

Message Boxes: Social Security Number

Chapter overview

You will learn about the following social security number message boxes in this chapter:

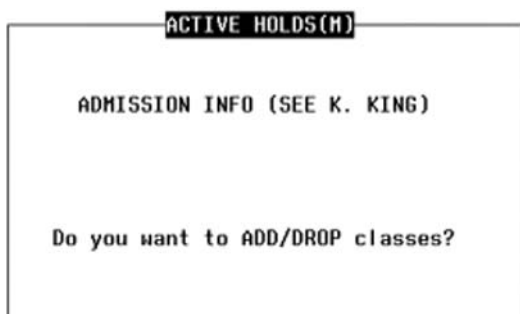
- Active Hold
- Application Needed
- Delinquency
- Duplicate Access
- High School Enrichment
- Probation
- Priority
- Student PIN

A. Message Boxes

Definition A message box is anything that prevents the user from continuing. Often, an override or data input may allow the user to resume.

Key Point: The message boxes in this chapter occur after typing in a social security number.

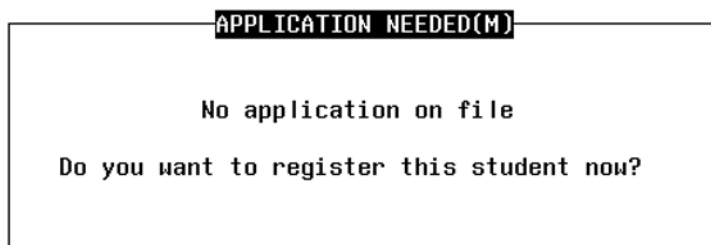
Active Hold



Active holds

Holds prevent students from registering. Examples include records lacking and disciplinary holds. See Student Holds Maintenance (or enter SHM as shortcut) to view a description of the hold. Hold Maintenance is also covered in the Lookup Manual.

Application Needed



Application needed

The window above appears if there is no current application on file for the student. If the student is auditing classes, no application is needed. Press <ACCEPT NO APP> to continue in registration.

Delinquency

DELINQUENCY(M)	
Delinquency	Balance
\$34.00	\$34.00
Do you want to ADD/DROP classes?	

Delinquency

Delinquency is a debt on which payment is due. The window above indicates there is an outstanding balance of \$34.00. Your college may allow registration if the balance is for the current semester.

Duplicate of Student Access

Information
Student being accessed by: BEV JOHNSON_

Duplicate access

The record is being accessed by another user at this time. Data may not be entered until the user indicated has released the student's record from their work station.

High School Enrichment

HIGH SCHOOL ENRICHMENT(M)

High school enrichment student
Do you want to ADD/DROP classes? _

High school enrichment

Local high school students may be allowed to attend certain classes. Typically a H.S. Enrichment Form would be turned in with the student's application.

PIN

STUDENT PIN(M)

Enter the student's PIN:

Typing in a PIN number

Some students have a PIN (Personal Identification Number) for additional security. The student must give you their PIN in order for you to continue with registration.

Priority

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PRIORITY(M)

Level: No PRIORITY on file
Date:
Time:

Do you want to ADD/DROP classes?

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No Priority

Students are prioritized for registration privileges according to the number of units on record and social security number. With priority, students are assigned a date and time period in which they are permitted to register for the next semester.

If students attempt to register before their assigned time period, their access will be blocked.

If the student is new or missed a semester, they will have ‘no priority’ and cannot register until open registration.

Probation

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PROBATION(N)

Code  _____ Description _____
D      ACADEMIC DISMISSAL

Do you want to ADD/DROP classes?

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Probation

There can be varying levels of dismissal and/or probation. Your college will have these coded and named. The Registration Program checks for probation status in the Fall only, which is the beginning of a new academic year.

