

Memorandum of Understanding
between the
All Faculty Association
and the
Sonoma County Junior College District

Additions to Article 17: Job Descriptions

August 28, 2009

Effective the beginning of the 2009-10 academic year, AFA and the District agree to add the following language to Article 17: Job Descriptions (new language in *red italics*):

EMAIL REFERENCES

17.01: FACULTY DUTIES: REGULAR, PROBATIONARY, AND TEMPORARY FACULTY

17.01.A.1.b.3.) *Uses and maintains the college email account to receive official communication from the District about terms and conditions of employment.*

17.01.A.2.b.6.) *Uses and maintains the college email account to receive official communication from the District about terms and conditions of employment.*

17.02: FACULTY DUTIES: ADJUNCT FACULTY

17.02.A.1.b.3.) *Uses and maintains the college email account to receive official communication from the District about terms and conditions of employment.*

17.02.A.2.b.6.) *Uses and maintains the college email account to receive official communication from the District about terms and conditions of employment*

17.03: DUTIES: DEPARTMENT CHAIRS

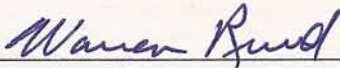
17.03.C.7.a.8) *Using and maintaining the college email system to communicate with faculty and the District.*

RIPPLE FROM REDUCTION TO CHAIR TRAINING DAYS

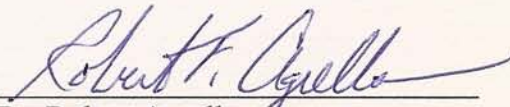
17.03: DUTIES: DEPARTMENT CHAIRS

17.03.B. Yearly Service: Department Chair

1. Department Chair Days
 - a. Department Chairs serve and will be paid for two (2) days typically scheduled in the week prior to the beginning of the Fall semester in addition to the standard 177-day contract year. Other work undertaken outside the academic year is subject to the conditions of Article 13.07.B and C.
 - b. *For the 2009-10 academic year, department chairs will be paid at the base hourly rate for up to six hours of work in addition to the regular contract year. As always, a timesheet will be required. Typically these hours are scheduled in the week prior to the fall semester and are used for department chair training. The scheduled chair training is mandatory for all chairs; however, exceptions may be made with the approval of the vice president of Academic Affairs.*



Warren Ruud
President, All Faculty Association



Dr. Robert Agrella
Superintendent/President,
Sonoma County Junior College District