

Board Minutes

Sonoma County Junior College District

APRIL 8, 2008

The regular meeting of the Board of Trustees of the Sonoma County Junior College District convened at 3:00 p.m., Tuesday April 8, 2008, in Pedroncelli Center of the Santa Rosa Campus of Santa Rosa Junior College. Trustees in attendance included: B. Robert Burdo, Jeff Kunde, W. Terry Lindley, Onita Pellegrini, Marsha Vas Dupre and Don Zumwalt. Trustee Call was absent.

APPROVAL OF CLOSED SESSION AGENDA

M/S/C (Lindley/Burdo) the Closed Session Agenda was approved as listed on the April 8, 2008 agenda.

PUBLIC COMMENTS ON CLOSED SESSION AGENDA

There were no public comments.

The Board recessed into Closed Session at 3:02 p.m. Closed Session adjourned at 3:50 p.m.

OPEN SESSION

The Board of Trustees of the Sonoma County Junior College District reconvened at 4:00 p.m. Tuesday, April 8, 2008, in Pedroncelli Center of the Santa Rosa Campus of Santa Rosa Junior College. Trustees in attendance included: B. Robert Burdo, Jeff Kunde, W. Terry Lindley, Onita Pellegrini, Marsha Vas Dupre, Don Zumwalt and student trustee Kera Eubank. Trustee Call was absent.

Board Clerk Jeff Kunde called the meeting to order and welcomed Trustee Pellegrini who had been recovering from surgery.

1. ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

Trustee Kunde announced that in Closed Session today the Board of Trustees discussed property negotiations, existing litigation regarding the Doyle Library, and collective bargaining matters. No reportable action was taken in Closed Session.

2. APPROVAL OF MINUTES

M/S/C (Burdo/Zumwalt), the Board of Trustees approved the Minutes of the March 11, 2008 regular meeting.

3. PRESENTATION OF EMPLOYEE OF THE MONTH - JANICE ZACHER, CHILDCARE TEACHER

Joel Gordon, Director, Early Childhood Education presented Janice Zacher, Childcare Teacher, as the April Employee of the Month. He acknowledged Janice's attention and dedication to the children in the Children's Center. Janice was presented with a Recognition Plaque from the College, two season tickets to SRT, a gift certificate to the SRJC Culinary Café and a gift from department colleagues.

4. **PUBLIC HEARINGS**

A. **MASTER AGREEMENT BETWEEN SONOMA COUNTY JUNIOR COLLEGE DISTRICT AND THE SRJC SHONE FARM FOUNDATION**

An opportunity for the public to comment on the Master Agreement between the Sonoma County Junior College District and the SRJC Shone Farm Foundation.

There were no comments from the public.

B. **FINAL APPROVAL OF EASEMENT IN REAL PROPERTY TO PG&E FOR UTILITY PURPOSES**

An opportunity for members of the public to comment on the matter of conveyance of an easement in real property to PG& E for utility purposes.

There were no comments from the public.

5. **PUBLIC COMMENTS**

There were no comments from the public.

6. **MONTHLY UPDATE**

A. **Board Facilities Committee**

Trustee Burdo reported the following from the April 1, 2008 Board Facilities Committee meeting:

Culinary Arts Project Update – Curt Groninga provided an update on design and space. The project budget is slightly less than \$20 million (down from \$25 million) and the square footage has been reduced from 28,000 to 22,000. A CEQA scoping session is scheduled for April 21.

Proposed Electrical Transformers and Switching System Scheduled Maintenance Replacement Project – Jay Carpenter reviewed the electrical transformers project addressing Bailey Field, Forsyth, Burbank, Baker and Haehl Pavilion with the Board Facilities Committee. Staff will soon be requesting permission to bid.

Bertolini Geo-Thermal Fields Project – Curt Groninga reviewed the environmental issues related to the geo-thermal fields project. Curt is awaiting a work plan and revised cost estimates from the driller.

Shone Farm Wire Fencing Project – Jay Carpenter reviewed need and pricing of 3,000 lineal feet, 5 ft no climb horse fence for the Shone Farm Project. Current estimated cost is \$60,000.00.

B. **Foundation**

Trustee Pellegrini reported on the following:

–The SRJC Foundation Board of Directors will hold its annual retreat on April 16 at the Fountaingrove Inn. A portion of the retreat will include a joint session with the Board of Trustees to review the investment strategies of the Foundation.

–The Annual President’s Address to the Community will be held on Thursday, May 29 in Haehl Pavilion. The reception begins at 11 AM followed by the luncheon noon. Dr. Robert Agrella will deliver the state of the college to local business leaders, community members and the campus community. The President’s Medallion will be awarded to Wil Craig of Santa Rosa who has been a longtime supporter of SRJC and the SRJC Foundation. Tickets are \$40 per person; reservations are available through the SRJC Foundation Office.

C. Legislative Information

President Agrella made a strong plea for individuals to write letters to the Legislature and the Governor about the devastating effect of proposed budget cuts to SRJC and all community colleges. There is important legislation being discussed concerning education and it is important to let your voices be heard in Sacramento. It appears that legislators are pro-education but they do need to receive letters of support. Letters should be written from a personal perspective as concerned citizens; therefore college stationery should not be used. Sample letters are available on the web. The President’s Office also has information on talking points that can be used in writing letters.

E. Board Member Comments

Trustee Vas Dupre noted several recent college events she attended including the receptions for retirees and classified staff.

7. CONSENT AGENDA

M/S/C (Lindley/Vas Dupre) the Board of Trustees approved the Consent Agenda on the following roll call vote:

Trustee Burdo	<u>aye</u>
Trustee Call	<u>absent</u>
Trustee Kunde	<u>aye</u>
Trustee Lindley	<u>aye</u>
Trustee Pellegrini	<u>aye</u>
Trustee Vas Dupre	<u>aye</u>
Trustee Zumwalt	<u>aye</u>
Student Trustee Eubank*	<u>aye</u>

*Advisory vote

A. CCCT BOARD OF DIRECTORS ELECTIONS

Approved nominees for the CCCT Board of Directors.

B. RESOLUTION #9-08, 2008 DAY UNDER THE OAKS

Approved Resolution #9-08 officially recognizing Sunday, May 4, 2008, as the 30th annual Day Under the Oaks at Santa Rosa Junior College and urges all units of the College to participate in this very interesting and important community education event.

C. RATIFICATION OF TENTATIVE AGREEMENT WITH SRJC/COLLEGE FEDERATION OF TEACHERS (SRJC/CFT), AFT LOCAL 1946

Approved and authorized the Superintendent/President to sign the tentative agreement between the District and SRJC California Federation of Teachers (SRJC/CFT) AFT Local 1946 for the new three year contract in effect July 1, 2007 – June 30, 2010, subject to approval by SRJC/California Federation of Teachers (CFT) Local 1946.

D. MASTER AGREEMENT BETWEEN THE DISTRICT AND THE SRJC SHONE FARM FOUNDATION

Authorized the Superintendent/President to sign the Master Agreement between the Sonoma County Junior College District and the Santa Rosa Junior College Shone Farm Foundation for the period April, 2008 through March, 2013.

E. GRANTS

Approved the following grant applications and authorized expenditure of funds upon their award and receipt:

1. CTE Teacher Preparation Pipeline Grant Renewal, submitted by Debra Sands-Miller, in the amount of \$200,000.00 from the California Community Colleges, Chancellor's Office, with no District match required.
2. Career Technical Education Community Collaborative, SB 70 Grant, submitted by Debra Sands-Miller, in the amount of \$600,000.00 from the California Community Colleges, Chancellor's Office, with a District match of 10% of grant award (cash or in-kind).
3. National Science Foundation (NSF) Grant, submitted by Robert Chudnofsky and Michael McKeever, in the amount of \$83,494.00 over four years, from the National Science Foundation with no District match.

F. STUDENT I.D. FEE INCREASE

Approved a fee increase from \$2.00 to \$3.00 for a Student Photo I.D. as approved by Associated Students Senate.

G. OUT-OF-COUNTRY TRAVEL TO BERLIN, GERMANY

Approved the out-of-country travel for Richard Gauthier, adjunct instructor in the Department of Engineering and Physics, to Berlin, Germany from April 29 – May 6, 2008 at no cost to the District.

H. CURRICULUM REVIEW COMMITTEE RECOMMENDATIONS

Approved the recommendations of the Curriculum Review Committee from its meetings of February and March, 2008.

I. INSTRUCTOR LOAD REPORTS FOR SPRING 2008

Approved the changes to the Spring 2008 Instructor Load Report since the March Board meeting.

J. RATIFICATION OF CONTRACTS

Ratified contracts for the period February 20, 2008– March 18, 2008.

K. RESOLUTION #10-08 -TRANSFER OF FUNDS

Approved Resolution #10-08 increasing the Disabled Students Programs & Services (DSPS) restricted revenue and expenditures in the amount of \$103,103.00; increasing the Capacity Building for Nursing – Year Two restricted revenue and expenditures in the amount of \$141,440.00; increasing the Capacity Building for Nursing – Year Three restricted revenue and expenditures in the amount of \$104,555.00; and increasing the Economic Workforce Development restricted revenue and expenditures in the amount of \$60,000.00.

L. PUBLIC SAFETY TRAINING CENTER ANNUAL AMMUNITION SUPPLIES, AWARD OF BID

Awarded the bid for the Public Safety Training Center annual ammunition supplies to All State Police Equipment Company, Claremont, California in the amount of \$177,597.86.

M. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #01: SITE DEVELOPMENT CONSTRUCTION, CHANGE ORDER #17

Approved Change Order #17, in the amount of \$1,003.00, for the Petaluma Phase II Construction Project, Multi-Prime Division #01: Sitework Construction, for a revised contract price of \$7,518,215.00.

N. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #02: MECHANICAL, CHANGE ORDER #8

Approved Change Order #8, in the amount of \$1,768.00, for the Petaluma Phase II Construction Project, Multi-Prime Division #02: Mechanical, for a revised contract price of \$8,355,007.00.

O. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #03: ELECTRICAL, CHANGE ORDER #20

Approved Change Order #20, in the amount of \$55,731.00, for the Petaluma Phase II Construction Project, Multi-Prime Division #03: Electrical, for a revised contract price of \$8,285,276.00.

P. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #05: BUILDING CONSTRUCTION, CHANGE ORDER #16

Approved Change Order #16, in the amount of \$26,735.00 for the Petaluma Phase II Construction Project, Multi-Prime Division #05: Building Construction, for a revised contract price of \$27,646,464.00.

Q. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME DIVISION # 7: SIGNAGE, CHANGE ORDER# 7

Approved Change Order #7, in the amount of \$9,850.00, for the Petaluma Phase II Construction Project, Multi-Prime Division #07: Signage, for a revised contract price of \$267,404.00.

R. PETALUMA PHASE II/R CONSTRUCTION/RECONSTRUCTION PROJECT, COST ANALYSIS

Reviewed and approved the April, 2008 Cost Analysis for the Petaluma Phase II/R Construction/Reconstruction Project.

S. HAEHL PAVILION PHOTOVOLTAIC PROJECT, PERMISSION TO ENTER INTO ENERGY PROVIDER CONTRACT

Approved the energy provider contract with SPG Solar (Petaluma) in the amount of \$477,425.00 for the Haehl Pavilion Photovoltaic project.

T. PLOVER TABLES AND SEATING, RATIFICATION OF FURNITURE CONTRACT

Ratified the piggyback contract award of the Plover Tables and Seating to Krueger International/Advent, of Santa Rosa, in the amount of \$75,730.61.

U. PLOVER OFFICE SYSTEMS FURNITURE, RATIFICATION OF FURNITURE CONTRACT

Ratified the US Communities piggyback contract award of the Plover Office Systems Furniture to Haworth/Trope Group, of Santa Rosa, in the amount of \$240,812.01.

V. PLOVER HALL CONVERSION CONSTRUCTION PROJECT, CHANGE ORDER #12

Approved Change Order #12 in the credit amount of \$6,262.00 for the Plover Hall Conversion Construction Project, for a revised contract price of \$10,062,372.78.

W. PLOVER HALL ENERGY EXPANSION PROJECT, CHANGE ORDER #1

Approved Change Order #1 in the amount of \$447.60 for the Plover Hall Energy Expansion Project, for a revised contract price of \$1,284,981.68.

X. LAWRENCE A. BERTOLINI STUDENT SERVICES CENTER CONSTRUCTION PROJECT, INCREMENT II, DIVISION #2B, CHANGE ORDER #3

Approved Change Order #3, in the amount of \$2,960.00 for the Lawrence A. Bertolini Student Services Center Construction Project, Increment II, Division #2B, for a revised contract price of \$29,002,774.00.

Y. LAWRENCE A. BERTOLINI STUDENT SERVICES CENTER CONSTRUCTION PROJECT, COST ANALYSIS

Reviewed and approved the April, 2008 Cost Analysis for the Lawrence A. Bertolini Student Services Center Construction Project.

Z. SANTA ROSA CAMPUS 2008 SCHEDULED MAINTENANCE ROOFING PROJECTS, PERMISSION TO GO TO BID

Authorized the administration to go to bid for the Santa Rosa Campus 2008 Scheduled Maintenance Roofing Projects.

ACTION AGENDA

8. HUMAN RESOURCES

M/S/C (Vas Dupre/Zumwalt) the Board of Trustees approved the following Human Resources actions included in the agenda.

A. MANAGEMENT

Resignation/Intent to Retire

1. **Mercer, Caroline** Manager, Career Development Serv/Student Employment
1.0 FTE, 12 Months/Year, Grade 10.0, Step E,
\$6,771.45/Month (\$6,449.00 Plus \$322.45, 5% Longevity)
Resignation Effective 06-30-08
Retirement Effective 07-01-08

NEW MANAGEMENT POSITION

Manager, Media Services/Petaluma Campus
1.0 FTE, 12 Months/Year, Range 12.0

B. FACULTY

Reduced Workload

1. **Van Gelder, Naneene** Instructor/English, Contract
Class A, Step 16
From: 1.0 FTE, \$84,086.00/Year
To: .60 FTE, \$50,451.60/Year
(.60 FTE Fall Semester; .00 FTE Spring Semester)
Per Ed Code Sections 22713 & 87483; and
AFA Contract (1996-99), Article 24.02
Effective 08-14-08 to end of Spring Semester 2013

Leaves of Absence

1. **Stahl-Ricco, Gina** **Request for Maternity Leave of Absence With Accrued Sick Leave Pay**
Adjunct Faculty/Communication Studies
Class A, Step 2, \$80.81/Hour
Effective 03-03-08 to 05-23-08

Resignations

1. **Arguello, Jorge** Adjunct Faculty/Modern and Classical Languages
Class A, Step 1, \$78.01/Hour
Effective 02-26-08
2. **Delaney, Carol** Adjunct Faculty/Work Experience
Class A, Step 9, \$100.38/Hour
Effective 02-19-08
3. **Friedman, Mark** Adjunct Faculty/Applied Technology
Class A, Step 5, \$89.20/Hour
Effective 02-22-08
4. **Weston, Gary** Adjunct Faculty/Earth and Space Sciences
Class D, Step 1, \$89.41/Hour
Effective 03-13-08
5. **Worthen, Beatrice** Adjunct Faculty/American Sign Language
Class B, Step 4, \$91.58/Hour
Effective 03-05-08

C. **CLASSIFIED**
Employment

1. **Banister, Eva** Administrative Assistant II/Art
1.0 FTE, 12 Months/Year, Grade K, Step 3, \$3,880.00/Mo.
Replacement/J. Conley
Effective 02-01-08

2. **Fischer, Marie** Account Technician/Accounting
1.0 FTE, 12 Months/Year, Grade H, Step 3, \$3,325.00/Mo.
Replacement/S. Butters
Effective 01-31-08

3. **McFarland, Lindsey** Admissions & Records Technician II/Admissions, Records & Enrollment Development
1.0 FTE, 12 Months/Year, Grade I, Step 1, \$3,167.00/Month
Replacement/M. Leahy
Effective 02-26-08

4. **Mejia-Espinosa, Francisco** Admissions & Records Technician II/Admissions, Records & Enrollment Development
1.0 FTE, 12 Months/Year, Grade I, Step 3, \$3,667.65/Month
(\$3,493.00 Plus \$174.65, 5% Bilingual Stipend)
Replacement/C. Molina
Effective 02-26-08

5. **Quirt, Jessica** Child Care Master Teacher/Child Development
.8438 FTE, 199 Days/Year, Grade K, Step 1, \$20.30/Hour
Replacement/M. Farrell
Effective 02-25-08

Transfers/Promotions

1. **Anderson, Jennifer**

Promotion/Transfer

From: Administrative Assistant I/Consumer Family Stu
1.0 FTE, 217 Days/Year, Grade I, Step 5,
\$22.22/Hour
To: Administrative Assistant III/Community Education
1.0 FTE, 12 Months/Year, Grade M, Step 3,
\$4,336.00/Month
Replacement/B. Pearson
Effective 03-03-08

2. **Joinville, Joan**

District Initiated Transfer

From: Financial Aid Technician I/Financial Aid
1.0 FTE, 12 Months/Year, Grade Z9, Step 5,
\$4,534.58/Month (\$4,113.00 Plus \$421.58, 16th
Year Longevity)
To: Admissions & Records Technician II/Admissions,
Records & Enrollment Development
1.0 FTE, 12 Months/Year, Grade Y-rated, Step 5,
\$4,715.96/Month (\$4,113.00 Plus \$421.58, 16th
Year Longevity Plus \$181.38, 4% Shift Differential
for 4 Days/Week)
Position Pending Board Approval 04-08-08
Effective 04-01-08

3. Stewart, Michelle

Promotion/Transfer

From: Administrative Assistant II/Chemistry
.475 FTE, 12 Months/Year, Grade K, Step 2,
\$1,843.00/Month

To: Coordinator, Science Labs/Life Sciences/ Petaluma
Campus
1.0 FTE, 238 Days/Year, Grade N, Step 1,
\$24.05/Hour

Replacement/K. Shanks

Effective 01-08-08

Split Shift

1. Stewart, Michelle

Split Shift

Coordinator, Science Labs/Life Sciences/Petaluma Campus
238 Days/Year, Grade N, Step 1

From: 1.0 FTE, \$24.05/Hour

To: .75 FTE, \$24.05/Hour

and

.25 FTE, \$24.35/Hour (\$24.05/Hour Plus \$.30
Shift Differential)

Effective 02-11-08 to 05-23-08

Resignation/Request for Early Retirement

1. Main, Donna

Administrative Assistant II/Counseling
1.0 FTE, 12 Months/Year, Grade K, Step 5, \$4,717.60/Mo.
(\$4,279.00 Plus \$438.60, 16th Year Longevity)

Has met the requirements of Early Retirement Option
Program, SEIU Agreement, Article 9.4

BUDGET IMPACT: From Base Revenue Funds, until normal
retirement age at current rates: \$8,151.00

Date of Hire 04-20-92

Resignation Effective 07-16-08

Retirement Effective 07-17-08

Administrative Leave

1. 5426

Administrative Leave with Pay and Benefits
Effective 03-12-08 to 04-09-08

2. 8750

Administrative Leave with Pay and Benefits
Effective 03-13-08 to 04-09-08

CLASSIFIED STAFFING

1. Increase in Time Base of Existing Position

Department: Admissions, Records & Enrollment Services

From: Admissions & Records Technician II/Admissions, Records &
Enrollment Services
.50 FTE, 12 Months/Year, Grade I

To: Admissions & Records Technician II/Admissions, Records &
Enrollment Services
1.0 FTE, 12 Months/Year, Grade I

Incumbent: n/a

2. **Position Restructure**

Department: **Consumer & Family Studies/Culinary Arts**

From: **Administrative Assistant I/CFS/Culinary Arts
1.0 FTE, 217 Days/Year, Grade I**

To: **Administrative Assistant I/Culinary Arts
.50 FTE, 217 Days/Year, Grade I
and
Administrative Assistant I/CFS
.50 FTE, 217 Days/Year, Grade I**

Incumbent: n/a

D. **NON-STUDENT HOURLY EMPLOYMENT ACTIONS**

As listed on pages 115-124 of the agenda.

E. **REGULAR INSTRUCTIONAL ASSISTANTS**

As listed on pages 125 of the agenda.

F. **APPROVAL TO HIRE PRIOR TO THE NEXT BOARD MEETING**

	<u>Position</u>	<u>Department</u>	<u>Category</u>
	<u>CLASSIFIED</u>		
1.	Administrative Assistant II (Categorically funded)	Disability Resources	Replacement: B. Nichols
2.	Child Care Assistant--.50 FTE (199 Days/Year, Categorically funded)	Child Development	Replacement: J. Warren
3.	Custodian (2 Positions: 1 at .50 FTE & 1 at 1.0 FTE)	Facilities Operations	Replacement: M. Sebhatu and A. Legesse
4.	HVAC & Controls Technician	Facilities Operations	Replacement: J. Watson
5.	Service Facilitator (Categorically funded)	Disability Resources	Replacement: A. Hoffman
	<u>MANAGEMENT</u>		
1.	Police Sergeant (General and Categorically funded)	District Police	Replacement: S. Miller

9, **FEBRUARY 8, 2008 – MARCH 6, 2008 WARRANTS**

M/S/C (Burdo/Lindley) the Board of Trustees approved warrants expended during the period February 8, 2008 – March 6, 2008.

Operating Expenditures

General Fund	\$2,054,124
Capital Projects Fund	149,084
General Obligation Bond Projects Fund	3,908,421
Dormitory Interest/Redemption Fund	0
Child Development Fund	8,367
College Farm Fund	4,226
Auxiliary Enterprise Fund	27,434
Vending Fund	0
Parking Fund	32,167
Repair & Replacement Fund	0
Self Insurance Fund	266,774
Retiree Benefits Trust Fund	0
Student Representation Fee Fund	313
Development Fund	178
Total Operating Expenditures	<u>\$6,451,087</u>

Payroll Expenditures

Regular - February	\$5,419,616
Supplemental - February	1,868,421
Student - February	159,186
Total Payroll Expenditures	<u>\$7,447,224</u>

TOTAL WARRANTS FOR PERIOD \$13,898,311

10. **RESOLUTION #11-08, GRANTING OF PROPERTY EASEMENT TO PACIFIC GAS AND ELECTRIC FOR UTILITY PURPOSES**

M/S/C (Burdo/Zumwalt) the Board of Trustees of the Sonoma County Junior College District approved Resolution #11-08, granting an easement for right of way to Pacific Gas and Electric for thirty-one foot (31') by nine and one half foot (9.5') in order to relocate and service a gas vent pipe on College property along Armory Drive.

Trustee Burdo	<u>aye</u>
Trustee Call	<u>absent</u>
Trustee Kunde	<u>aye</u>
Trustee Lindley	<u>aye</u>
Trustee Pellegrini	<u>aye</u>
Trustee Vas Dupre	<u>aye</u>
Trustee Zumwalt	<u>aye</u>
Student Trustee Eubank*	<u>aye</u>

*Advisory vote

INFORMATION

11. REVISIONS TO POLICY AND PROCEDURE 3.16 AND 3.16P – CREDIT BY EXAMINATION – FIRST READING

A first reading of the proposed revisions to Policy and Procedure 3.16 and 3.16P, Credit by Examination.

12. SRJC CENTER FOR CULINARY, WINE AND HOSPITALITY CAREERS

Betsy Fischer, Culinary Arts adjunct instructor made a presentation on the Culinary Arts, Wine Studies and Hospitality Careers new online job placement program, of which she is the coordinator. She described the program that gives students and employers direct access to each other and the services and coaching available to students seeking careers in culinary, wine industry and hospitality.

13. WASC ACCREDITATION UPDATE

Mary Kay Rudolph, Vice President of Academic Affairs, gave an update on the development of the self-study in preparation for the WASC team visit in spring, 2009. The first draft is being finalized and will be available on the SRJC website after April 9 and in the libraries at both campuses. Forums will also be held. A similar process will be followed for the second draft in the fall semester prior to forwarding to the Accrediting Commission for Community and Junior Colleges in anticipation of the accreditation team visit in March 2009.

14. THE ROSELAND REPORT

Ricardo Navarrette, Vice President of Student Services and Mary Kay Rudolph, Vice President of Academic Affairs, provided a summary of the Roseland Report compiled by members of a college task force charged with researching the viability and impact of Santa Rosa Junior College in the southwest/Roseland area of Santa Rosa. They noted areas of focus where the college could take a lead role in establishing a presence in Roseland that should include partnering with other entities such as the City of Santa Rosa. Research presented included projections by ethnicity in population and the K-12 enrollment. It also included recommendations regarding expansion of credit classes, outreach efforts, services to English language learners, addressing adequate facilities, among others.

The presenters emphasized that this report is a concept of the college's vision at this time. It is hoped that future steps can be taken in a thoughtful organized manner and work in conjunction with the City of Santa Rosa as a cooperative partnership.

15. REPORTS

A. Academic Senate

None.

B. Classified Senate

Anna Felciano reported on the campus receptions held during Classified Recognition Week at the Petaluma and Santa Rosa Campuses and the Public Safety Training Center, plus the Raoul Yriberri Recognition Dinner sponsored by the Classified Senate held in the Warren G. Dutton Agricultural Pavilion at Shone Farm. This event included presentation of various awards to classified staff recipients and a silent auction that raised \$600 towards the Bea Griffiths Professional Development Fund. Anna also reported that Classified Senate elections are underway for President, Vice President, Treasurer and several Senator seats.

C. Associated Students

Jude Rowe announced that Associated Students elections are also underway with voting to take place April 23 and 24. There are 13 candidates running for various Student Senate and Cabinet positions. There appears to be renewed energy and enthusiasm among the students. He believes the students' mission was accomplished by publicizing their activities with the goal of getting more students to become involved in student government and student life.

15. ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 5:10 p.m.

Jeff Kunde, Clerk
Board of Trustees