPLACEMENT PROJECT, PERMISSION TO GO TO BID**

Authorized the administration to go to bid for the Lark Hall Chiller/Cooling Tower Expansion and Replacement Project, and award the bid contingent upon the amount being within budget.

**P. SHONE FARM FUEL TANK REPLACEMENT PROJECT, NOTICE OF COMPLETION**

Accepted the Notice of Completion for the Shone Farm Fuel Tank Replacement Project and authorized staff to file said Notice with the County of Sonoma.

**Q. BOOKSTORE SECURITY SYSTEM PROJECT, CHANGE ORDER #1**

Approved Change Order #1, in the amount of \$3,378.00, for the Bookstore Security System Project, for a revised contract of \$109,686.00.

**R. BOOKSTORE SECURITY SYSTEM PROJECT, NOTICE OF COMPLETION**

Accepted the Notice of Completion for the Bookstore Security System Project and authorized staff to file said Notice with the County of Sonoma.

**ACTION AGENDA**

**7. HUMAN RESOURCES**

M/S/C (Call/Palla) the Board of Trustees approved the following Human Resources actions as included in the agenda.

**A. MANAGEMENT**

**Employment**

**1. Arellano, Ofelia**

**Revised Start Date**

Dean II, Petaluma Campus  
1.0 FTE, Range 14.5, Step C, \$8,517.06/Month  
(\$8,203.00/Month, Plus \$164.06/Month Doctoral Stipend,  
Plus \$150.00/Month Administrative Allowance)

**From:** 08-15-05

**To:** 08-08-05

**2. Pereira, Freyja**

**Temporary Working Out of Class**

Supervisor, Records & International Admissions/  
Admissions, Records & Enrollment Development  
1.0 FTE, 12 Months/Year, Range 10.0, Step E  
**From:** \$5,620.80/Month (\$5,475.00 Plus \$145.80,  
11<sup>th</sup> Year Longevity)

**To:** \$6,182.88/Month (\$5,475.00 Plus \$145.80,  
11<sup>th</sup> Year Longevity Plus \$562.08, 10%  
Working Out of Class)

Reason/Dean, Admissions, Records & Enrollment  
Development vacancy  
Effective 07-01-05 to 06-30-06

3. Traversi, Diane

**Temporary Working Out of Class**

Supervisor, Admissions & Enrollment Services/  
Admissions, Records & Enrollment Development  
1.0 FTE, 12 Months/Year, Range 10.0, Step E

**From:** \$5,475.00/Month

**To:** \$6,022.50/Month (\$5,475.00 Plus \$547.50,  
10% Working Out of Class)

Reason/Dean, Admissions, Records & Enrollment  
Development vacancy

Effective 07-01-05 to 06-30-06

B. FACULTY

Employment

1. Hicks, Sherry

Instructor/American Sign Language, Contract I  
1.0 FTE, Class B, Step 5, \$58,370.00/Year  
New Position  
Effective 08-11-05

Leave of Absence

1. Emerson, Donna

**Request for Unpaid Personal Leave of Absence**

Counselor, Counseling, Adjunct  
Class B, Step 9, \$48.41/Hour  
Effective 08-11-05 to 08-17-06

Resignation/Request for Early Retirement

1. Zwolinski, Frank

Instructor/Theatre Arts, Contract  
1.0 FTE, Class A, Step PG20, \$74,769.00/Year  
Has met the requirements of AFA Contract, Article 24.01  
**BUDGET IMPACT:** From Base Revenue Funds, until  
normal retirement age at current rates: \$25,195.52  
Date of Hire 09-13-71  
Resignation Effective 12-16-05  
Retirement Effective 01-01-06

C. CLASSIFIED

Employment

1. August, Tina

**Temporary Working Out of Class**

Financial Aid Tech II/Financial Aid  
1.0 FTE, 12 Months/Year, Grade K, Step 5

**From:** \$3,648.00/Month

**To:** \$3,830.40/Month (\$3,648.00 Plus \$182.40,  
5% Working Out of Class)

Coverage/Financial Aid Program Specialist vacancy  
Effective 07-01-05 to 09-30-05

2. Byrn, Frances

**Temporary Increase in Hours and Days/Year**

Administrative Assistant II/Child Development  
Grade K, Step 5, \$22.10/Hour (\$21.05 Plus \$1.05, 11<sup>th</sup>  
Year Longevity)

**From:** .6963 FTE, 227 Days/Year

**To:** 1.0 FTE, 238 Days/Year

Effective 07-01-05 to 06-30-06

3. Donica, Danielle

**Temporary Working Out of Class and Temporary**

**Increase in Hours**

Human Resources Technician II/Human Resources  
12 Months/Year, Grade M, Step 5

**From:** .50 FTE, \$2,139.90/Month (\$2,038.00 Plus  
\$101.90, 11<sup>th</sup> Year Longevity)

**To:** .70 FTE, \$3,295.86/Month (\$2,853.20 Plus  
\$142.66, 11<sup>th</sup> Year Longevity Plus \$299.59,  
10% Working Out of Class)

Coverage/Duties of Human Resources Analyst  
Effective 07-01-05 to 08-31-05

**4. Darling, Poppea**

Clerical Assistant I/Petaluma Campus

.45 FTE, 238 Days/Year, Grade E, Step 1, \$12.96/Hour

New Position: Board Approved 12-14-04

Effective 07-18-05

**5. Hinchman, Jane**

**Temporary Increase in Hours**

Scheduling Technician/Scheduling

12 Months/Year, Grade K, Step 5

**From:** .50 FTE, \$1,942.61/Month (\$1,762.00 Plus  
\$180.61, 16<sup>th</sup> Year Longevity)

**To:** 1.0 FTE, \$3,885.21/Month (\$3,524.00 Plus  
\$361.21, 16<sup>th</sup> Year Longevity)

Coverage/R. Robinson position due to retirement

Effective 07-01-05 to 07-18-05

**6. Janulewicz, Kelly**

Clerical Assistant I/Petaluma Campus

.45 FTE, 238 Days/Year, Grade E, Step 1, \$12.96/Hour

New Position: Board Approved 12-14-04

Effective 07-18-05

**7. LaBrucherie, Marcia**

Administrative Assistant I/Counseling

1.0 FTE, 12 Mos/Year, Grade I, Step 3, \$2,977.00/Month

Replacement/S. Leinonen-McGee

Effective 07-11-05

**8. Lian, Eric**

Technical Writer/Computing Services

1.0 FTE, 12 Mos/Year, Grade M, Step 3, \$3,696.00/Month

Replacement/J. Baumhoefer

Effective 07-18-05

**9. Morris Ruiz, Crystal**

**Temporary Working Out of Class**

Financial Aid Technician II/Financial Aid

1.0 FTE, 12 Months/Year, Grade K, Step 5

**From:** \$3,830.40/Month (\$3,648.00 Plus \$182.40,  
5% Bilingual Stipend)

**To:** \$4,021.92/Month (\$3,648.00 Plus \$182.40,  
5% Bilingual Stipend Plus \$191.52, 5%  
Working Out of Class)

Coverage/Financial Aid Program Specialist vacancy

Effective 07-01-05 to 09-30-05

**10. Muskar, Susan**

**Temporary Working Out of Class**

Human Resources Technician II/Human Resources

1.0 FTE, 12 Months/Year, Grade M, Step 5

**From:** \$4,076.00/Month

**To:** \$4,483.60/Month (\$4,076.00 Plus \$407.60,  
10% Working Out of Class)  
Coverage/Duties of Human Resources Analyst  
Effective 07-01-05 to 08-31-05

**11. Pozzi, Valentino**

**Temporary Increase in Hours**

Parking Lot Attendant/District Police

217 Days/Year, Grade A, Step 5

**From:** .55 FTE, \$14.33/Hour (\$13.00 Plus \$.65, 11<sup>th</sup>  
Year Longevity Plus \$.68, 5% Shift  
Differential)

**To:** .70 FTE, \$13.65/Hour (\$13.00 Plus \$.65, 11<sup>th</sup>  
Year Longevity)

Coverage/O. Ray Nelson hours

Effective 07-01-05 to 05-31-06

**Transfer/Promotion**

**1. Murphy, Mary**

**Promotion/Interdepartmental**

**From:** Administrative Assistant I/Public Safety  
.50 FTE, 12 Months/Year, Grade I, Step 5

**To:** Administrative Assistant II/Public Safety  
1.0 FTE, 12 Months/Year, Grade K, Step 4,

Replacement/C.Cole

Effective 08-01-05

**2. Olenberger, Mary**

**Promotion/Interdepartmental**

**From:** Admissions & Records Technician  
II/Admissions, Records & Enrollment Dev  
1.0 FTE, 12 Months/Year, Grade I, Step 5,  
\$3,447.15/Month (\$3,283.00, Plus  
\$164.14/Month Bilingual Stipend)

**To:** Admissions & Records Technician  
III/Admissions, Records & Enrollment Dev  
1.0 FTE, 12 Months/Year, Grade K, Step 4,  
\$3,647.70/Month (\$3,474.00, Plus  
\$173.70/Month Bilingual Stipend)

Replacement/J. McMurray

Effective 08-01-05

**3. Weatherly, Debbie**

**Transfer/Interdepartmental**

**From:** Account Technician II/Bookstore  
1.0 FTE, 12 Months/Year, Grade K, Step 5,  
\$3,648.00/Month

**To:** Bookstore Assistant/Bookstore  
1.0 FTE, 12 Months/Year, Grade K, Step 5,  
\$3,648.00/Month

Replacement/B. Peterson position

Effective 07-05-05

**Summer, Break & Employment Outside of Calendar**

**1. Vasquez, Christine**

Exhibits Specialist/Behavioral Sci/Jesse Peter Museum

217 Days/Year, Grade K, Step 5, \$21.05/Hour

Work During Summer: Maximum Hours 240

Effective 05-31-05 to 08-12-05

**Leaves of Absence**

**1. Alkire, Jennifer**

**Request for Personal Leave of Absence Without Pay or Benefits**

Science Lab Instructional Assistant/Life Sciences  
.8625 FTE, 217 Days/Year, Grade L, Step 5, \$22.25/Hour  
Effective 07-27-05 to 07-26-06

**2. Folz, Rick**

Tree Maintenance Worker/Facilities Operations  
FTE, 12 Months/Year, Grade J, Step 5, \$3,454.00/Month  
LTD effective 05-01-05 to 04-30-06

**Resignation/Intent to Retire**

**1. Lambert, William**

**Revised Resignation/Retirement Dates**

Media Lab Specialist/Communication Studies  
.625 FTE, 217 Days/Year, Grade K, Step 5, \$21.05/Hour  
Resignation Effective 08-09-05  
Retirement Effective 08-10-05

**2. Soto, Esther**

Administrative Assistant I/Environmental Health & Safety  
1.0 FTE, 12 Months/Year, Grade I, Step 5,  
\$3,447.15/Month (\$3,283.00 Plus \$164.15,  
11<sup>th</sup> Year Longevity)  
Resignation Effective 09-16-05  
Retirement Effective 09-18-05

**Resignations**

**1. Babbini, Carol**

Administrative Assistant II/PE, Dance & Athletics  
1.0 FTE, 12 Months/Year, Grade K, Step 5,  
\$3,830.40/Month (\$3,648.00 Plus \$182.40,  
11<sup>th</sup> Year Longevity)  
Effective 08-13-05

**2. Gonsalves, David**

Student Advisor/Categorical Programs/CalWORKs  
1.0 FTE, 12 Months/Year, Grade O, Step 5,  
\$5,073.71/Month (\$4,602.00 Plus \$471.71,  
16<sup>th</sup> Year Longevity)  
Effective 08-01-05

**3. Obrador, Gilda**

A & R Technician II/Admissions, Records and Enroll Dev  
.50 FTE, 12 Months/Year, Grade I, Step 5,  
\$1,723.58/Month (\$1,641.50 Plus \$82.08,  
5% Bilingual Stipend)  
Effective 08-18-05

**CLASSIFIED STAFFING**

**1. Two (2) New Positions/STNC Conversion**

**Department: District Police**

**Positions: Community Service Officer/Dispatcher/District Police  
1.0 FTE, 12 Months/Year, Grade J**

**2. Reduction in Time Base**

**Department: College Skills Department**

**Position: Instructional Assistant, Senior/College Skills  
From: .50 FTE, 12 Months/Year, Grade K  
To: .475 FTE, 12 Months/Year, Grade K**

**3. Two (2) new positions**

**Department: Agriculture/Natural Resources**

**From: Administrative Assistant I/Lark Service Center  
1.0 FTE, 12 Months/Year, Grade I**

**To: Administrative Assistant I/Chemistry  
.475 FTE, 12 Months/Year, Grade I**

**AND**

**Administrative Assistant I/Life Sciences  
.475 FTE, 12 Months/Year, Grade I**

**4. Classified Staffing – Correction to New Position**

**Department: MESA - Science and Applied Technology Cluster**

**Position: Administrative Assistant I/MESA  
From: .40 FTE, 217 Days/Year, Grade I  
To: .50 FTE, 217 Days/Year, Grade I**

**D. NON-STUDENT HOURLY EMPLOYMENT ACTIONS**

As listed on pages 77 – 85 of the agenda.

**E. REGULAR INSTRUCTIONAL ASSISTANTS**

As listed on page 87 – 88 of the agenda.

**F. APPROVAL TO HIRE PRIOR TO THE NEXT BOARD MEETING**

<u>Position</u>	<u>Department</u>	<u>Category</u>
<b><u>CLASSIFIED</u></b>		
1. Administrative Assistant II, .50 FTE	Business Office Tech	Replacement: R. Wade
2. Administrative Assistant II, .50 FTE	Computer & Info Sci	Replacement: K. Tabacco
3. Administrative Assistant III	Science & Applied Tech	Replacement: P. Horton

4. Medical Assistant, Student Health Serv Replacement: M. Bigelow  
 .75 FTE (Categorically Funded)

**CONFIDENTIAL**

1. Human Resources Analyst Human Resources Replacement: Livingstone

**FACULTY**

1. Counselor Counseling & Guidance Replacement: N. Adams

2. Computer Laboratory Coordinator Academic Computing Replacement: D. Alber's  
 (Temporary Contract/Emergency slot/Mathematics (Fall 2005)  
 Hire; Fall 2005 – Spring 2006) and C. Dunn's slot/College  
 Skills (Spring 2006)

**8. JUNE 17, 2005 – JULY 14, 2005 WARRANTS**

M/S/C (Palla/Call) the Board of Trustees approved warrants expended during the period June 17, 2005 – July 14, 2005.

Operating Expenditures:

General Fund	\$1,039,855
Capital Projects Fund	53,272
General Obligation Bond Projects Fund	158,077
Dormitory Interest/Redemption Fund	0
Child Development Fund	12,155
College Farm Fund	5,878
Auxiliary Enterprise Fund	2,105
Vending Fund	0
Parking Fund	1,241
Repair & Replacement Fund	0
Self Insurance Fund	0
Retiree Benefits Trust Fund	0
Student Representation Fee Fund	1,241
Development Fund	0
Total Operating Expenditures	<u>\$1,273,824</u>

Payroll Expenditures:

Regular - June	\$2,026,810
Supplemental - 7/10/05	2,206,894
Student - June	88,737
Total Payroll Expenditures	<u>\$4,322,441</u>

TOTAL WARRANTS FOR PERIOD \$5,596,265

**9. RESOLUTION #19-05 – REFUNDING OF MEASURE A, SERIES A GENERAL OBLIGATION BONDS**

M/S/C (Call/Palla) on a 6-0-2 vote, the Board of Trustees approved Resolution #19-05 to implement a refunding of Series A General Obligation Bonds on the following roll call vote:

Trustee Burdo	<u>aye</u>
Trustee Call	<u>aye</u>
Trustee Palla	<u>aye</u>
Trustee Pellegrini	<u>aye</u>
Trustee Smith	<u>aye</u>
Trustee Vas Dupre	<u>absent</u>
Trustee Zumwalt	<u>absent</u>
Trustee Fiorentino*	<u>aye</u>

\*Advisory vote

*Jim Roth, UBS Financial underwriter and David Casnocha of Stradling, Yocca, Carlson & Rauth gave an overview of the refinancing plan and answered questions from Trustees.*

**10. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #3: BUILDING CONSTRUCTION, CHANGE ORDER #13**

M/S/C (Palla/Call) the Board of Trustees approved Change Order #13, in the amount of \$339,270.00, for the Frank P. Doyle Library Construction Project, Multi-Prime Division #3: Building Construction, for a revised contract price of \$17,900,006.04.

*Curt Groninga Vice President of Administrative Services described the delays and internal process in the State DSA unit that ultimately resulted in additional requirements imposed by DSA to the college that necessitated this change order and substantial additional cost.*

**11. SRJC TELEPHONE SWITCH MAINTENANCE SERVICE, AWARD OF CONTRACT**

M/S/C (Call/Pellegrini) the Board of Trustees awarded the contract in the amount of \$54,888.00 per year (2005 to 2010) to Leach Communications of Rohnert Park for the SRJC Telephone Switch Maintenance Service.

**12. SHONE FARM AGRICULTURAL PAVILION CONSTRUCTION PROJECT, AWARD OF BID**

M/S/C (Palla/Pellegrini) the Board of Trustees accepted and awarded the low bid in the amount of \$4,589,000.00, to Kenridge Builders Inc., of Petaluma, for the Shone Farm Agricultural Pavilion Construction Project.

*Trustee Palla requested to see a rendering of the proposed Ag Pavilion; the department will be contacted for a presentation at the October meeting.*

**13. PETALUMA CAMPUS PHASE II CONSTRUCTION PROJECT, PERMISSION TO GO TO BID**

M/S/C (Pellegrini/Call) the Board of Trustees authorized the administration to go to bid for the Petaluma Campus Phase II Construction Project.

*Curt Groninga noted that this addition of 130,000 square feet of new instructional, administrative, student service and library space will be bid in three phases – (1) site and landscaping, electrical and mechanical; (2) new buildings (3) existing facilities renovations.*

**14. SANTA ROSA CAMPUS MULTI-LEVEL PARKING STRUCTURE, AWARD OF BID**

M/S/C (Call/Palla) the Board of Trustees awarded the bid for the Santa Rosa Campus Multi-Level Parking Structure, in the amount of \$30,385,000.00 to Wright Contracting, Inc., of Santa Rosa, and further directed staff to accept Deductive Alternate #1, in the amount of \$500,000.00,

if it is determined to be in the District's best interests to adopt the Owner Controlled Insurance Program.

## **INFORMATION**

### **15. REVISION TO PROCEDURE 5.4P, STUDENT FEES**

The Board reviewed a revision to Procedures 5.4P - Student Fees, to conform to direction from the Chancellor's Office regarding language related to fees charged to non-resident students.

### **16. 2005-06 BUDGET UPDATE**

Michael Beebe, Vice President of Business Services provided another update on the status of the budget for 2005-06, noting that his office is still in the process of determining specific information for SRJC. He said that overall the budget is good when compared to the past several years. However, enrollment growth is still a concern that could greatly affect the following year's budget. The final budget will be brought to the Board for adoption at the September meeting.

### **17. REPORTS**

#### **A. Academic Senate**

There was no report.

#### **B. Classified Senate**

Classified Senate President Anna Felciano reported that a major goal of the Classified Senate in the coming year will be to bring more awareness about the Classified Senate and its purpose. Their first meeting of Fall 2005 is scheduled for August 26.

#### **C. Associated Students**

There was no report.

### **18. ADJOURNMENT**

There being no further business, the Regular Meeting was adjourned at 5:25 p.m.

---

Joseph J. Palla, Clerk  
Board of Trustees