

CHAPTER
10

FUNCTION KEYS

cur • ric • u • lum (ke-rik'ye-lem)

n.pl. cur • ric • u • la (-le) or cur • ric • u • lums








1. All the course of study offered by an educational institution.


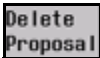
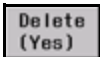

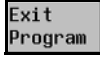
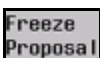
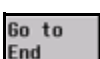
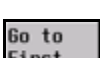


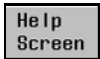
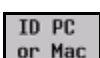
2. A group of related courses, often in a special field of study; *the engineering curriculum*.













[Latin, *course*, from *currere*, *to run*.]

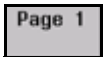
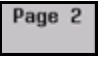
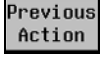
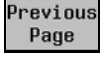
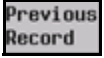
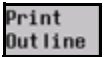

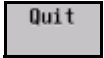
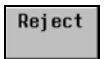


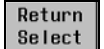
A. Functions Keys for Super User


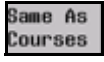




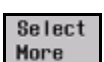
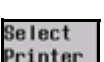
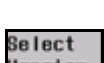
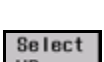
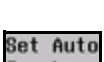

Navigating through the program



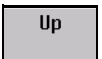
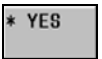
Button	Function	To
Tab	<Tab> on the keyboard	move forward though the fields or move from one menu selection to the next
CTRL + Y	CTRL + Y	This allows you to exit a report. It is especially handy when you have a long report and do not want to keep pressing the <NEXT PAGE> function key.
F9	F9	This removes the function key bar at the bottom of the window. Press F9 again to restore the function key bar. Speedware relies on function keys so make sure they are visible.
	accept	update computer with the data shown on the screen
	add a new rule	create a new rule set
	approve proposal	pressing this function key tells the computer that the course is approved (this also inactivates all prior versions of the course)
	backtab	move backwards through the fields
	change keys	switch to another set of function key labels
	continue	continue to the next screen of information
	continue (no)	allows you to continue through the list of records without deleting the selected records

Button	Function	To
	degree/certificate report	run the degree/ certificate report
	delete proposal	delete the proposal
	delete (yes)	delete the selected line or record
	down	move down through the records list
	exit program	exit the program
	freeze proposal	freeze the proposal so the course is ready for signatures
	go to end	move to the last page of a report
	go to first	move to the first page of a report
	help branch	display help for a particular menu item
	help field	display help for a particular field, usually in a pick list
	help screen	view information on the use of the screen and its fields
	ID PC or Mac	prompts you to identify which type of system you are using

Button	Function	To
	left	move to the left across a menubar
	list selected	view the list of records that meet your selection criteria
	main menu	return to the main menu
	maintain rules	work with the prerequisite/corequisite rules
	menu bar	return to the menu bar at the top of the window
	new report file	erase the existing file and create a new file
	next course	view the next version of a course or the next course
	next page	view the next page of a list of records or the next page of a report
	next record	move to the next record
	no	answer in the negative
	other parts	view other parts of the course outline
	outline sections	brings up a menu of other sections of the course outline

Button	Function	To
	page one	move to the first course outline data entry screen of the report
	page two	move to the second course outline data screen of the report
	previous action	go to the previous menu or screen
	previous page	view the previous page of a list of records
	previous record	move to the previous record
	print outline	lookup / print outline of course
	print report	print a report from the file
	quit	get out of the program and return to the colon prompt
	reject	reject changes or current screen If the user has just created a new version or new course, and has NOT accepted it, <REJECT> will delete the course version.
	rename course	change the discipline prefix and / or number of a course version
	repeat group courses	view a list of courses in the repeat group associated with the current course
	return select	enter new selection criteria

Button	Function	To
	right	move to the right across a menubar
	same as courses	view a list of approved courses which are in the 'same as' group associate with the current course
	scroll backward	move up through the page of a report
	scroll forward	move down through the page of a report
	scroll left	move to the left in the page of a report
	scroll right	move to the right in the page of a report
	select more	access additional values for a field
	select printer	choose a printer from a menu
	select version	prompts you to enter a course/number or course discipline, then you choose from a list the course version to view as an outline
	select WP	identify your wordprocessor
	set auto invoke	indicate if you want the application to invoke your wordprocessor
	stop (no)	interrupts the delete process and exits out of the delete mode

Button	Function	To
	stop return	use to exit the help screen and return to the window
	test generate	generate a description from prerequisite rules or advisory rules
	up	move up through the records list
	yes	answer in the affirmative