

Do I Meet Satisfactory Academic Progress (SAP) Standards for Financial Aid at Santa Rosa Junior College?

Resources: There are three references to assist you in completing this worksheet:

- The Satisfactory Academic Progress policy and requirements for financial aid at SRJC is located on the financial aid website at: santarosa.edu/finaid. Click on "Satisfactory Academic Progress".
- A Satisfactory Academic Progress worksheet located on the financial aid website at: santarosa.edu/finaid. Click on "Satisfactory Academic Progress Worksheet".
- Your own student portal is located at santarosa.edu. Login and then click on "My Financial Aid Satisfactory Academic Progress".

MY WORKSHEET

1. You must be admitted as a regular student at SRJC. If you are enrolled as a High School Concurrent Enrollment student, or are on Academic Dismissal or Progress Dismissal with the college, you are considered a specially admitted student and are not eligible for financial aid at SRJC. Once you have worked your way off dismissal status with SRJC, you may petition for financial aid eligibility if you do not yet meet SAP standards.
2. You must have an OVERALL GPA of at least 2.0 for all coursework completed at SRJC, including all coursework transferred in to SRJC.

From my portal: **MY OVERALL GPA:** _____

3. You must have a 67% completion rate for ALL units attempted at SRJC, including all units transferred in to SRJC.

From my portal: **MY COMPLETION RATE** _____

4. As a new student, you must choose (and as a continuing student, you must continue in) an SRJC program that is eligible for financial aid. Your declared educational goal in your student portal at SRJC should reflect this. Eligible goals include Associate Degrees (all majors at SRJC), preparatory coursework to transfer to a university, or a Certificate Program that is at least 16 units in length.

MY EDUCATIONAL PROGRAM/GOAL: _____

5. You must be within 150% of the length of your program (units attempted) to qualify for financial aid. (Example: Associate's Degree = 60 units x 150% = 90 units attempted total.)

LENGTH OF MY EDUCATIONAL PROGRAM/GOAL: _____ x 150% = _____

MY TOTAL DEGREE APPLICABLE UA (Units Attempted) so far: _____

If you are over 150% of units attempted, you are ineligible for financial aid at SRJC. This includes students with bachelors or advanced degrees. You may, however, file a Request for Extension of Financial Aid Eligibility, explaining your need for retraining or additional education, along with a Long-Term Educational Plan developed with a Counselor indicating remaining required coursework to complete this goal. These requests for extension are reviewed case-by-case and typically take about three weeks to be reviewed for either approval or denial. During peak seasons, review may take longer.

6. You must pass and complete coursework each term that you receive financial aid.

If you dropped and/or did not pass all classes in a term that you received financial aid, then you are ineligible for future financial aid at SRJC.

An Appeal of Financial Aid Eligibility is available for students who do not meet Satisfactory Academic Progress standards. If you can provide supporting documentation of unique or unusual circumstances that were outside of your control as a student and that prohibited course completion, you

- 1) Must attend a Financial Aid SAP workshop; and then may want to
- 2) Meet with a Counselor to complete an appeal.

At the SAP workshop, the Counselor will inform you of whether a Counseling appointment with a Financial Aid Counselor is needed. If not, you can attend the workshop, complete the Appeal form completely and then submit the Appeal packet.

Appeals are reviewed case-by-case and typically take about three weeks to be reviewed and either approved or denied. During peak seasons, review may take longer.

Students with multiple terms of poor academic progress will most likely be denied financial aid eligibility until they have completed some coursework toward their eligible program/goal, raised their GPA and/or raised their completion rate—in other words, have shown improved progress and have demonstrated successful progress in an eligible program, and are much closer to meeting SAP standards.