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SANTA ROSA JUNIOR COLLEGE

BUDGET ADVISORY COMMITTEE

Minutes

Tuesday, February 27, 2007

Senate Chambers, 2:30 to 4:30 p.m.

The meeting was called to order by Michael Beebe (Co-Chair).

Members present: Michael Beebe, Kerry Campbell-Price, Barbara Croteau, Ted Crowell, Ken Fiori, Micca Gray, Doug Kuula, Michael Ludder, Maryanne Michaels, Ron Myers, Cole Perry, Mary Kay Rudolph, Deborah Sweitzer,

Also present: Linda Close, Susan St. Clair

1. Approval of Minutes

The committee approved the January 23, 2007 meeting minutes.

2. Enrollment Update

Michael Beebe stated that the district had ½% real growth for Fall 2006, and added that at Spring 2007 first census, enrollment is just below last year's "inflated" enrollment figure. He continued by saying the goal is to secure ½ % real growth for Spring 2007.

When Ken Fiori said Computing Services' data shows real growth of 2% for Spring 2007 over the unadjusted Spring 2006 enrollment, Michael said he would clarify this point with Ricardo Navarrette and email BAC with information.

During a discussion regarding enrollment figures, it was noted that once 2005/06 is out of the comparison process, the district will be able to rely on 2006/07 enrollment figures as adjusted—not inflated. Also, it was pointed out that the Collis Report merely lists credit courses, about ¾ of the course offerings, and does not list the positive attendance courses.

3. Budget Update

Michael Beebe distributed a handout from the Community College League of California regarding the Legislative Analyst Office release of its 2007-08 State budget analysis. In the 2006-07 fiscal year, the LAO projects revenues will be down \$929 million and estimates the Proposition 98 minimum guarantee is over-appropriated by \$609 million. To achieve current year budgetary savings, the LAO proposes to reduce the Proposition 98 guarantee, which translates into a dollar-for-dollar savings of General Fund resources. Specifically, the LAO recommends reducing community colleges funds by \$172 million.

4. Linkage Task Force Update

Barbara Croteau informed the committee that the computerized program review template is ready to go out to bid and perhaps by late September, or early October, the template would be ready to utilize as a web-based tool. Also, data and reports will be available resulting in uniform, uncorrupted information across the board. She continued by saying during Spring 2007, two departments, Radiology Technology and Life Sciences, will use the new template as a trial which should yield valuable input and feedback. In addition, Student Services will use the new template and has drafted its own Section 5 language.

Barbara Croteau said the process has been presented to campus groups such as Academic Senate, Petaluma Faculty Forum, Department Chair Council, and Institutional Planning Council.

Michael Beebe reviewed the flow chart showing how the progression will occur through the process. IPC will set institutional goals and initiatives; at the unit level program review will be initiated; at the cluster level recommendations will be established and bands of priority created; the component administrators will review and further prioritize; and IPC will provide oversight on the process, confirm that the high priorities are consistent with institutional goals and initiatives, integrate the top priorities, and send the bands of priorities forward.

During a discussion regarding IPC, Barbara Croteau thinks Dr. Agrella would be open to examining the committee composition of IPC for broad representation, and perhaps add a Dean III to the committee roster.

The intention of the program review process is provide a more holistic approach to make sure all needs are met with aspects including program, facility, staff, faculty, equipment, and support.

The meeting adjourned at 3:51 p.m.

The next meeting will be held on Tuesday, March 27, at 2:30 p.m., in the Senate Chambers.