

Board Agenda

Sonoma County
Junior College District

**TUESDAY
AUGUST 10, 2004**

**PEDRONCELLI CENTER
SANTA ROSA CAMPUS**

2032 Armory Drive
Santa Rosa, California

3:00 P.M.

- A. CALL MEETING TO ORDER
- B. APPROVAL OF CLOSED SESSION AGENDA
- C. PUBLIC COMMENTS ON CLOSED SESSION AGENDA
- D. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON ANY OF THE FOLLOWING ITEMS (Indicated by [x])
 - 1. *With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.8*
 - [X] CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - a. Property: Quaker Hill
Names of Negotiating Parties: SRJC / Herrington
Under Negotiation: () Price () Terms of Payment (X) Both
 - 2. *With respect to every item of business to be discussed in Closed Session pursuant to Section 54946.9*
 - [] CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION
 - Name of Case:
 - Claimant's Name:
 - Names of parties OR
 - Case Name Unspecified (check one): Disclosure would jeopardize:
() Service of Process Or () Existing Settlement Negotiations

CONFERENCE WITH LEGAL COUNSEL -- ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) (3) (C) of Section 54956.9

Specify Number of Cases:

Initiation of litigation pursuant to subdivision © of Section 54956.9(b)

Specify number of potential cases:

3. *With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9*

LIABILITY CLAIMS

Name of Claimant (unless unspecified pursuant to Section 54961)

4. *With respect to every item of business to be discussed in Closed Session pursuant to Section 54957*

THREAT TO PUBLIC SERVICES OR FACILITIES

Name/Title/of Law Enforcement Officer consulted with:

EMPLOYMENT OF LEGAL COUNSEL

PUBLIC EMPLOYEE APPOINTMENT

See Agenda Item #7, A-F

Action, if any, will be taken in Open Session

PUBLIC EMPLOYMENT

See Agenda Item #7, A-F

Action, if any will be taken in Open Session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(No additional information required)

5. *With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6*

Name of Agency Negotiator: Furukawa/Root, District
Name of Organization Representing Employee: SEIU/Local 707

Name of Agency Negotiator: Buckley/Root, District
Name of Organization Representing Employee: AFA

4:00 P.M.

RECONVENE INTO OPEN SESSION

1.	<u>ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION</u>	1
	The Board of Trustees President will announce any reportable action taken in Closed Session.	
2.	<u>APPROVAL OF JULY 13, 2004 MINUTES</u>	3-16
	A recommendation that the Board of Trustees approve the above listed minutes.	
3.	<u>PRESENTATION OF "EMPLOYEE OF THE MONTH" — KEN LOFGREN, PROGRAMMER ANALYST, SENIOR, COMPUTING SERVICES</u>	17-18
	Presenters will be Renee LoPilato, Dean, Admissions, Records & Enrollment Development and Ken Fiori, Director, Computing Services.	
4.	<u>PUBLIC COMMENTS</u>	19
	(Per Board Policy five minutes may be allotted to each speaker and a maximum of 20 minutes per subject.)	
	An opportunity for members of the public to address the Board.	
5.	<u>MONTHLY UPDATE</u>	21
	Oral reports from members of the Board of Trustees	
	A. Board Facilities Committee (Trustee Burdo)	
	B. Legislation (Trustee Smith)	
	C. Foundation (Trustee Call)	
	D. Board Member Comments	
6.	<u>CONSENT AGENDA</u>	
	<u>A. INSTRUCTOR LOAD REPORTS FOR SUMMER 2004 AND FALL 2004</u>	23
	A recommendation that the Board of Trustees approve the changes to the Summer 2004 Instructor Load Report since the July meeting and the initial Fall 2004 Instructor Load Report.	
	<u>B. OUT-OF-DISTRICT CLASSES FOR PUBLIC SAFETY TRAINING CENTER</u>	25
	A recommendation that the Board of Trustees approve the public safety courses offered outside the District by the Public Safety Training Center as provided for in California Education Code 55231.	
	<u>C. CURRICULUM COMMITTEE ACTION TAKEN DURING ACADEMIC YEAR 2003-2004</u>	27-28
	A recommendation that the Board of Trustees approve the Curriculum Committee actions taken during Academic Year 2003-2004.	

D.	<u>RATIFICATION OF CONTRACTS</u>	29-33
	A recommendation that the Board of Trustees ratify contracts for the period June 23, 2004 – July 20, 2004.	
E.	<u>CALL CHILD DEVELOPMENT CENTER PARKING LOT TEMPORARY LIGHTING PROJECT, AWARD OF BID</u>	35
	A recommendation that the Board of Trustees approve the low bid in the amount of \$43,000.00, to Golden Bear Electric, of Santa Rosa, California, for the Call Child Development Parking Lot Temporary Lighting Project.	
F.	<u>EMERITUS HALL EMERGENCY CHILLER REPLACEMENT PROJECT, RATIFICATION AND AWARD OF BID</u>	37
	A recommendation that the Board of Trustees ratify and award the low bid in the amount of \$100,950.00 to Schram Construction, of Santa Rosa for the Emeritus Hall Emergency Chiller Replacement Project.	
G.	<u>BUTTON AREA PARKING DEMOLITION PROJECT (BECH LOT EXPANSION), RATIFICATION AND AWARD OF BID</u>	39
	A recommendation that the Board of Trustees ratify and award the low bid in the amount of \$89,675.00, to Keman & Son, of Paradise, for the Button Area Parking Demolition Project (Bech Lot Expansion).	
H.	<u>BUTTON AREA TEMPORARY PARKING PROJECT (BECH LOT EXPANSION), RATIFICATION AND AWARD OF BID</u>	41
	A recommendation that the Board of Trustees approve, ratify and award the low bid in the amount of \$118,891.00, to Stripe N Seal (dba Aaron Paving), for the Button Area Temporary Parking Project (Bech Lot Expansion).	
I.	<u>FRANK P. DOYLE LIBRARY EQUIPMENT DESIGN AND SELECTION, AWARD CONTRACT</u>	43-49
	A recommendation that the Board of Trustees award the contract for the Frank P. Doyle Library Equipment Design and Selection Project, in the amount of \$135,000.00, to TLCD Architecture of Santa Rosa.	
J.	<u>PETALUMA PHASE II PROJECT, MANAGEMENT SERVICE CONTRACT</u>	51
	A recommendation that the Board of Trustees award the Project Management service contract in the amount of \$35,000.00 to Counterpoint Construction Services, of Santa Rosa for the Petaluma Phase II Project.	
K.	<u>CLASSROOM MEDIA SYSTEMS INSTALLATIONS PROJECT, RATIFICATION AND AWARD OF BID</u>	53
	A recommendation that the Board of Trustees ratify and award the bid, in the amount of \$24,376.00, to PCD, of Santa Rosa, for the Classroom Media Systems Installations Project.	

ACTION AGENDA

- 7. HUMAN RESOURCES ACTIONS**
- A. MANAGEMENT TEAM PERSONNEL ACTIONS 55-56**
A recommendation that the Board of Trustees approve the Management Team personnel actions.
- B. FACULTY PERSONNEL ACTIONS 57**
A recommendation that the Board of Trustees approve the Faculty personnel actions.
- C. CLASSIFIED PERSONNEL ACTIONS 59-64**
A recommendation that the Board of Trustees approve the Classified personnel actions.
- D. NON-STUDENT HOURLY EMPLOYMENT ACTIONS 65-75**
A recommendation that the Board of Trustees approve the Non-Student Hourly Employment personnel actions.
- E. REGULAR INSTRUCTIONAL ASSISTANTS 77-78**
A recommendation that the Board of Trustees approve the Regular Instructional Assistants personnel actions.
- F. APPROVAL TO HIRE PRIOR TO THE NEXT BOARD MEETING 79**
A recommendation that the Board of Trustees approve hiring of positions prior to the next Board meeting.
- 8. JUNE 24, 2004 – JULY 21, 2004 WARRANTS 81-82**
A recommendation that the Board of Trustees approve warrants expended during the period June 24, 2004 – July 21, 2004.
- 9. JUNE 24, 2004 – JULY 21, 2004 WARRANTS FOR BECOMING INDEPENDENT 83**
A recommendation that the Board of Trustees approve warrants for Becoming Independent expended during the period June 24, 2004 – July 21, 2004.
- 10. EMERITUS HALL REMODEL PHASE III PROJECT, RECONSTRUCTION PORTION, CHANGE ORDER #1 85**
A recommendation that the Board of Trustees approve Change Order #1, in the amount of \$9,331.00 for the Emeritus Hall Remodel Phase III Project, Reconstruction Portion, for a revised contract price of \$304,326.00.

11.	<u>EMERITUS HALL REMODEL PHASE III PROJECT, RECONSTRUCTION PORTION, NOTICE OF COMPLETION</u>	87
	A recommendation that the Board of Trustees accept the Notice of Completion for the Emeritus Hall Remodel Phase III Project, Reconstruction Portion, and authorize staff to file said Notice with the County of Sonoma.	
12.	<u>FRANK P. DOYLE CONSTRUCTION PROJECT, DIVISION #1: SITE WORK, CHANGE ORDER #1</u>	89
	A recommendation that the Board of Trustees approve Change Order #1, in the amount of \$8,185.15 for the Frank P. Doyle Library Construction Project, Division #1, Site Work, for a revised contract price of \$1,185,372.15.	
13.	<u>FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, DIVISION #3: BUILDING CONSTRUCTION, CHANGE ORDER #1</u>	91
	A recommendation that the Board of Trustees approve Change Order #1, in the amount of \$6,133.96 for the Frank P. Doyle Library Construction Project, Division #3, Building Construction, for a revised contract price of \$17,283,967.04.	
14.	<u>FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT, DIVISION #6: Mechanical & HVAC, CHANGE ORDER #2</u>	93
	A recommendation that the Board of Trustees approve Change Order #2, in the credit amount of \$139.00 for the Frank P. Doyle Library Construction Project, Division #6, Mechanical & HVAC, for a revised contract price of \$5,731,612.00.	
15.	<u>FRANK P. DOYLE CONSTRUCTION PROJECT, DIVISION #7: ELECTRICAL, CHANGE ORDER #2</u>	95
	A recommendation that the Board of Trustees approve Change Order #2 in the amount of \$5,340.00 for the Frank P. Doyle Library Construction Project, Division #7, Electrical, for a revised contract price of \$4,596,909.00.	
16.	<u>FRANK P. DOYLE LIBRARY CONSTRUCTION PROJECT ANALYSIS OF COSTS TO DATE</u>	97-98
	A recommendation that the Board of Trustees approve the August Project Cost Analysis for the Frank P. Doyle Library Construction Project.	
17.	<u>BAILEY FIELD/BAILEY LOT SEWER LINE REPLACEMENT & RELOCATION PROJECT, CHANGE ORDER #1</u>	99
	A recommendation that the Board of Trustees approve Change Order #1, in the credit amount of \$705.00 for the Bailey Field/Bailey Lot Sewer Line Replacement & Relocation Project for a revised contract price of \$75,260.00.	
18.	<u>BAILEY FIELD/BAILEY LOT SEWER LINE REPLACEMENT & RELOCATION PROJECT, NOTICE OF COMPLETION</u>	101
	A recommendation that the Board of Trustees accept the Notice of Completion for the Bailey Field/Bailey Lot Sewer Line Replacement and Relocation Project, and authorize staff to file said Notice with the County of Sonoma.	

19. WILLIAM B. RACE HEALTH SCIENCES BUILDING, EXTERIOR WATERPROOFING PROJECT, PERMISSION TO GO TO BID 103

A recommendation that the Board of Trustees authorize the administration to go to bid for the William B. Race Health Sciences Building, Exterior Waterproofing Project.

INFORMATION

20. BUDGET UPDATE 105

Vice President of Business Services, Ron Root, will give a brief oral update on the status of the 2004-05 state budget.

21. REPORTS 107

- A. Academic Senate (Kimberlee Messina)
- B. Classified Senate (Raoul Yriberry)
- C. Associated Students (Jane Bellovich)

22. ADJOURNMENT

