

# Board Agenda

Sonoma County  
Junior College District

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**TUESDAY  
SEPTEMBER 9, 2008**

**PEDRONCELLI CENTER  
SANTA ROSA CAMPUS**

2032 Armory Drive  
Santa Rosa, California

3:00 P.M.

**A. APPROVAL OF CLOSED SESSION AGENDA**

**B. PUBLIC COMMENTS ON CLOSED SESSION AGENDA**

**C. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION  
UPON ANY OF THE FOLLOWING ITEMS (Indicated by [ x ])**

1. *With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.8*

[ ] CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property:

Names of Negotiating Parties:

Under Negotiation: ( ) Price ( ) Terms of Payment ( ) Both

2. *With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9*

[ X ] CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION

Name of Case: Race Building Repairs

Claimant's Name: Sonoma County Junior College District

Names of parties JW & Sons, et all

Case Name Unspecified (check one): Disclosure would jeopardize:

( ) Service of Process Or (X) Existing Settlement Negotiations

CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION

*Significant exposure to litigation pursuant to subdivision (b) (3) (C) of Section 54956.9*

Specify Number of Cases:

*Initiation of litigation pursuant to subdivision © of Section 54956.9(b)*

Specify number of potential cases:

3. *With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9*

LIABILITY CLAIMS

Name of Claimant (unless unspecified pursuant to Section 54961)

4. *With respect to every item of business to be discussed in Closed Session pursuant to Section 54957*

THREAT TO PUBLIC SERVICES OR FACILITIES

Name/Title/of Law Enforcement Officer consulted with:

EMPLOYMENT OF LEGAL COUNSEL

PUBLIC EMPLOYEE APPOINTMENT

See Agenda Item #8, A-F

Action, if any, will be taken in Open Session

PUBLIC EMPLOYMENT

See Agenda Item #8, A-F

Action, if any will be taken in Open Session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE  
(No additional information required)

5. *With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6*

Name of Agency Negotiator: Furukawa, District

Name of Organization Representing Employee: SEIU, Local 1021

Name of Agency Negotiator: Abrahamson, District

Name of Organization Representing Employee: AFA

**4:00 P.M.**

**RECONVENE INTO OPEN SESSION**

1.	<b><u>ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION</u></b>	1
	The Board of Trustees President will announce any reportable action taken in Closed Session.	
2.	<b><u>APPROVAL OF MINUTES</u></b>	3-16
	A recommendation that the Board of Trustees approve the minutes of the August 12, 2008 regular meeting.	
3.	<b><u>SPECIAL PRESENTATION</u></b>	17-19
	<b><u>INTRODUCTION OF NEW REGULAR FACULTY</u></b>	
	Mary Kay Rudolph, Vice President of Academic Affairs, will introduce the new regular faculty hired effective with the 2008-09 academic year.	
4.	<b><u>PUBLIC HEARING ON 2008-09 BUDGET</u></b>	21
	An opportunity for members of the public to comment on the District's 2008-09 Budget.	
5.	<b><u>PUBLIC COMMENTS</u></b>	23
	An opportunity for members of the public to address the Board.	
	(Per Board Policy three minutes may be allotted to each speaker and a maximum of 20 minutes per subject. Persons attending the meeting shall be allowed to address the Board on agenda items as those matters are discussed by the Board or during this Public Comments agenda item, but not both. Comments on an agenda item will be received after staff presentations and prior to Board deliberations. Items not on the agenda may be addressed only under this Public Comments agenda item.)	
6.	<b><u>MONTHLY UPDATE</u></b>	25
	Oral reports from members of the Board of Trustees	
	A. Board Facilities Committee (Trustee Burdo)	
	B. Board Finance Committee (Trustee Call)	
	C. Foundation (Trustee Pellegrini)	
	D. Legislative Information (R. Agrella)	
	E. Board Member Comments	
7.	<b><u>CONSENT AGENDA</u></b>	
	<b><u>A. RATIFICATION OF CONTRACTS</u></b>	27-30
	A recommendation that the Board of Trustees ratify contracts for the period July 23, 2008– August 19, 2008.	
	<b><u>B. INSTRUCTOR LOAD REPORTS FOR SPRING, SUMMER AND FALL 2008</u></b>	31
	A recommendation that the Board of Trustees approve changes to the Spring, Summer and Fall 2008 Instructor Load Reports since the August Board meeting.	

- C. PRESENTATION OF THE AFA’S INITIAL CONTRACT PROPOSALS FOR REOPENERS FOR 2009-2010 WITH THE DISTRICT.** **33-34**
- A recommendation that the Board of Trustees receive the AFA’s initial reopener contract proposals for 2009-10, make them available for public inspection, and schedule a public hearing for the October 14, 2008 Board meeting.
- D. GRANT** **35-36**
- A recommendation that the Board of Trustees approve the following grant application and authorize expenditure of funds upon their award and receipt:
- Resolution #22-08, Amendment #01 to Facilities Renovation and Repair Contract, submitted by Joel Gordon, in the amount of \$17,760.00, from California Department of Education with no District match required.
- E. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #02: MECHANICAL, CHANGE ORDER #12** **37**
- A recommendation that the Board of Trustees approve Change Order #12, in the amount of \$13,757.00, for the Petaluma Phase II Construction Project, Multi-Prime Division #02: Mechanical, for a revised contract price of \$8,376,380.00.
- F. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #02: MECHANICAL, NOTICE OF COMPLETION** **39**
- A recommendation that the Board of Trustees accept the Notice of Completion for the Petaluma Phase II Construction Project, Multi-Prime Division #02: Mechanical, and authorize staff to file said Notice with the County of Sonoma.
- G. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #02A, IDEC AIR SYSTEM, NOTICE OF COMPLETION** **40**
- A recommendation that the Board of Trustees accept the Notice of Completion for the Petaluma Phase II Construction Project, Multi-Prime Division #02A, IDEC Air System, and authorize staff to file said Notice with the County of Sonoma.
- H. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #03: ELECTRICAL, CHANGE ORDER #25** **43**
- A recommendation that the Board of Trustees approve Change Order #25, in the amount of \$2,380.00, for the Petaluma Phase II Construction Project, Multi-Prime Division #03: Electrical, for a revised contract price of \$8,604,667.00.
- I. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #05: BUILDING CONSTRUCTION, CHANGE ORDER #21** **45**
- A recommendation that the Board of Trustees approve Change Order #21, in the amount of \$671.00, for the Petaluma Phase II Construction Project, Multi-Prime Division #05: Building Construction, for a revised contract price of \$27,746,664.00.

- J. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #07, SIGNAGE, CHANGE ORDER# 10 47**
- A recommendation that the Board of Trustees approve Change Order #10, in the amount of \$4,740.00, for the Petaluma Phase II Construction Project, Multi-Prime Division #07, Signage, for a revised contract price of \$273,769.00.
- K. PETALUMA PHASE II/R CONSTRUCTION PROJECT, MULTI-PRIME DIVISION #08, GENERAL BUILDING RECONSTRUCTION, CHANGE ORDER# 6 49-50**
- A recommendation that the Board of Trustees approve Change Order #6, in the credit amount of \$36,631.00, for the Petaluma Phase II/R Construction Project, Multi-Prime Division #08, General Building Reconstruction, for a revised contract price of \$4,279,900.00.
- L. PETALUMA PHASE II/R CONSTRUCTION/RECONSTRUCTION PROJECT, COST ANALYSIS 51-53**
- A recommendation that the Board of Trustees review and approve the September, 2008 Cost Analysis for the Petaluma Phase II/R Construction/Reconstruction Project.
- M. PETALUMA PHASE II CONSTRUCTION PROJECT, CALL BUILDING MEDIA SYSTEMS EQUIPMENT, CHANGE ORDER #1 55**
- A recommendation that the Board of Trustees approve Change Order #1, in the amount of \$3,974.06, for the Petaluma Phase II Construction Project, Call Building Media Systems Equipment, for a revised contract price of \$334,579.06.
- N. LAWRENCE A. BERTOLINI STUDENT SERVICES CENTER CONSTRUCTION PROJECT, INCREMENT II, MULTI-PRIME DIVISION #2B, BUILDING CONSTRUCTION & SITE WORK, CHANGE ORDER #8 57**
- A recommendation that the Board of Trustees approve change order #8, in the amount of \$22,629.00, for the Lawrence A. Bertolini Student Services Center, Construction Project, Increment II, Multi-Prime Division #2B, Building Construction & Site Work, for a revised contract price of \$29,074,713.00.
- O. LAWRENCE A. BERTOLINI STUDTNE SERVICES CENTER CONSTRUCTION PROJECT, INCREMENT II, DIVISION #2C, CHANGE ORDER #2 59**
- A recommendation that the Board of Trustees approve Change Order #2, in the amount of \$17,719.00, for the Lawrence A. Bertolini Student Services Center Construction Project, Increment II, Division #2C, for a revised contract price of \$6,006,572.00.

- P. LAWRENCE A. BERTOLINI STUDENT SERVICES CENTER CONSTRUCTION PROJECT, INCREMENT II, MULTI-PRIME #2D, ELECTRICAL, CHANGE ORDER #5 61**
- A recommendation that the Board of Trustees approve change order #5, in the amount of \$27,201.00, for the Lawrence A. Bertolini Student Services Center, Construction Project, Increment II, Multi-Prime Division #2D, Electrical, for a revised contract price of \$3,453,788.00.
- Q. LAWRENCE A. BERTOLINI STUDENT SERVICES CENTER CONSTRUCTION PROJECT, INCREMENTS I AND II: COST ANALYSIS 63-64**
- A recommendation that the Board of Trustees review and approve the September, 2008 Cost Analysis for the Lawrence A. Bertolini Student Services Center Construction Project, Increments I and II.
- R. PUBLIC SAFETY TRAINING CENTER SECURITY SYSTEM PROJECT, CHANGE ORDER #4 65**
- A recommendation that the Board of Trustees approve Change Order #4, in the amount of \$10,657.00, for the Public Safety Training Center Security Upgrade Project, for a revised contract price of \$432,300.00.
- S. PUBLIC SAFETY TRAINING CENTER SECURITY SYSTEM PROJECT, NOTICE OF COMPLETION 67**
- A recommendation that the Board of Trustees accept the Notice of Completion for the Public Safety Training Center Security System Project and authorize staff to file said Notice with the County of Sonoma.
- T. EMERITUS HALL LANGUAGE LAB REMODEL PROJECT, NOTICE OF COMPLETION 69**
- A recommendation that the Board of Trustees accept the Notice of Completion for the Emeritus Hall Language Lab Remodel Project and authorize staff to file said Notice with the County of Sonoma.
- U. WILLIAM B. RACE HEALTH SCIENCE BUILDING RECONSTRUCTION PROJECT, CHANGE ORDER #2 71**
- A recommendation that the Board of Trustees approve Change Order #2, in the credit amount of \$18,633.52 for the William B. Race Health Science Building Reconstruction Project, for a revised contract price of \$3,376,974.05.
- V. SANTA ROSA LEGION GATE REPAIR AND REPLACEMENT PROJECT, CHANGE ORDER #1 73**
- A recommendation that the Board of Trustees approve Change Order #1 in the amount of \$677.04 for the Santa Rosa Legion Gate Repair and Replacement Project, for a revised contract price of \$45,922.17.

<b>W.</b>	<b><u>SANTA ROSA LEGION GATE REPAIR AND REPLACEMENT PROJECT, NOTICE OF COMPLETION</u></b>	<b>75</b>
	A recommendation that the Board of Trustees accept the Notice of Completion for the Santa Rosa Legion Gate Repair and Replacement Project, and authorize staff to file said Notice with the County of Sonoma.	
<b>X.</b>	<b><u>SANTA ROSA CAMPUS 2008 SCHEDULED MAINTENANCE ROOFING PROJECT, CHANGE ORDER #1</u></b>	<b>77</b>
	A recommendation that the Board of Trustees approve Change Order #1 in the amount of \$20,932.36 for the Santa Rosa Campus 2008 Scheduled Maintenance Roofing Project, for a revised contract price of \$395,932.36.	
<b>Y.</b>	<b><u>JESSE PETER MUSEUM EXPANSION PROJECT, DISPLAY CASES, NOTICE OF COMPLETION</u></b>	<b>79</b>
	A recommendation that the Board of Trustees accept the Notice of Completion for the Jesse Peter Museum Expansion Project, and authorize staff to file said Notice with the County of Sonoma.	
<b>Z.</b>	<b><u>SANTA ROSA CAMPUS MULTI-LEVEL PARKING STRUCTURE, CHANGE ORDER #21</u></b>	<b>81-82</b>
	A recommendation that the Board of Trustees approve Change Order #21, in the amount of \$154,595.00, for the Santa Rosa Campus Multi-Level Parking Structure, for a revised contract price of \$34,204,173.00.	
<b>AA.</b>	<b><u>SANTA ROSA CAMPUS MULTI-LEVEL PARKING STRUCTURE, NOTICE OF COMPLETION</u></b>	<b>83</b>
	A recommendation that the Board of Trustees accept the Notice of Completion for the Santa Rosa Multi-Level Parking Structure and authorize staff to file said Notice with the County of Sonoma.	
<b>BB.</b>	<b><u>SANTA ROSA CAMPUS MULTI-LEVEL PARKING STRUCTURE AND RELATED PROJECTS, COST ANALYSIS</u></b>	<b>85-86</b>
	A recommendation that the Board of Trustees approve the September 2008 Cost Analysis for the Santa Rosa Campus Multi-Level Parking Structure and Related Projects.	
<b>CC.</b>	<b><u>RATIFICATION OF BOARD FACILITIES COMMITTEE DECISION ON A SUBSTITUTION OF A SUBCONTRACTOR LISTED FOR THE WILLIAM B. RACE HEALTH SCIENCE BUILDING RECONSTRUCTION PROJECT</u></b>	<b>86a</b>
	A recommendation will be forthcoming.	

## ACTION AGENDA

8. **HUMAN RESOURCES ACTIONS**
- A. **MANAGEMENT TEAM PERSONNEL ACTIONS** 87-88  
A recommendation that the Board of Trustees approve the Management Team personnel actions.
- B. **FACULTY PERSONNEL ACTIONS** 89-91  
A recommendation that the Board of Trustees approve the Faculty personnel actions.
- C. **CLASSIFIED PERSONNEL ACTIONS** 93-97  
A recommendation that the Board of Trustees approve the Classified personnel actions.
- D. **NON-STUDENT HOURLY EMPLOYMENT ACTIONS** 99-109  
A recommendation that the Board of Trustees approve the Non- Student Hourly Employment personnel actions.
- E. **REGULAR INSTRUCTIONAL ASSISTANTS** 111  
A recommendation that the Board of Trustees approve the Regular Instructional Assistants personnel actions.
- F. **APPROVAL TO HIRE PRIOR TO THE NEXT BOARD MEETING** 113  
A recommendation that the Board of Trustees approve hiring of positions prior to the next Board meeting.
9. **JULY 11, 2008 – AUGUST 7, 2008 WARRANTS** 115-116  
A recommendation that the Board of Trustees approve warrants expended during the period July 11, 2008 – August 7, 2008.
10. **2008-09 BUDGET** 117  
A recommendation that the Board of Trustees approve the final budget for fiscal year 2008-09.

## INFORMATION

11. **CAREER PATHWAYS STRENGTHENING AND CURRICULUM DEVELOPMENT GRANT: INTRODUCTION TO PUBLIC SAFETY PROGRAM** 119  
Eddie Freyer, adjunct faculty in Administration of Justice, will give an update on a two year grant program to develop, introduce and strengthen the Regional Occupational Program (ROP) Public Safety Programs in five North Bay counties. The program also aims to align curriculum and develop a seamless course of study from secondary to post-secondary education.

12. **ENROLLMENT REPORT, FALL 2008** 121
- Ricardo Navarrette, Vice President of Student Services, and Diane Traversi, Director of Admissions & Enrollment Services will provide an update on the SRJC Fall 2008 Enrollment status.
13. **REPORTS** 123
- A. Academic Senate (Barbara Croteau)
  - B. Classified Senate (Anna Felciano)
  - C. Associated Students (Ian Maurer)
14. **ADJOURNMENT**

#### **ADA COMPLIANCE**

*In compliance with Government Code section 54954.2. (a) Santa Rosa Junior College will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Maria Gaitan, Executive Assistant to the President, Santa Rosa Junior College, 1501 Mendocino Avenue, Santa Rosa, California, (707) 527-4431.*