

Board Minutes

Sonoma County
Junior College District

NOVEMBER 9, 2004

The regular meeting of the Board of Trustees of the Sonoma County Junior College District convened at 3:00 p.m., Tuesday, November 9, 2004, in the Pedroncelli Center of the Santa Rosa Campus of Santa Rosa Junior College. Trustees in attendance included: B. Robert Burdo, Frank S. Briceno, Richard W. Call, Kathleen Doyle, and W. Terry Lindley. Trustees Mike Smith and Don Zumwalt were absent. Trustee Doyle was appointed Board Clerk for this meeting in Trustee Smith's absence. Trustee Burdo served as Board President in Trustee Zumwalt's absence.

APPROVAL OF CLOSED SESSION AGENDA

M/S/C (Lindley/Doyle), the Closed Session Agenda was approved as listed on the November 9, 2004 agenda.

PUBLIC COMMENTS ON CLOSED SESSION AGENDA

There were no public comments on the closed agenda.

The Board of Trustees recessed into Closed Session at 3:01 p.m. Closed Session adjourned at 3:58 p.m.

OPEN SESSION

The Board of Trustees of the Sonoma County Junior College District reconvened at 4:01 p.m. in the Pedroncelli Center at the Santa Rosa Campus of Santa Rosa Junior College. Trustees in attendance included: B. Robert Burdo, Frank S. Briceno, Richard W. Call, Kathleen Doyle, W. Terry Lindley and Student Trustee Nick Caston. Trustees Mike Smith and Don Zumwalt were absent.

Board Vice President B. Robert Burdo called the meeting to order.

1. ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

There were no reportable actions taken in closed session.

2. APPROVAL OF OCTOBER 12, 2004 MINUTES

M/S/C (Doyle/Briceno), the Board of Trustees approved the Minutes of the regular meeting of October 12, 2004 as presented.

Trustee Burdo then recognized that incoming board member, Marsha Vas Dupre, was in attendance.

3. PRESENTATION OF "EMPLOYEE OF THE MONTH" — SUSAN MUSKAR, HUMAN RESOURCES TECHNICIAN II, HUMAN RESOURCES

Sabrina Meyer, Assistant Director, Human Resources presented Susan Muskar as the Employee of the Month for November. Sabrina noted Susan's contributions to the department, and the employees of the college. She was presented with a Recognition Plaque from the College, two season tickets to SRT, tickets to the SRJC's Culinary Café, and a gift from department colleagues.

4. **PUBLIC COMMENTS**

There were no public comments.

5. **PUBLIC HEARING (ON OR ABOUT 4:15 P.M.)**

- A. A public hearing on proposed Resolution #43-04, Easement of Real Property for Public Right-Of-Way Property to City Of Santa Rosa

There were no comments from the public during this public hearing.

- B. A public hearing on proposed Resolution #44-04, Granting of Public Utility Easement to the City of Santa Rosa Over The Lands Of Santa Rosa Junior College

There were no comments from the public during this public hearing.

6. **MONTHLY UPDATE**

Trustee Burdo changed the order of the monthly updates as follows:

A. Board Member Comments

Trustee Burdo presented a plaque to outgoing Board members W. Terry Lindley and Frank S. Briceno in acknowledgement of their dedication and service as members of the Board of Trustees of the Sonoma County Junior College District.

Though Trustee Briceno's service on the Board was relatively short, his contributions and involvement with the college were noted as meaningful and appreciated by members of the board and the college community.

In acknowledging Trustee Lindley and his long history with the college, it was noted that he began at SRJC first as a student and SRJC graduate, and later as a dedicated trustee. His time on the Board, which spanned over ten years, included a term as President and as an active member on the Board Finance and Facilities Committees, as well as an extremely active member of the Foundation's Ag Trust.

Fellow trustees echoed their appreciation in having served with both Terry and Frank and for all the contributions each made.

Trustees Briceno and Lindley then expressed their appreciation to members of the Board, the administration, and the entire college community.

B. Board Facilities Committee

Trustee Burdo gave the following report:

Library Sculptures Review – The Board Facilities Committee discussed Exchange Bank's offer of a bronze bust of Frank P. Doyle for the new library. The number and placement of the oak sculptures was also discussed.

Memorial Bench Requests – There are three requests pending for memorial benches recognizing deceased or soon to be retired SRJC faculty and staff. The Board Facilities Committee discussed these and decided to ask staff to review and make recommendations to refine existing policy on monuments and memorials, to include other memorials including benches.

Mendocino Avenue Traffic Abatement Project – The status of defining and the bidding of the Mendocino Avenue Traffic Abatement Project and the undergrounding of utilities in front of SRJC and City Schools was discussed.

Petaluma Phase II Final Supplemental EIR (SEIR) – Sue Nelson and Curt Groninga reviewed the final SEIR and proposed mitigation measures and findings of fact. Mitigation issues include: 1) Short-term construction noise: The College will work with the City of Petaluma to have construction hours limited to 7 a.m. to 7 p.m. Monday – Saturday. 2) Future Parking Capacity: the College will monitor traffic and parking conditions on a two-year basis commencing upon Phase II occupancy in 2007. This will allow SRJC to design and accommodate parking and traffic improvements when they are needed and not to allow negative conditions to adversely impact both the College and the neighborhoods.

The Board Facilities Committee accepted the SEIR proposed mitigation measures and commended staff and consultants on their response to citizens and Petaluma City concerns. It also noted the neighborhood's concern over the new stoplight.

C. Legislation

None.

D. Foundation

Trustee Call gave the following report:

Estate of Mary E. Jacobs – bequeathed \$59,000 for scholarships for SRJC students.

William and Violet Williams – made a gift of \$22,000 to a charitable remainder trust, bring the total contributed to the trust to \$236,000. The Williams' trust will provide funds for the licensed vocational nursing and engineering programs.

Estate of Ruby C. Tye – distributed the first payment of \$77,280 from a bequest to the SRJC Foundation that will total approximately \$260,000 for the Dr. Arthur Tye Memorial Life Sciences Scholarship Endowment.

Barbara L. Curry – established a charitable gift annuity with \$16,000 for the Unrestricted Fund.

7. CONSENT AGENDA

M/S/C (Call/Lindley) on a 6-0-2 vote, the Board of Trustees approved the Consent Agenda on the following roll call:

Trustee Briceno	<u>aye</u>
Trustee Burdo	<u>aye</u>
Trustee Call	<u>aye</u>
Trustee Doyle	<u>aye</u>
Trustee Lindley	<u>aye</u>
Trustee Smith	<u>absent</u>
Trustee Zumwalt	<u>absent</u>
Trustee Caston*	<u>aye</u>

*Advisory vote

A. INSTRUCTOR LOAD REPORTS FOR FALL 2004

Approved changes to the Fall 2004 Instructor Load Report since the October Board meeting.

B. COMMUNITY EDUCATION INTERNATIONAL TRAVEL PROGRAM, SUMMER 2005

Approved the Community Education International Travel Program trip to Italy for Summer 2005, contingent upon adequate enrollment to cover expenses.

C. APPROVAL OF PROPOSALS FOR THE COMMUNITY HEALTH WORKER MAJOR AND THE FOOD SERVICE MANAGEMENT MAJORS

Approved the proposed Majors in Community Health Worker and the Food Service Management.

D. APPROVAL OF PROPOSAL FOR THE COMMUNITY HEALTH WORKER CAREER CERTIFICATE

Approved the proposed Community Health Worker Career Certificate.

E. SRJC COLLEGE FEDERATION OF TEACHERS (SRJC/CFT), AFT LOCAL 1946 INITIAL PROPOSAL FOR A THREE YEAR SUCCESSOR AGREEMENT FOR UNIT B, SENIORS PROGRAM

Received the SRJC College Federation of Teachers (SRJC/CFT), AFT Local 1946 initial proposal for a three year successor agreement for Unit B, Seniors Program and set a public hearing for the proposal at the December 14, 2004 Board meeting.

F. RATIFICATION OF CONTRACTS

Ratified contracts for the period September 22, 2004 – October 19, 2004.

G. RESOLUTION #40-04 -TRANSFER OF FUNDS

Approved Resolution #40-04, increasing the Public Safety Training Center Contract Education designated revenue and expenditures by \$43,000.00; increasing the Community Based English Tutoring Roseland Program restricted revenues and expenditures by \$1,520.00; increasing the Community Based English Tutoring Bellevue Program restricted revenues and expenditures by \$20,100.00; establishing the Children's Center Resource Program restricted revenues and expenditures in the amount of \$4,028.00; and establishing the Child Development Instructional Materials Program restricted revenues and expenditures in the amount of \$1,822.00.

H. QUARTERLY FINANCIAL REPORT

Approved the submission of the Quarterly Financial Status Report for the period ending September 30, 2004 to the Chancellor's Office.

I. GRANTS

Approved the following grant applications and authorized expenditure of funds upon their award and receipt:

Yosemite Community College District Child Development Training Consortium Grant, submitted by Joel Gordon, in the amount of \$16,216.00, from Yosemite Community College District, with no District match required.

California Early Childhood Mentoring Program, submitted by Joel Gordon, in the amount of \$4,318.00 with no district match required.

Independent Living Grant Program, submitted by Bonnie Panizzera, in the amount of \$13,440.00 with no district match required.

J. PROFESSIONAL GROWTH INCREMENTS FOR 2004-05

Approved Professional Growth Increments for 11 faculty, effective 2004-05.

K. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, MULTI-PRIME DIV. # 01: SITE WORK, CHANGE ORDER #3

Approved Change Order #3 in the amount of \$25,377.00 for the Frank P. Doyle Library Construction Project, Multi-Prime Div. #01, Site Work, for a revised contract price of \$1,203,962.15.

L. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, MULTI-PRIME DIV. # 03: BUILDING CONSTRUCTION, CHANGE ORDER #4

Approved Change Order #4 in the amount of \$2,919.00 for the Frank P. Doyle Library Construction Project, Multi-Prime Div. #03, Building Construction, for a revised contract price of \$17,297,444.04.

M. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, MULTI-PRIME DIV. # 06: MECHANICAL & HVAC, CHANGE ORDER #3

Approved Change Order #4 in the amount of \$9,874.00 for the Frank P. Doyle Library Construction Project, Multi-Prime Div. #06, Mechanical & HVAC, for a revised contract price of \$5,747,822.00.

N. FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, ANALYSIS OF COSTS TO DATE

Approved the November Project Cost Analysis for the Frank P. Doyle Library Construction Project.

O. BUTTON AREA TEMPORARY PARKING PROJECT (BECH LOT EXPANSION), CHANGE ORDER #1

Approved Change Order #1, in the amount of \$5,127.00 for the Button Area Temporary Parking Project (Bech Lot Expansion), for a revised contract price of \$124,018.00.

P. BUTTON AREA TEMPORARY PARKING PROJECT (BECH LOT EXPANSION), NOTICE OF COMPLETION

Accepted the Notice of Completion for the Button Area Temporary Parking Project (Bech Lot Expansion), and authorized staff to file said Notice with the County of Sonoma.

It was noted that completion of this project has created 150 parking spaces.

Q. WILLIAM B. RACE HEALTH SCIENCE BUILDING, EXTERIOR WATERPROOFING PROJECT, RATIFICATION AND AWARD OF BID

Ratified and awarded the base bid (\$177,777.00) and alternate #1(\$7,778.00) for a total contract of \$185,555.00 to River City Painting of Sacramento for the William B. Race Health Science Building, Exterior Waterproofing Project.

Trustee Doyle reminded the administration that the Board should be kept apprised of the status of this project.

R. FACILITIES OPERATIONS TANK REMOVAL HAZARDOUS MATERIALS PROJECT, CHANGE ORDER #1

Approved Change Order #1 in the amount of \$426.00, for the Facilities Operations Tank Removal Hazardous Materials Project, for a revised contract price of \$97,911.00.

S. SANTA ROSA CAMPUS BICYCLE PARKING RACK PLAN, PERMISSION TO BID

Authorized the administration to go to bid for the Santa Rosa Campus Bicycle Parking Rack Plan, and award bid contingent upon the amount being within budget.

ACTION AGENDA

7. HUMAN RESOURCES ACTIONS TO DO

M/S/C (Doyle/Briceno) the Board of Trustees approved the Human Resources actions as included in the agenda.

A. MANAGEMENT

There were no recommended Management personnel actions.

**B. FACULTY
Leaves of Absence**

- 1. Benson, Benjamin** **Request for Partial Medical Leave of Absence With Pay**
Instructor/Behavioral Sciences, Contract
Class C, Step PG24, \$83,179.00/Year
From: 1.0 FTE
To: .40 FTE
Effective 10-18-04 to 12-17-04

- 2. Brown, Keith** **Request for Medical Leave of Absence With Pay**
Instructor/Electronic Technology, Contract
1.0 FTE, Class C, Step PG28, \$84,842.00/Year
Effective 09-28-04 to 12-01-04

- 3. Ray, John** **Clarification of Medical Leave of Absence Without Pay**
Instructor/Behavioral Sciences, Contract
1.0 FTE, Class D, Step 16, \$81,548.00/Year
Family Medical Leave of Absence Effective 08-11-04
to 10-13-04
Unpaid Medical Leave of Absence Effective 10-14-04
to 10-31-04

- 4. Speakes, Richard** **Request for Continuation of Partial Medical Leave of Absence With Pay**
Instructor/English, Contract
Class C, Step 16, \$79,949.00/Year
From: 1.0 FTE
To: .777778 FTE
Effective 01-10-05 to 05-21-05

- 5. Ward, Rosemary** **Request for Continuation of Medical Leave of Absence With Pay**
Instructor/Counseling/Petaluma Campus, Contract
1.0 FTE, Class C, Step PG20, \$81,548.00/Year
Effective 10-01-04 to 02-08-05

Resignation/Request for Early Retirement

1. **Hein, Max** Instructor/Art, Contract
1.0 FTE, Class C, Step PG28, \$84,842.00/Year
Has met the requirements of AFA Contract, Article 24.01
BUDGET IMPACT: From Base Revenue Funds, until
normal retirement age at current rates: \$32,360.58
Date of Hire 09-08-69
Resignation Effective 05-21-05
Retirement Effective 06-01-05

2. **Peron, Rene** Instructor/Behavioral Science, Contract
1.0 FTE, Class PG28, Step C, \$84,842.00/Year
Has met the requirements of AFA Contract, Article 24.01
BUDGET IMPACT: From Base Revenue Funds, until
normal retirement age at current rates: \$44,688.42
Date of Hire 09-13-71
Resignation Effective 05-21-05
Retirement Effective 05-22-05

Resignation/Intent to Retire

1. **Rammage, Dexter** Instructor/Industrial & Trade Tech, Contract
1.0 FTE, Class A, Step 11, \$67,429.00/Year
Resignation Effective 05-21-05
Retirement Effective 06-01-05

C. CLASSIFIED

Reclassification – Classification Review 03/04

1. **Dado, Susan** **From:** Clerical Assistant II/Public Safety
.50 FTE, 12 Months/Year, Grade G, Step 5,
\$1,443.50/Month
To: Administrative Assistant I/Public Safety
.50 FTE, 12 Months/Year, Grade I, Step 4,
\$1,510.00/Month
Effective 07-01-03

2. **Kammeyer-Boutwell,
Barbara** **From:** Clerical Assistant II/Information Desk
1.0 FTE, 12 Months/Year, Grade Z2, Step 5,
\$3,305.30/Month (\$2,998.00 Plus \$307.30,
16th Year Longevity)
To: Administrative Assistant I/Information Desk
\$3,329.55/Month (\$3,020.00 Plus \$309.55,
16th Year Longevity)
Effective 07-01-03

3. **Murphy, Mary** **From:** Clerical Assistant II/Public Safety
.50 FTE, 12 Months/Year, Grade G, Step 5,
\$1,443.50/Month
To: Administrative Assistant I/Public Safety
.50 FTE, 12 Months/Year, Grade I, Step 4,
\$1,510.00/Month
Effective 07-01-03

Resignation

1. **Baumhoefer, Julia** Technical Writer/Computing Services
1.0 FTE, 12 Months/Year, Grade M, Step 5,
\$3,937.00/Month
Effective 09-21-04

D. NON-STUDENT HOURLY EMPLOYMENT ACTIONS

As listed on pages 83 – 87 of the agenda.

E. REGULAR INSTRUCTIONAL ASSISTANTS

As listed on pages 89 – 90 of the agenda.

F. APPROVAL TO HIRE PRIOR TO THE NEXT BOARD MEETING

<u>Position</u>	<u>Department</u>	<u>Category</u>
<u>CLASSIFIED</u>		
1. Administrative Assistant II	Child Development	Replacement/B. Firpo
2. Administrative Assistant II	Work Experience	Replacement/S. Reed
3. Administrative Assistant III	Art	Replacement/S. Tassano
4. Administrative Assistant III	English	Replacement/A. Samson
5. Administrative Assistant III (238 Days/Year)	Mathematics	Replacement/J. Butcher
6. Administrative Assistant III	Academic Affairs (Office of the Dean of General Education)	Replacement/E. Freeman
7. Child Care Assistant - 84.38% (Categorically Funded)	Child Development	Replacement/E. Fitzpatrick
8. Library Technician II	Plover Library	Replacement/C. Law

9. SEPTEMBER 23, 2004 – OCTOBER 20, 2004 WARRANTS

M/S/C (Lindley/Call) the Board of Trustees approved warrants expended during the period September 23, 2004 – October 20, 2004.

Operating Expenditures:

General Fund	\$1,805,633	
less: Becoming Independent payment	<u>-20,790</u>	\$1,784,843
Capital Projects Fund		1,590,482
General Obligation Bond Projects Fund		598,570
Dormitory Interest/Redemption Fund		0
Child Development Fund		5,642
College Farm Fund		4,886
Auxiliary Enterprise Fund		2,343
Vending Fund		0
Parking Fund		75,539
Repair & Replacement Fund		0
Self Insurance Fund		92,433
Retiree Benefits Trust Fund		0

Student Representation Fee Fund	590
Development Fund	102
Total Operating Expenditures	<u>\$4,155,430</u>

<u>Payroll Expenditures:</u>	
Regular - September	\$4,365,281
Supplemental - 10/10/04	1,598,467
Student - September	123,517
Total Payroll Expenditures	<u>\$6,087,265</u>

TOTAL WARRANTS FOR PERIOD **\$10,242,695**

10. SEPTEMBER 23, 2004 – OCTOBER 20, 2004 WARRANTS FOR BECOMING INDEPENDENT

M/S/C (Doyle/Call) with 1 abstention (Briceno), the Board of Trustees approved warrants for Becoming Independent expended during the period September 23, 2004 – October 20, 2004.

11. RESOLUTION #41-04 IN SUPPORT OF POLICY PRINCIPLES RELATING TO FUNDING OF CALIFORNIA COMMUNITY COLLEGES

M/S/C (Doyle/Call) on a 6-0-2 vote the Board of Trustees approved Resolution #41-04 in support of certain policy principles relating to the funding of California community colleges, and authorize the college President to transmit the Board's position to the State. Motion was approved on the following roll call vote:

Trustee Briceno	<u>aye</u>
Trustee Burdo	<u>aye</u>
Trustee Call	<u>aye</u>
Trustee Doyle	<u>aye</u>
Trustee Lindley	<u>aye</u>
Trustee Smith	<u>absent</u>
Trustee Zumwalt	<u>absent</u>
Trustee Caston*	<u>aye</u>

*Advisory vote

Ron Root noted that this resolution is of significant importance to the district as it relates to funding from the state. In reviewing the principle points of this resolution, he also noted that the Institutional Planning Council and the Budget Advisory Committee have held discussions related to this funding.

12. RESOLUTION #42-04, CERTIFICATION OF THE SUPPLEMENTAL ENVIRONMENTAL IMPACT REPORT (SEIR) FOR THE PETALUMA PHASE II PROJECT

M/S/C (Lindley/Doyle) on a 6-0-2 vote the Board of Trustees approved Resolution #42-04, certifying the Petaluma Campus Phase II Supplemental Environmental Impact Report. Motion was approved on the following roll call vote:

Trustee Briceno	<u>aye</u>
Trustee Burdo	<u>aye</u>
Trustee Call	<u>aye</u>
Trustee Doyle	<u>aye</u>
Trustee Lindley	<u>aye</u>
Trustee Smith	<u>absent</u>
Trustee Zumwalt	<u>absent</u>
Trustee Caston*	<u>aye</u>

*Advisory vote

Curt Groninga provided a brief overview of the process that included a meeting with the members of the community. He noted that there was good discussion with the neighbors and with the City of Petaluma.

13. **RESOLUTION #43-04, EASEMENT OF REAL PROPERTY FOR PUBLIC RIGHT-OF-WAY PROPERTY TO CITY OF SANTA ROSA**

M/S/C (Doyle/Call) on a 6-0-2 vote the Board of Trustees approved Resolution #43-04, Easement of Real Property for Public Right-of-Way Property to the City of Santa Rosa. Motion was approved on the following roll call vote:

Trustee Briceno	<u>aye</u>
Trustee Burdo	<u>aye</u>
Trustee Call	<u>aye</u>
Trustee Doyle	<u>aye</u>
Trustee Lindley	<u>aye</u>
Trustee Smith	<u>absent</u>
Trustee Zumwalt	<u>absent</u>
Trustee Caston*	<u>aye</u>

*Advisory vote

14. **RESOLUTION #44-04, GRANTING OF PUBLIC UTILITY EASEMENT TO THE CITY OF SANTA ROSA OVER THE LANDS OF SANTA ROSA JUNIOR COLLEGE**

M/S/C (Call/Doyle) on a 6-0-2 vote the Board of Trustees approved Resolution #44-04, Granting Of Public Utility Easement to The City of Santa Rosa Over The Lands of Santa Rosa Junior College.

Motion was approved on the following roll call vote:

Trustee Briceno	<u>aye</u>
Trustee Burdo	<u>aye</u>
Trustee Call	<u>aye</u>
Trustee Doyle	<u>aye</u>
Trustee Lindley	<u>aye</u>
Trustee Smith	<u>absent</u>
Trustee Zumwalt	<u>absent</u>
Trustee Caston*	<u>aye</u>

*Advisory vote

Curt Groninga noted that the college had reviewed the process carefully with legal counsel and that the Education Code requires that the Board first adopt a resolution (done at last month's Board meeting) of its intent to grant an easement and a final adoption to granting of easement (as presented at this meeting).

15. **AGREEMENT WITH SANTA ROSA CITY SCHOOLS REGARDING INFRASTRUCTURE IMPROVEMENT PROJECTS**

M/S/C (Lindley/Briceno) the Board of Trustees approved the proposed Easement and License Agreement with the Santa Rosa City High School District.

INFORMATION

16. REPORT FROM BOARD NOMINATING COMMITTEE

On behalf of the Nominating Committee (Trustees Lindley, Burdo and Doyle), committee chair Terry Lindley reported on the recommendation for Board of Trustees' officers for FY 2005. They are: Board President – Don Zumwalt, Board Vice President – B. Robert Burdo, Board Clerk – Joseph J. Palla.

17. RETIREE HEALTH BENEFIT FUNDING

Ron Root provided information on the Joint Powers Authority for retiree health benefit funding. In presenting this item, Ron indicated that public entities will be subject to new accounting rules beginning with FY 2008/09, and detailed options that the college may wish to explore concerning funding for health benefits. One of these options is to join a new Joint Powers Authority that was formed for the specific purpose of providing a means to implement the new requirements. Once the Board has had an opportunity to discuss and review the materials presented, a determination will be made whether or not to present a resolution for approval to join the JPA.

18. REPORTS

A. Academic Senate

Kimberlee Messina thanked Trustees Briceno and Lindley for their support to faculty. She reported that at the Statewide Academic Senate meeting the vote on the math and English requirement was deferred. The Senate will be looking at minimum qualifications and also how the decision is made on length and term of courses.

B. Classified Senate

None.

C. Associated Students

Jane Bellovich gave the following report

–the Student Senate unanimously passed two resolutions: (1) in support of keeping the health services fee waiver in the bog fee program and encouraging the state to institute an adequate health fee low income backfill as proposed by the Chancellor's Office and CCLC last year; (2) reaffirming and supporting the student representation fee bylaw that governs all use of student representation fees. It is hoped that this resolution will help clarify the Associated Students internal polices and codes.

–Held a successful voter rally that included candidates for the Board of Trustees seats and three state assembly seats.

–Thanked the administration for their recent efforts to allow the Student Senate to exercise its internal authority in agenda creation and implementation.

19. ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 5:30 p.m.

Kathleen Doyle, Acting Clerk
Board of Trustees