

## LOOKUP: HISTORY OF VERSIONS

**cur • ric • u • lum** (ke-rik'ye-lem)

n.pl. **cur • ric • u • la** (-le) or **cur • ric • u • lums**

1. All the course of study offered by an educational institution.
2. A group of related courses, often in a special field of study; *the engineering curriculum*.

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[Latin, *course*, from *currere*, *to run*. ]

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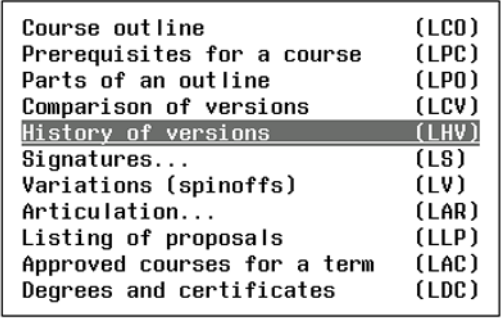
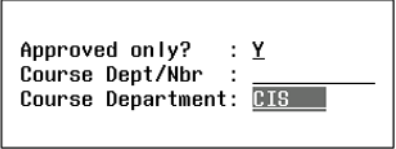
## A. Lookup History of Versions

Function and Use: You can lookup basic information about all versions of either one course or all courses having the same course department name. Here are just some of the uses that we found for this feature:

- There have been numerous revisions made to a course and you would like to have an overview of that activity.
- The department chair wants an overview of the revisions that have occurred within the last two semesters. This can be printed out as a report.

Below is an illustration of a typical Lookup of History of Versions:

### Exercise A–1: Lookup History of Versions

<u>Step</u>	<u>Illustration</u>																						
1. Choose Lookup / Reports > History of Versions. You can also type in LHV and then press <ENTER> as a shortcut.	 <table border="1"> <tr><td>Course outline</td><td>(LCO)</td></tr> <tr><td>Prerequisites for a course</td><td>(LPC)</td></tr> <tr><td>Parts of an outline</td><td>(LPO)</td></tr> <tr><td>Comparison of versions</td><td>(LCV)</td></tr> <tr><td><b>History of versions</b></td><td><b>(LHV)</b></td></tr> <tr><td>Signatures...</td><td>(LS)</td></tr> <tr><td>Variations (spinoffs)</td><td>(LV)</td></tr> <tr><td>Articulation...</td><td>(LAR)</td></tr> <tr><td>Listing of proposals</td><td>(LLP)</td></tr> <tr><td>Approved courses for a term</td><td>(LAC)</td></tr> <tr><td>Degrees and certificates</td><td>(LDC)</td></tr> </table>	Course outline	(LCO)	Prerequisites for a course	(LPC)	Parts of an outline	(LPO)	Comparison of versions	(LCV)	<b>History of versions</b>	<b>(LHV)</b>	Signatures...	(LS)	Variations (spinoffs)	(LV)	Articulation...	(LAR)	Listing of proposals	(LLP)	Approved courses for a term	(LAC)	Degrees and certificates	(LDC)
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2. The default for the approved only field is 'Y' for YES. To change to 'N' for NO, <TAB> to the field until it is highlighted, then key in 'N'.  We keyed in 'CIS' for the course department abbreviation.  Press the <ACCEPT> function key to process this data.	 <table border="1"> <tr><td>Approved only?</td><td>: Y</td></tr> <tr><td>Course Dept/Nbr</td><td>: _____</td></tr> <tr><td>Course Department:</td><td>CIS</td></tr> </table>	Approved only?	: Y	Course Dept/Nbr	: _____	Course Department:	CIS																
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If your query has many pages and you want to exit out of the report, press the <CTRL> + 'Y' on your keyboard. This shortcut comes in handy when you are in a report that has multiple pages.

SANTA ROSA J C: 261		CCCSC Curriculum Management									
		Course Versions History									
CC101-CRS-VRSNS 15:16		SANTA ROSA JUNIOR COLLEGE COURSE VERSIONS HISTORY Course Department: CIS - COMPUTER & I									
Dept/Nbr	Title	Vrs Nbr	Aprv Stat	Crse Stat	Term Effct	Term Inact	Last Taught	Units Max	Wks Dur	Lec Hrs	
CIS 10	INTRO TO PROG	02	APRV	CHNG	F1989	S1999	F1998	4.0	17	3.0	
CIS 10	INTRO TO PROG	03	APRV	CHNG	S1999	S2000	F1999	4.0	17	3.0	
CIS 10A	COMP SCI FUNDAMENTALS I	04	APRV	CHNG	S2000	F2001	F2000	3.0	17	2.0	
CIS 10A	COMP SCI FUNDAMENTALS I	05	APRV	CHNG	F2001			3.0	17	2.0	
CIS 5	COMPUTER LITERACY	03	APRV	CHNG	F1989	S2000	F1999	3.0	17	3.0	
CIS 5	COMPUTER LITERACY	04	APRV	CHNG	S2000		F2000	3.0	17	3.0	
CIS 52	COMP PRO ELEMENTS	02	APRV	CHNG	S1989	F1991		3.0	17	3.0	
CIS 52	COMP PRO ELEMENTS	03	APRV	TERM	F1991			3.0	17	3.0	

**Course Versions History**

Press ENTER key to continue  
Lines:1-19 Columns:1-80

		Scroll Forward	Scroll Backward	Scroll Left	Scroll Right		Next Page
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Figure 6.2 Course Versions History

Below you will see an explanation of the fields shown in Figure 6.2  
*Course Versions History:*

<b>Dept/Nbr</b>	Course discipline and number. Values you can enter are courses such as ENGL1A.
<b>Title</b>	Descriptive name of the course.
<b>Vrs Nbr</b>	Version Number. A computer assigned two digit number to identify course versions.
<b>Aprv Stat</b>	Approval Status. APRV=approved. PROP=proposed. FRZN=frozen proposed.
<b>Crse Stat</b>	Course Status. The status of the course in the curriculum system. NEW=new course. CHNG=change of an existing course. REIN=reinstated course. TERM=terminated course.
<b>Term Effct</b>	Term Effective. The semester/year in which the version takes effect.
<b>Term Inact</b>	Term Inactive. The semester/year in which the version is no longer available to be scheduled.
<b>Last Taught</b>	The semester/year when the course version was last taught.
<b>Units Max</b>	Units Maximum. Maximum units for which the course may be offered.

**Wks Dur** Weeks Duration. The number of weeks that the course is taught.

**Lec Hrs** Lecture Hours. The number of lecture hours per week that the student is required to attend.

By pressing the <SCROLL RIGHT> function key, the report will scroll to the right of the current page to display additional information:

m		Term	Last	Units	Wks	Lec	Lab	Cnt	Cnt	Rpt	P	M	S	PACS		Workload
ct	Inact	Inact	Taught	Max	Dur	Hrs	Hrs	DHR	Tot	Gr	Cde	q	I	M	TOP	Actv
89	S1999	F1998		4.0	17	3.0	2.0	1.5	6.5	GR 00	Y	03	C	0703.00	0701	0.0000
99	S2000	F1999		4.0	17	3.0	2.0	3.0	8.0	GR 00	Y	03	C	0703.00	0701	0.0000
00	F2001	F2000		3.0	17	2.0	2.0	1.0	5.0	GR 00	Y	03	C	0704.00	0701	0.0000
01				3.0	17	2.0	2.0	1.0	5.0	GR 00	Y	03	C	0704.00	0701	0.0000
89	S2000	F1999		3.0	17	3.0	0.0	1.0	4.0	6C 00	N	03	D	0703.00	0701	0.0000
00		F2000		3.0	17	3.0	0.0	1.0	4.0	6C 00	N	03	D	0703.00	0701	0.0000
89	F1991			3.0	17	3.0	1.0	1.0	5.0	GR 00	N	03	C	0703.00	0701	0.0000
91				3.0	17	3.0	1.0	1.0	5.0	GR 00	N	03	C	0703.00	0701	0.0000

Figure 6.3 Current Versions History (continued)

**Note:** Use the <SCROLL FORWARD> and <SCROLL BACKWARD> function keys to move through the page. The <NEXT PAGE> takes you to the next page, and you can not go back from there.

Below you will see an explanation of the fields shown in Figure 6.3  
*Course Versions History (continued)*:

<b>Lab Hrs</b>	Lab Hours. The number of lab hours per week that the student is required to attend.
<b>Cnt DHR</b>	Contact DHR. The number of supervised hours per week by arrangement that is required of the student.
<b>Cnt Tot</b>	Contact Total. The sum of lecture hours, lab hours, and contact DHR.
<b>Gr</b>	Grading. Indicates how the course is graded. CE=credit by exam. CR=credit/no credit only. GC=credit/no credit option. GR=grade only. NC=non-credit course. NG=non-graded credit course.
<b>Rpt Cde</b>	Repeat code for the course. See appendix for your school's repeat code values.
<b>Prq</b>	Prerequisites. Y=yes, there are prerequisite rules for this course. N=no, there are no prerequisite rules.
<b>Mol</b>	Method of Instruction. See appendix for values.
<b>SAM</b>	Student Accountability Model. These codes are used by the state to identify vocational education courses. See appendix for values.
<b>TOP</b>	Taxonomy of Programs. For a full listing of the TOP codes, see website: <a href="http://www.santarosa.edu/cccsc">http://www.santarosa.edu/cccsc</a> .
<b>PACS Actv</b>	PACS Activity. This department budget code indicates to which department the course is charged.
<b>Workload</b>	The percentage of an instructor's workload represented by the course.