



## **Day Under the Oaks Crafts Booth Application General Policies and Responsibilities**

### **POLICIES:**

1. Crafts must be the creation of the applicant.
2. Day Under the Oaks will be held rain or shine. There are no refunds due to inclement weather. In the event of rain, booths can be relocated into the Zumwalt Parking Garage. In this location the booth spaces will be 10'x 10', and no canopies/tarps will be allowed. Please plan accordingly.
3. Booths with canopies/tarps must have all string/ropes and stakes flagged for safety reason.
4. Set up time for booths is between 7 AM and 9:30 AM.
5. All booths will be inspected at 9:30 AM by the Crafts Jury for compliance with items listed on the approved application.

**PLEASE NOTE: All booths and materials will be reviewed for safety considerations (sharp corners, exposed metal edges, chemical solvents, motors or other mechanical devices, electrical connections, etc.) Any unsafe conditions must be corrected or removed before 10 AM.**

6. Crafts people whose booths do not comply with the approved application may be asked to leave.
7. The Crafts Jury reserves the right to establish major sales area on campus and reserves the right to distribute the approved applicants throughout those major sales areas.
8. Tear down time for all booth is between 4:00 PM and 5:00 PM.

### **RESPONSIBILITIES:**

1. Crafts people are responsible for their own set up, security, sales and equipment (tables and chairs are not provided).
2. SRJC is not responsible for any personal injuries, property damage or loss.
3. Crafts people are expected to conduct themselves in a pleasant, professional manner.
4. No dogs, except assistance dogs are allowed on campus.
5. No alcoholic beverages are allowed on campus.
6. Any music in crafts booths must be cleared with the Day Under the Oaks Committee.

My signature on this application, accompanied by my \$35 Application fee, indicates my acceptance of the rules and regulations listed above. Make your check payable to: Day Under the Oaks. Your check will be returned if your application is not accepted.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please complete this form. Read the policy and responsibility statements, sign the application and mail the completed application and fee to:

**Day Under the Oaks  
Santa Rosa Junior College  
1501 Mendocino Avenue  
Santa Rosa, CA 95401  
Attention: CRAFTS JURY**